

**centrelink**

### When to use this form

This form is used to collect additional information to assess your eligibility for ABSTUDY.

### Questions to complete

Complete questions 1, 2, 3 and 4 and any other questions requested in the ABSTUDY letter then sign the declaration at question 101.

### For more Information

Go to [servicesaustralia.gov.au/abstudy](http://servicesaustralia.gov.au/abstudy) or visit one of our service centres.

Call us on **1800 132 317**.

We can translate documents you need for your claim for free.

To speak to us in other languages, call **131 202**.

**Note:** Call charges may apply.

If you have a hearing or speech impairment, you can contact the TTY service on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

#### Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  **Go to 1** skip to the question number shown. You do not need to answer the questions in between.

#### ABSTUDY customer details

### 1 Read this before answering the following question.

You are considered to be an Aboriginal or Torres Strait Islander Australian person for ABSTUDY purposes, if:

- you are of Aboriginal or Torres Strait Islander Australian descent
- you identify as an Aboriginal or Torres Strait Islander Australian, and
- you are accepted as such by the community in which you live or have lived.

Are you an Aboriginal or Torres Strait Islander Australian person?

If you are of both Aboriginal and Torres Strait Islander Australian descent, tick both 'Yes' boxes.


No   **You are not eligible for ABSTUDY.**

**Call us on  
1800 132 317.**

Yes – Aboriginal Australian  **Go to next question**

Yes – Torres Strait Islander Australian  **Go to next question**

### 2 Are you an Australian citizen?

No   **You are not eligible for ABSTUDY.  
Call us on 1800 132 317.**

Yes  Country of birth

Date of citizenship (if not born in Australia)

 You may need to provide **identity documents**, including documents which verify your birth in Australia or arrival in Australia if you were born outside Australia. You must provide **original documents**. For a list of acceptable documents, go to [servicesaustralia.gov.au/identity](http://servicesaustralia.gov.au/identity)

### 3 Your Centrelink Reference Number (if known)

 -  -  - 

### 4 Student's name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name



CLK0SY023 2003

5 Have you been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal, tribal or skin name
- alias
- adoptive name
- foster name.

No  ► Go to next question

Yes  ► Give details below

**1** Other name

Text input field for other name

Type of name (for example, name at birth)

Text input field for type of name

**2** Other name

Text input field for other name

Type of name (for example, name before marriage)

Text input field for type of name

If you have more than 2 other names, provide a separate sheet with details.

6 Your gender

Male

Female

7 Your date of birth

Date input field ( / / )

8 Your term address if you live away from home to study

Text input field for term address with Postcode label

9 Your permanent home address

Text input field for permanent home address with Postcode label

10 Your postal address (if different to either 9 and/or 10)

Text input field for postal address with Postcode label

11 Read this before answering the following question.

If you provide an email or mobile phone number, you may receive electronic messages (SMS or email) from us. To read the Terms and Conditions, go to [servicesaustralia.gov.au/em](http://servicesaustralia.gov.au/em) or visit one of our service centres.

Your contact details

Home phone number ( )

Is this a silent number? No  Yes

Mobile phone number

Semester/Term phone number ( )

Work phone number ( )

Alternative phone number ( )

Email

Text input field for email

12 Tick **ONE** of the boxes below to tell us about your relationship status right now.

If you have **ever been separated**, give the date that you most recently got back together with your partner.

**Married**

Date married/reconciled with your partner

Date input field ( / / )

► Go to 14

**Registered relationship**  
(registered under state or territory law)

Date registered/reconciled with your partner

Date input field ( / / )

► Go to 14

**De facto**

Date you started your relationship/reconciled with your partner

Date input field ( / / )

► Go to 14

**Separated**  
(previously in a marriage, registered or de facto relationship)

Date of last separation

Date input field ( / / )

► Go to 13

**Divorced**

Date of divorce

Date input field ( / / )

► Go to 13

**Widowed**  
(previously in a marriage, registered or de facto relationship)

Date of partner's death

Date input field ( / / )

► Go to 14

**Never married or lived with a partner**

Go to 14

**13** Do you live in the same home as your former partner?

No

Yes

**14** Do you have a dependent child in your care?

No  **Go to 16**

Yes  **Go to next question**

**15** Date child came into your care

/	/
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**16** Do you, or will you, receive government assistance for study, training or an Australian Apprenticeship?

No  **Go to next question**

Yes  Give details below

a cadetship/scholarship

a full-time apprenticeship or traineeship

Veterans' Children Education Scheme

Youth Allowance/ Austudy

JobSeeker Payment

Living Away from Home Allowance for an Australian Apprenticeship

any other assistance  Give details below

Name of payment

--

**17** Read this before answering the following questions.

Questions 17 and 18 are optional. You do not have to answer these questions. However, the information provided will help us determine if you are eligible for the Youth Disability Supplement and other assistance and services.

Are you under 22 years of age and have a physical, intellectual or psychological impairment that prevents you from working for up to 30 hours per week?

No  **Go to 19**

Yes  **Go to next question**

**18** Do you expect this impairment to last for more than 2 years?

No  **Go to next question**

Yes



Provide evidence (for example, a medical certificate).

The responses to these questions are used to determine your rate of payment and eligibility for rent assistance.

**19** What type of accommodation best describes where you (and your partner) live?

In the principal home of a parent and not paying rent

**Go to 35**

In the principal home of a parent and paying board and/or lodgings

**Go to 25**

In a place where you (and/or your partner) pay private rent. This includes site or mooring fees.

**Go to 24**

In a home you (and/or your partner) own or you own jointly with another person.

This can include:

- paying it off (mortgage)

- a caravan, mobile home or boat

**Go to 20**

In a home owned by either:

- a company in which you are a shareholder or director, or

- a trust in which you or a member of your family are a potential beneficiary or are named in the trust deed

**Go to 35**

In public housing (for example, housing owned by the Housing Authority. This does not include paying rent to a Community Housing organisation.)

**Go to 21**

In a boarding house, guest house, hostel, hotel, campus or similar

**Go to 27**

In accommodation where you pay no rent

**Go to 35**

Other (for example, this could be where you (and/or your partner) do not have a fixed address)

Give details below

<b>Go to 25</b>

**20** Do you pay site, ground or mooring fees for your (and your partner's) home (this could be for a caravan, mobile home or boat)?

No  **Go to 35**

Yes  **Go to 25**

**21** Is your (or your partner's) name on the rental contract or lease agreement?

No  **Go to next question**

Yes  **Go to 35**

**22** Is the primary tenant paying the market rate of rent?

No  **Go to next question**

Not sure  **Go to next question**

Yes  **Go to 25**

**23** Do you (and your partner) live with the primary tenant **and** your (and/or your partner's) income has been taken into account by the public housing authority when calculating the rent?

No  **Go to 35**

Yes  **Go to 25**

**24** What type of accommodation do you (and your partner) live in?

Private house or townhouse/unit/flat

Community housing

Defence housing

Caravan/cabin/mobile home

Boat

Board or lodgings at a tertiary residential college or hostel

Boarding house/hostel/private hotel  **Go to 26**

Other  Give details below

*Go to next question*

▶ *Go to next question*

**25** Read this before answering the following questions.

Sharing your accommodation means that you have the right to use a kitchen, bedroom or bathroom with one or more persons. This includes ALL family members (except children which you are paid family assistance for), people who regularly stay at your accommodation and people who work away from home (for example, truck drivers, miners, flight attendants or members of the armed forces).

Do you (and your partner) share your accommodation with other people?

No  **Go to 27**

Yes  Give details below

<b>1</b> Person's name	Age
<input type="text"/>	<input type="text"/>
When did they move in?	Relationship to you
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<b>Their share</b> of the rent/lodgings	Do they own the home?
\$ <input type="text"/> per <input type="text"/>	No <input type="checkbox"/> Yes <input type="checkbox"/>

<b>2</b> Person's name	Age
<input type="text"/>	<input type="text"/>
When did they move in?	Relationship to you
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<b>Their share</b> of the rent/lodgings	Do they own the home?
\$ <input type="text"/> per <input type="text"/>	No <input type="checkbox"/> Yes <input type="checkbox"/>

<b>3</b> Person's name	Age
<input type="text"/>	<input type="text"/>
When did they move in?	Relationship to you
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<b>Their share</b> of the rent/lodgings	Do they own the home?
\$ <input type="text"/> per <input type="text"/>	No <input type="checkbox"/> Yes <input type="checkbox"/>

<b>4</b> Person's name	Age
<input type="text"/>	<input type="text"/>
When did they move in?	Relationship to you
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<b>Their share</b> of the rent/lodgings	Do they own the home?
\$ <input type="text"/> per <input type="text"/>	No <input type="checkbox"/> Yes <input type="checkbox"/>

If you share with more than 4 people, provide a separate sheet with details.

**26** Do you (and/or your partner) share your accommodation with one or more of your child(ren) who receive a social security payment, ABSTUDY or a service pension but do **not** receive Rent Assistance?

No

Yes

**27** Do you (and/or your partner) pay board and/or lodgings?

Board means you (and/or your partner) are provided with some regular meals.

Lodgings means no meals are provided to you (and/or your partner).

No  **Go to 29**

Yes  **Go to next question**

**28** Can you separate the amounts you (and/or your partner) pay for board and/or lodgings?

No  Total board and lodgings charged per day, week, fortnight, 4 weeks or calendar month

\$ \_\_\_\_\_ per

**Go to 30**

Yes  Amount paid for board (meals) per day, week, fortnight, 4 weeks or calendar month

\$ \_\_\_\_\_ per

Amount paid for lodgings (accommodation only) per day, week, fortnight, 4 weeks or calendar month

\$ \_\_\_\_\_ per

**Go to 30**

**29** How much do **you** (and/or **your partner**) pay per day, week, fortnight, 4 weeks or calendar month (for example, rent, maintenance or site fees)?

This would be the total you (and/or your partner) pay for the property minus any subsidy/rebate or contribution from another person or organisation.

\$ \_\_\_\_\_ per

**30** When did you (and/or your partner) start paying this amount?

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**31** Do you (and your partner) live in a boarding house, hostel, private hotel, hospital or disability housing?

No  **Go to next question**

Yes  **Go to 33**

**32** What is the **total amount** of rent charged for the property per day, week, fortnight, 4 weeks or calendar month?

\$ \_\_\_\_\_ per

**33** Details of your landlord, authorised agent or person you (and/or your partner) pay rent to.

Full name

\_\_\_\_\_

Address


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode

Contact phone number

\_\_\_\_\_

**34** Do you (and/or your partner) have a current lease or tenancy agreement with written evidence of the **current** amount of rent, fees, lodgings or board and lodgings you (and/or your partner) pay?

No  **Go to next question**

Yes   Provide a full copy of your lease or tenancy agreement.  
**Go to next question**

**35** Read this before answering the following question.

The bank, building society or credit union account must be in your name. A joint account is acceptable.

Payments cannot be made into an account used exclusively for funding from the National Disability Insurance Scheme.

Payments cannot be made to a dependent student until their 16th birthday.

A parent/guardian may choose to receive payments if the student is under 18 years of age.

Where do you want your payment made?

The account into which  **Go to next question**  
my other payments  
from Centrelink are  
made (if applicable)

**My account** nominated  Give details below  
below

Name of bank, building society or credit union \_\_\_\_\_

Branch number (BSB) \_\_\_\_\_

Account number  
(this may not be  
your card number) \_\_\_\_\_

Account held in the name(s) of

\_\_\_\_\_

**Go to 37**

**36** Name of payment (for example, Family Tax Benefit)

\_\_\_\_\_

**37** Do you have any **other** accounts, either with the same institution or with other banks, building societies, credit unions or church and charitable development funds?

**Include:**

- savings accounts
- cheque accounts
- term deposits
- joint accounts
- accounts you hold in trust or under any other name
- money held in church or charitable development funds.

Accounts and term deposits outside Australia should be included, with the current balance in the type of currency in which it is invested. We will convert this into Australian dollars.

**Do not include:**

- shares
- managed investments or an account used exclusively for funding from the National Disability Insurance Scheme.

No  Go to next question

Yes  Give details below



Provide evidence from your financial institution that shows your current account balance, BSB code, account number and account holder name(s). Copies can be provided.

Note: ATM slips are not acceptable.

**1**

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Current balance of account

Currency if not AUD

Your share  %

**2**

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Current balance of account

Currency if not AUD

Your share  %

If you have more than 2 accounts, provide a separate sheet with details.

**38** Are you 16 years of age and over **or** an Australian Apprentice under 16 years of age who is independent?

No  You will not need to provide your income details.

▶ Go to 42

Yes  Go to next question

**39** Do you expect to earn income?

**Do not include** your ABSTUDY payments.

Ongoing taxable compensation payments (for example, worker's compensation (for economic loss due to personal injury) are also counted as income).

No  Go to 42

Yes  Go to next question

**40** Give details of the income you expect to earn.

Estimate of income

Estimate of weekly income

\$  per week

**OR**

Estimate of income for period you will be eligible for ABSTUDY

\$

Period worked/will work

Period if less than full year

/  /  to  /  /

Number of hours worked/will work per week

per week

**41** Give details of your employer(s).

**1** Employer's name

Address

Postcode

Phone number

Australian Business Number (ABN)  
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Job description

Your work location

Are you an Australian Apprentice/trainee? No  Yes

Is this work:  
 Regular (that is, paid the same amount every fortnight)   
 Casual (for example, income varies in amount (if so you will need to report any changes))

Hours worked per week

Total amount earned per week before tax and other deductions  
 \$  per week

**2** Employer's name

Address

Postcode

Phone number

Australian Business Number (ABN)  
---

Job description

Your work location

Are you an Australian Apprentice/trainee? No  Yes

Is this work:  
 Regular (that is, paid the same amount every fortnight)   
 Casual (for example, income varies in amount (if so you will need to report any changes))

Hours worked per week

Total amount earned per week before tax and other deductions  
 \$  per week

If you currently receive income from more than 2 jobs, provide a separate sheet with details.

**42** Read this before answering the following questions.

For information about Independent ABSTUDY customers, refer to 'Independence (ABSTUDY)' in the **Notes Booklet** of the **ABSTUDY Claim (SY019)** form.

Are you an independent ABSTUDY customer?

No  **Go to 54**

Yes  **Go to next question**

**43** Do you own, partly own or have a financial interest in any motor vehicles, motor cycles or trailers?

No  **Go to next question**

Yes  **Give details below**

**1** Type of asset (for example, car)  Make (for example, Ford)

Model (for example, Focus)  Year

Current market value \$  Balance of loan(s) taken to purchase \$

Your share  %

**2** Type of asset (for example, car)  Make (for example, Holden)

Model (for example, Astra)  Year

Current market value \$  Balance of loan(s) taken to purchase \$

Your share  %

If you have more than 2 motor vehicles, motor cycles or trailers, provide a separate sheet with details.

**44** Do you own, partly own or have a financial interest in any boats or caravans/motor homes?

**Do not include** a boat or caravan that is your principal home.

No  Go to next question

Yes  Give details below

<b>1</b> Type of asset (for example, boat)	Make (for example, Quintrex)
<input type="text"/>	<input type="text"/>
Model (for example, Coastrunner)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

<b>2</b> Type of asset (for example, caravan)	Make (for example, Jayco)
<input type="text"/>	<input type="text"/>
Model (for example, Heritage)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

If you have more than 2 boats or caravans/motor homes, provide a separate sheet with details.

**45** Read this before answering the following question.

The **current market value** of an item is what you would get if you sold it. It is not the replacement or insured value.

**Include:**

- all furniture (including soft furnishings such as curtains), antiques and works of art
- electrical appliances such as televisions and fridges
- jewellery for personal use and hobby collections (for example, stamps, coins).

**Do not include:**

- fixtures such as stoves and built-in items.

What is your estimate of the current market value of your household contents and personal effects?

Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

**46** Read this before answering the following question.

You may be, or have been involved in a trust as:

- a trustee
- an appointor
- a beneficiary

or have:

- made a loan to a private trust
- made a gift of cash, assets, or private property to a private trust in the last 5 years
- relinquished control of a private trust in the last 5 years
- a private annuity
- a life interest
- an interest in a deceased estate.

Are you, or have you been, involved in a private trust?

No  Go to next question

Yes



You will need to complete and return a **Private Trust (Mod PT)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on **1800 132 317**.

**47** Read this before answering the following question.

You may be, or have been involved in a company as:

- a director
- a shareholder

or have:

- made a loan to a private company
- transferred shares in a private company in the last 5 years
- made a gift of cash, assets, or private property to a private company in the last 5 years.

Are you, or have you been, involved in a private company?

No  Go to next question

Yes



You will need to complete and return a **Private Company (Mod PC)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on **1800 132 317**.

**48** Are you involved in any type of business?

**Include:**

- farming
- self-employed
- sole trader
- partnership
- sub-contractor.

No  Go to next question

Yes



You will need to complete and return a **Business details (Mod F)** form. If the business owns real estate, you will also need to complete and return a **Real estate details (Mod R)** form for each property. If you do not have these forms, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on **1800 132 317**.



49 Do you own any freehold land (not native title) or buildings other than the home you live in?

This includes paying it off.

Do **not** count the home you live in.

No  Go to next question

Yes



You will need to complete and return a **Real estate details (Mod R)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on 1800 132 317.

50 Do you have money held in superannuation or rollover funds?

**Include:**

- ComSuper
- superannuation bonds
- funds to which you or your employer have contributed.

No  Go to 52

Yes



Provide copies of your most recent statements.  
▶ Go to next question

51 Do you currently receive a pension from this?

No  Go to next question

Yes



You will need to complete and return an **Additional Income and Assets (Mod iA)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on 1800 132 317.

52 In the last 5 years you have given away, sold for less than their value or surrendered a right to any cash, assets, property or income.

**Include** forgiven loans and shares in private companies.

No  Go to next question

Yes



You will need to complete and return an **Additional Income and Assets (Mod iA)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us on 1800 132 317.

53 Do you get (or expect to get) other income that you have not told us about on this form?

**Include:**

- scholarships
  - Commonwealth Education Costs Scholarship
  - Commonwealth Accommodation Scholarship
  - Indigenous Access Scholarship
  - Other Scholarship
- bursary or education assistance
- gratuities
- match or sporting payments
- payments from another government department
- income received to provide care (this includes funding from the National Disability Insurance Scheme)
- income from boarders and lodgers
- payments in-kind, such as non-monetary payments for services (commonly called fringe benefits)
- income from outside Australia (include pensions from other countries, benefits, allowances, superannuation, compensation and war related payments)
- any other income not included elsewhere on this form.

**Do not include:**

- regular gifts received from an immediate family member (a parent, child, brother or sister).

No  Go to next question

Yes  Give details below



You will need to provide copies of documents which show details.

**1** Type of payment

(for example, Commonwealth Accommodation Scholarship)

Amount paid

\$

When was it paid, or will be paid

/ /

**2** Type of payment

(for example, Commonwealth Accommodation Scholarship)

Amount paid

\$

When was it paid, or will be paid

/ /

If you need more space, provide a separate sheet with details.


54 Give your study details.

Exact course title  
(for example, School studies, Bachelor of Arts)

Course code number      Grade/year/stage of course  
(for example, Year 11, 1st year B.A.)

Name and suburb of school, college or institution

Student identification number  
(if not yet known, advise as soon as possible)

 You will need to provide a copy of proof that you have enrolled in this course **within 14 days** of the course start date, except if you are a school student or a student in a higher education course at a university. For more information, refer to 'Study details' in the **Notes to the ABSTUDY Claim (SY019)** form.

55 If you are studying your course at more than one institution, give details of the other institution here.

.....

.....

.....

Student identification number  
(if not yet known, advise as soon as possible)

56 How long will you be studying?

More than one year  Give details below

..... years      ..... months

OR Full school/academic year

OR Semesters  Give details below

Semester 1       Semester 2       Semester 3

OR Terms  Give details below

Term 1       Term 2       Term 3       Term 4

OR Other  Give dates below

From      To  
..... / ..... /      ..... / ..... /

57 What date will you start your studies?

..... / ..... /

58 Have you enrolled in this course?

No  **You must enrol to be eligible for ABSTUDY**

Yes  *Go to next question*

59 Read this before answering the following question.

Distance or correspondence education is when you study at home or in your community instead of attending classes at an education institution (except when attending a residential school).

Are you, or will you, be studying externally by distance education or correspondence?

No  *Go to next question*

Yes   Provide a copy of proof of full-time study.

60 Read this before answering the following question.

Block release is a type of study where part of the course is given at residential schools during the year. The residential schools are usually held at the institution.

Does your course include block release/residential schools?

No

Yes

61 Read this before answering the following question.

The definition of full-time study is based on your course, not the time you spend studying.

A student is classified as full-time or part-time on the basis of their study load compared to the course's normal full-time study load and whether a study load concession applies.

For information about full-time study, refer to 'ABSTUDY definition of 'full-time study'' in the **Notes to the ABSTUDY Claim (SY019)** form.

What will your study load be in each semester?

**Semester 1**


Full-time  75 – 100%

Part-time  66 – 74%

50 – 65%

25 – 49%

0 – 24%

Not sure   If you are not sure, provide a list of your subjects.

**Semester 2**


Full-time  75 – 100%

Part-time  66 – 74%

50 – 65%

25 – 49%

0 – 24%

Not sure   If you are not sure, provide a list of your subjects.

**62** Have you completed an undergraduate or postgraduate degree course in the past 10 years?

No  Go to next question

Yes  Give details below

**1** Years  
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

**2** Years  
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

**3** Years  
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

**4** Years  
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

**5** Years  
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

If you have completed more than 5 courses, provide a separate sheet with details.

**63** Have you attempted or completed any other study including any previous study so far in the course you are doing now?

No  Go to next question

Yes  Give details below

**You must list every course and year of study in the past 10 years**

Show whether you were studying full-time or part-time for each semester.

**Current course(s)**

**1** Year  
(for example, 2017)

Year/stage  
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time  Part-time

Semester 2 was: Full-time  Part-time

**2** Year  
(for example, 2017)

Year/stage  
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time  Part-time

Semester 2 was: Full-time  Part-time

**3** Year  
(for example, 2017)

Year/stage  
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time  Part-time

Semester 2 was: Full-time  Part-time

If you have completed more than 3 current courses, provide a separate sheet with details.

Continued

**Other course(s)**

<b>1</b> Year (for example, 2017)	Year/stage (for example, 1st year)
<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)	
<input type="text"/>	
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)	
<input type="text"/>	
Semester 1 was:	Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

<b>2</b> Year (for example, 2017)	Year/stage (for example, 1st year)
<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)	
<input type="text"/>	
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)	
<input type="text"/>	
Semester 1 was:	Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

<b>3</b> Year (for example, 2017)	Year/stage (for example, 1st year)
<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)	
<input type="text"/>	
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)	
<input type="text"/>	
Semester 1 was:	Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

If you have completed more than 3 other courses, provide a separate sheet with details.

**64** Where will you live while studying or working in an Australian Apprenticeship?

- Tertiary residential college
- Hostel  *Go to next question*
- Boarding school
- Boarding privately  **Go to 67**
- Other (for example, flat, share house, caravan)  **Go to 68**

**65** Give the name of the school, residential college or hostel?

**66** Have you been accepted by the school, college or hostel?

- No  **Go to 68**
- Yes

**67** Give details of the person providing board.

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

**68** Your address while studying or working in an Australian Apprenticeship

  
  
  
 Postcode

**69** Are you or have you been living in state care or in an approved substitute care arrangement such as foster care?

- No  **Go to 71**
- Yes



Provide a copy of a statement from a government agency advising of your care arrangements and details of any payments you or your carers receive.

**Go to next question**

**70** Do your carers receive a Foster Care Allowance?

- No
- Yes

**71 Read this before answering the following question.**

You must provide a statement, document or letter as requested in the note following the box you choose.

**Your payments cannot start until all information has been provided.**

**Indicate below why you live away from home**


**Tick ONE box** beside the statement that best describes why the student will be living away from home.

Must travel at least 90 minutes (one way) from your parents' home to the school you are enrolled in


Give the time spent travelling each way

minutes


**and unless obvious**

 Provide details of public transport travel such as a bus timetable with your travel route marked.


Access from home to your school or tertiary institution is often disrupted

 Provide a statement from the local council describing road conditions and the number of times access was not possible during the previous school academic year.

Home conditions make study or doing your Australian Apprenticeship difficult

 Provide a written statement from yourself and at least one supporting statement from an independent authority with first-hand knowledge of your circumstances.

You are a secondary student studying an approved special course at a state school


 Provide a statement from the school confirming the special course enrolment.

Appropriate schooling cannot be provided at your local state school


Give the name of the school(s) you previously attended.

.....  
.....  
.....

You have a disability and cannot attend your local state school


 Provide a medical certificate stating the disability and reason why the local school cannot be attended (this is not required if an assessment was a requirement of acceptance into a special education institution). Alternatively, you may be eligible for Assistance for Isolated Children (AIC).

Your family move often because of work


 Provide a statement of your family's recent and expected moves for work.

*Continued*


You have been excluded from attending your local school(s)

 Provide a letter from the education authority confirming this.

You have been subjected to serious and continuing racial discrimination at your local state school

 Provide a written statement from your parent/guardian and at least one supporting statement from the school, Aboriginal Student Support and Parental Awareness Program (ASSPA) Committee, Aboriginal Education Consultative Group (AECG) or Indigenous organisation explaining the situation.


You have been awarded an approved scholarship

 Provide a letter from the scholarship provider confirming the details.

You are a school student and are applying for continuity of study provisions

Call us on **1800 132 317** for details.

You are a tertiary student and it is a compulsory requirement of your course to reside at your education institution

 Provide a letter from the education institution giving details including the dates you need to live in.

None of the above  Call us on **1800 132 317**.

**72 Do you, or will you, receive:**

- a social security pension, benefit or allowance from Centrelink or a payment from the Department of Veterans' Affairs
- some other income support payment?

No  Go to next question

Yes  Give details below

Centrelink Reference Number was given at question 3

Or

Your Department of Veterans' Affairs Number (if known)

.....

Name of payment

.....

Date payment started (if after 1 January)

/ /

**73 Read this before answering the following questions.**

Questions 74 to 95 determine an applicant's eligibility for the ABSTUDY Independent rate. If none of these apply to you, you are not considered 'independent' for the purposes of ABSTUDY and your entitlement will be determined by using parental income and assets regardless of whether you are receiving financial support or not.


**74** Are you 22 years of age or older?

No  Go to next question

Yes  **Go to 96**

**75** Have you, or have you previously had, a dependent child?

No  Go to next question

Yes   Provide the child's birth certificate or other documentation stating you are the parent.  
▶ **Go to 83**


**76** Read this before answering the following question.

An orphan is a person whose natural or adoptive (legal or traditional) parents have died or are legally missing and presumed dead.

ABSTUDY customers who are independent because they are orphans may be paid from 15 years of age. If an orphan is legally adopted by another person or family, they are no longer considered to be independent.

Are you an orphan and you are 15 years of age or older?

No  Go to next question

Yes   Depending on the situation the following evidence is required:

- original death certificate(s) of parents or statement from relevant state or territory government authority
- where parents died, or are presumed to have died, outside Australia where the issue of death certificates is prevented by social conditions, a statement from an appropriate authority may be accepted, or
- a declaration from yourself of the period in receipt of a Double Orphan pension.

▶ **Go to 83**


**77** Read this before answering the following question.

You may be eligible if you are living independently of your family in your community which follows a lifestyle based on coming-of-age ceremonies.

This is recognised only in the NT, Qld, SA or WA.

Are you 15 years of age or older and have adult status in a traditional community?

No  Go to next question


Yes   Provide a written statement signed by a tribal elder who has authority in your home community for the observance of cultural practice. It must confirm that you have completed a traditional initiation ceremony authorised and recognised by an Aboriginal or Torres Strait Islander Australian elders.  
▶ **Go to 83**

**78** Read this before answering the following question.

You may be eligible if you are a secondary student 18 years of age or older, or a tertiary student.

Have you previously been in lawful custody for a total of at least 6 months?

No  Go to next question

Yes   Provide an original statement from the Department of Corrective Services or Juvenile Justice confirming the period of time spent in custody.  
▶ **Go to 83**

**79** Read this before answering the following question.

You may be eligible if you have no parental home, or are unable to live with your parents because of domestic violence, sexual harassment, serious family breakdown or other similar circumstances.

Are you unable to live at home and are of school leaving age in your state or territory or 16 years of age or older?

No  Go to next question

Yes   **18 years of age or over** – you will need to complete and return an **'Unreasonable to live at home' Statement by Young Person (SY015)** form. Your parent(s)/guardian(s) will need to complete and return an **'Unreasonable to live at home' Statement by Parent(s)/Guardian(s) (SY016)** form.  
If you do not have these forms, go to **servicesaustralia.gov.au/forms**  
If you are not able to get these forms completed by your Parent(s)/Guardian(s) you will need to call us on **1800 132 317** to make an appointment with a Social Worker.  
▶ **Go to 83**

**Under 18 years of age** – you will need to call us on **1800 132 317** to book an appointment with a Social Worker.  
▶ **Go to 83**

**80 Read this before answering the following question.**

You may be eligible if your parent(s) are serving a prison sentence, living in an institution for an indefinite period or missing.

Are your parent(s) not able to care for you?

No  Go to next question

Yes



Depending on the situation, evidence in the form of a statement must be provided from the relevant state or territory government authority covering:

- the permanent incapacity of the parent(s) (for example, have a mental illness)
- the imprisonment of parent(s)
- living in a nursing home or in a similar institution on a long term or permanent basis, or
- that parent(s) are missing and reasonable attempts have been made to locate them.

▶ Go to 83

**81 Read this before answering the following question.**

If you are receiving Family Tax Benefit for the child, we will check the child's records to verify your claim for independence.

Are you caring for another person's dependent child?

No  Go to next question

Yes



If you are not receiving Family Tax Benefit for the child, you must provide documentation to support your claim for independence, such as evidence that the child you are caring for is wholly or substantially dependent on you (that is, you are responsible for the financial care of the child).

▶ Go to 83

**82 Read this before answering the following question.**

You may be eligible for the period you continue to live in the Aboriginal or Torres Strait Islander Australian community.

Are you 16 years of age or older and were adopted or fostered by a non-Indigenous family for more than 2 years and now live in an Aboriginal or Torres Strait Islander Australian community?

No  Go to 85

Yes



Provide a copy of documentation from an Indigenous community organisation, a well-known and respected person of the Indigenous community or a relevant state or territory authority to support your claim.

▶ Go to next question

**83 Which of the following best describes your status**

**Tick ONE box only**

Australian Apprentice  Go to 96

Secondary school student  Go to 96

Tertiary course student  Go to next question

**84 What was your address 6 months before commencing your tertiary course of study?**

Postcode

▶ Go to 96

**85 Are you, or have you been, married or in a registered relationship (including marriage recognised under Aboriginal or Torres Strait Islander Australian law)?**

No  Go to next question

Yes



Provide proof of marriage or registered relationship. If you are, or have been, in a marriage recognised under Aboriginal or Torres Strait Islander Australian law in a community in NT, WA, SA or Qld you can provide a written statement signed by both a tribal elder who has authority in your home community for the observance of cultural ceremonies and the community chairperson. It must confirm the recognition of the marriage.

▶ Go to 96

**86 Are you living in a de facto relationship of 6 months or more or are you living in a de facto relationship of less than 6 months and you have a dependent child?**

No  Go to next question

Yes



Provide a copy of a statutory declaration signed by you and your partner, plus other documentation indicating you are living together such as rental agreement, electricity, water or phone accounts.

▶ Go to 96

**87 Have you previously been paid as independent for Youth Allowance or ABSTUDY because you earned at least 75% of the maximum Wage Level A of the National Training Wage Schedule in a 14 month period since leaving secondary school?**

No  Go to next question

Yes  Go to 96

**88** Have you previously been paid as independent for Youth Allowance or ABSTUDY because you worked in part-time paid employment of at least 15 hours a week for 2 years since leaving secondary school?

No  ▶ *Go to next question*

Yes  ▶ *Go to 96*


**89** Read this before answering the following question.

Full-time employment is 35 hours or more a week and includes employment, bona fide self-employment, unemployment for which government income support is received (except to study), period in lawful custody, registered for work, supported by a religious order or unable to work because of illness.

Have you been working full-time, or registered as unemployed, for at least 3 of the past 4 years?

No  ▶ *Go to next question*

Yes  ▶

 Depending on the basis of your claim, the following copies of evidence is required:


- a statement from an employer with periods of employment and hours worked per week
- a statement from an Employment Services Provider showing periods of registration
- a statement from you with periods in receipt of JobSeeker Payment and/or Newstart Allowance
- Youth Allowance as a job seeker
- a letter from a doctor stating periods of inability to work due to illness
- a letter from the Department of Corrective Services confirming period of imprisonment, or
- a letter from a religious order confirming period of support.

▶ *Go to 96*

**90** Have you supported yourself in full-time paid employment by working an average of 30 hours a week for 18 months in a 2 year period?

No  ▶ *Go to next question*

Yes  ▶

 You will need to provide a copy of proof of hours and periods worked (for example, payslips or letter from your employer).

▶ *Go to 93*

**91** Read this before answering the following question.

Your family home is the principal home of your parent(s)/guardian(s). To determine whether your family home is in an area that is inner regional, outer regional, remote or very remote, use the Student Regional Area Search tool, go to [servicessaustralia.gov.au/abstudy](http://servicessaustralia.gov.au/abstudy)

The parental income threshold is \$160,000. This will increase by \$10,000 for each eligible sibling. An eligible sibling is any of your siblings under 22 years of age unless they are:

- living away from home and is/was a member of a couple
- living away from home and has/had a dependent child
- receiving Youth Allowance or Disability Support Pension as an independent due to unreasonable to live at home
- in state care.

You can also pick which financial year you use to calculate parental income. You can choose from 1 of 3 financial years – whichever is most beneficial for you. It can be either the financial year:

- before you take a gap year, referred to as PRE-GAP year
- of your gap year, referred to as BASE year
- following your gap year, referred to as POST-BASE year.

For more information, go to [servicessaustralia.gov.au/youthallowance](http://servicessaustralia.gov.au/youthallowance)

Do **all** of the following apply to you:

- you are a full-time student
- you need to live away from your family home to study
- your family home is in an area that is inner regional, outer regional, remote or very remote
- the income of your parent(s)/guardian(s) was less than the parental income threshold in the appropriate tax year?

No  ▶ *Go to 95*

Yes  ▶ *Go to next question*

**92** What is the address of your family home?

.....

.....

Postcode


**93** Read this before answering the following question.

For more information about Wage Level A of the National Training Wage Schedule included in a modern award, go to [servicessaustralia.gov.au/youthallowance](http://servicessaustralia.gov.au/youthallowance)

Have you worked and earned at least 75% of the Wage Level A of the National Training Wage Schedule included in a modern award within a 14 month period since last leaving secondary school?

No  ▶ *Go to next question*

Yes  ▶

 You will need to provide proof of income earned and periods worked (for example, payslips, letter from your employer or payment summaries). Your parent(s)/guardian(s) will need to complete and return a **Parent(s)/Guardian(s) additional details (A2115)** form. If you do not have this form, go to [servicessaustralia.gov.au/forms](http://servicessaustralia.gov.au/forms)

▶ *Go to 96*



94 Have you worked in part-time employment of at least 15 hours a week for at least 2 years since last leaving secondary school?

No  Go to next question

Yes



You will need to provide proof of hours and periods worked (for example, letter from your employer).

Your parent(s)/guardian(s) will need to complete and return a **Parent(s)/Guardian(s) additional details (A2115)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms)

Go to next question

95 Are you, or have you been, in state care and are 15 years of age or older and live in a refuge or residential care facility?

No  Go to next question

Yes



Provide a copy of a statement from a government agency advising of your care arrangements and details of any payments you or your carer receives.

Go to next question

## Dependent children details

96 Read this before answering the following question.

**Dependent children Include** any dependent child(ren) (including joint custody of care)

- under 16 years of age
- between 16 and 21 years of age and in full-time study.

Do you (and your partner) have any dependent child(ren) under 22 years of age in your care?

No  Go to next question

Yes  Give details below

1 Name of dependent child

Dependent child's date of birth  /  /

2 Name of dependent child

Dependent child's date of birth  /  /

3 Name of dependent child

Dependent child's date of birth  /  /

4 Name of dependent child

Dependent child's date of birth  /  /

5 Name of dependent child

Dependent child's date of birth  /  /

If you have more than 5 dependent children, provide a separate sheet with details.

**97 Read this before answering the following questions.**

You are not breaking the law if you do not give us your (the student's) tax file number, but if you do not provide it to us, or authorise us to get it from the Australian Taxation Office, you may not be paid.

In giving us your tax file number in relation to this claim you authorise us to use your tax file number for other payments including social security payments and services in future where necessary.

Have you given us your (the student's) tax file number before?

No  Go to next question

Not sure  Go to next question

Yes  Go to 99

**98 Do you (the student) have a tax file number?**

No  Call us on **1800 132 317**.

Yes  Your tax file number

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**Office use only**

TFN Form received – Student

Date forwarded to ATO

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**99 Which of the following forms and documents are you (and/or your partner) providing with this form?**

Where you are asked to supply documents, provide original documents. In some circumstances copies may be accepted as detailed in the below checklist.

If you are not sure, check the question to see if you should provide the documents.

Identity documents For a full list of acceptable documents, go to <a href="http://servicesaustralia.gov.au/identity">servicesaustralia.gov.au/identity</a> (required at <b>question 2</b> )	<input type="checkbox"/>
Medical Certificate to verify this impairment (if you answered Yes at <b>question 18</b> )	<input type="checkbox"/>
Copy of your signed lease or tenancy agreement (if you answered Yes at <b>question 34</b> )	<input type="checkbox"/>
<i>Private Trust (Mod PT)</i> form (if you answered Yes at <b>question 46</b> )	<input type="checkbox"/>
<i>Private Company (Mod PC)</i> form (if you answered Yes at <b>question 47</b> )	<input type="checkbox"/>
<i>Business details (Mod F)</i> form and a <i>Real estate details (Mod R)</i> form (if you answered Yes at <b>question 48</b> )	<input type="checkbox"/>
<i>Real estate details (Mod R)</i> form (if you answered Yes at <b>question 49</b> )	<input type="checkbox"/>
Copies of statements showing contributions into a superannuation fund (if you answered Yes at <b>question 50</b> )	<input type="checkbox"/>
<i>Additional Income and Assets details (Mod iA)</i> form (if you answered Yes at <b>question 51 or 52</b> )	<input type="checkbox"/>
Copies of documents about your other income (if you answered Yes at <b>question 53</b> )	<input type="checkbox"/>

Continued

Copy of proof of enrolment (if required at <b>question 54</b> )	<input type="checkbox"/>
Copy of proof of full-time study (if you answered Yes at <b>question 59</b> )	<input type="checkbox"/>
List of subjects studying (if required at <b>question 61</b> )	<input type="checkbox"/>
Copy of a statement from a government agency (if you answered Yes at <b>question 69</b> )	<input type="checkbox"/>
A statement, document or letter as requested (see details at the option at <b>question 71</b> )	<input type="checkbox"/>
Child's birth certificate or other documentation stating you were the parent (if you answered Yes at <b>question 75</b> )	<input type="checkbox"/>
Proof you are an orphan (see details at the option at <b>question 76</b> )	<input type="checkbox"/>
Written statement from a tribal elder confirming traditional initiation ceremony (if you answered Yes at <b>question 77</b> )	<input type="checkbox"/>
A statement from the Department of Corrective Services or Juvenile Justice (if you answered Yes at <b>question 78</b> )	<input type="checkbox"/>
<i>'Unreasonable to live at home'</i> Statement by <i>Young Person (SY015)</i> form and <i>'Unreasonable to live at home'</i> Statement by <i>Parent(s)/Guardian(s) (SY016)</i> form (if you are over <b>18</b> years of age and you answered No at <b>question 79</b> )	<input type="checkbox"/>
Statement from state or territory government (if you answered Yes at <b>question 80</b> )	<input type="checkbox"/>
Proof you have a dependent child (if you answered Yes at <b>question 81</b> )	<input type="checkbox"/>
Copy of documentation from an Indigenous community organisation, a well-known and respected person of the Indigenous community or a relevant state or territory authority (if you answered Yes at <b>question 82</b> )	<input type="checkbox"/>
Proof of marriage or registered relationship (if you answered Yes at <b>question 85</b> )	<input type="checkbox"/>
Copy of proof of de facto relationship (if you answered Yes at <b>question 86</b> )	<input type="checkbox"/>
Copies of statements, documents or letters as requested (if you answered Yes at <b>question 89</b> )	<input type="checkbox"/>
Copy of proof of hours and periods worked (if you answered Yes at <b>question 90</b> )	<input type="checkbox"/>
Proof of income earned and periods worked (if you answered Yes at <b>question 93</b> )	<input type="checkbox"/>
Copy of a statement from a government agency advising of care arrangements (if you answered Yes at <b>question 95</b> )	<input type="checkbox"/>

**Parent/Guardian (and/or Partner)**

<i>Parent(s)/Guardian(s) additional details (A2115)</i> form (if required at <b>question 93</b> and/or <b>94</b> )	<input type="checkbox"/>
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## Privacy notice

### 100 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacy](http://servicesaustralia.gov.au/privacy)

## Declaration

### 101 You, and your parent/guardian if relevant, must read and sign this declaration.

#### I declare that:

- the information I have provided in this form is complete and correct.
- I will notify Centrelink **within 14 days** of any changes to this information and I understand that notification can be by a third person, telephone, electronic device, in person or in writing.

#### I understand that:

- I may need to provide further information if requested.
- Centrelink can make relevant enquiries to make sure that I receive the correct entitlement.
- giving false or misleading information is a serious offence.

Signature of student



Date

Signature of parent/guardian  
(if the student is 15 years of age or younger during the year of study)



Date

## Returning this form

Return this form and any supporting documents:

- **online** (excluding identity documents) using your Centrelink online account. For more information, go to [servicesaustralia.gov.au/submitdocumentsonline](http://servicesaustralia.gov.au/submitdocumentsonline)
- **by post to:**  
**Services Australia**  
**Student Services**  
**PO Box 7804**  
**CANBERRA BC ACT 2610**
- **in person** at one of our service centres, if you are not able to use your Centrelink online account.

### Office Use Only

Student's Centrelink Reference Number

Student's name

Assessed

Logon ID

Assessor's initials