Use this form to tell us about your relationship with a person you are separated from, but live under the same roof as, so we can assess your correct entitlement to payment at either the single or partnered rate. This may be for future entitlements, or payments received in the past.

We generally require a completed form from both yourself and the third party identified in this form for an assessment to be completed.

Centrelink will assess your relationship based on the following 5 factors:

- financial arrangements
- nature of the household
- social aspects of the relationship
- presence or absence of sexual relationship
- nature of commitment.

If you need to tell us about a change in your living arrangements or relationship and you are concerned about your safety, there may be help we can provide. We can support you if you are in, have left, or are preparing to leave a family and domestic violence situation.

If you are affected by family and domestic violence, call 132 850 Monday to Friday, between 8 am and 5 pm, local time and ask to speak to a departmental social worker.

For more information, go to servicesaustralia.gov.au/domesticviolence or call 000 if you are in immediate danger.

It is important that you answer all the questions and give as much detail as you can. If you are unable to give any of the information asked for, say so on the form. There are penalties for giving false or misleading information.

You can access your Centrelink online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at my.gov.au and link it to your Centrelink online account.

If you have a partner, we generally consider you a member of a couple. Under social security and family assistance law, we consider you a member of a couple if you are either:

- married
- in a registered relationship
- in a de facto relationship.

We do not consider you a member of a couple if you are living separately and apart on a permanent or indefinite basis.

You may still be a member of a couple if you are not physically living with your partner. For example, your partner may fly-in fly-out or live away for work, such as military or oil rig workers.

For more information, go to servicesaustralia.gov.au/moc
Important information

Return this form and any supporting documents to us within 14 days so we can assess your correct entitlements. If you cannot do this within 14 days, you must contact us at the earliest possible date to discuss.

If you are making a claim, you must return this form and all supporting documents at the same time you lodge your claim form. If you do not return all documents, your claim may not be accepted. The only exception will be if you are waiting for medical evidence or other documents from a third party.

For more information

Go to servicesaustralia.gov.au/moc or visit one of our service centres.

Call us on:

- ABSTUDY 1800 132 317
- Disability and Carers 132 717
- Employment Services 132 850
- Families 136 150
- Older Australians 132 300
- Youth and Students 132 490

We can translate documents you need for your claim or payment for free.

To speak to us in other languages, call 131 202.

Note: Call charges may apply.

If you have a hearing or speech impairment, you can contact the TTY service on Freecall™ 1800 810 586. A TTY phone is required to use this service.
Have you been married to, or been in a registered relationship or in a de facto relationship with the other person?
No  Go to next question
Yes  Do not complete this form. Call us on the number relevant to your payment listed on Notes page 2.

Are you separated from the other person?
No  Do not complete this form. Call us on the number relevant to your payment listed on Notes page 2.
Yes  Go to next question

Are you living at the same address as the other person?
No  Do not complete this form. Call us on the number relevant to your payment listed on Notes page 2.
Yes  Go to next question

When did you separate from the other person?
/ /
8 Have you lived at different addresses from each other at any time since separating?
   No ➜ Go to next question
   Yes ➜ Give details below

   Reason and duration of the separate addresses
   ........................................................................................................................................
   ........................................................................................................................................
   ........................................................................................................................................

9 How long do you intend to live at the same address with the other person?
   ........................................................................................................................................

10 Give the reason(s) why you intend to live with the other person for this length of time.
   ........................................................................................................................................
   ........................................................................................................................................

11 Do you think that there is any possibility that you and the other person will get back together again?
   No ➜ Go to next question
   Not sure ➜ Give details below
   Yes ➜ Give details below

   Details of when you will get back together again
   ........................................................................................................................................
   ........................................................................................................................................
   ........................................................................................................................................

12 Since separating, how has your relationship changed and how does it differ to that of a married, registered or de facto couple?
   ........................................................................................................................................
   ........................................................................................................................................
   ........................................................................................................................................

13 Have you applied to legally terminate your relationship?
   Not ➜ Go to next question
   applicable
   No ➜ Explain why not
   Yes ➜ Give details of the action taken and the date the application was made
   ........................................................................................................................................
   ........................................................................................................................................
   ........................................................................................................................................

14 Since separating, have you and the other person claimed to be a member of a couple for any reason?
   No ➜ Go to next question
   Yes ➜ Give details below

15 Do you or the other person own the home you currently live in (including paying it off)?
   No ➜ Go to 22
   Yes ➜ Give details below

   Home is jointly owned with the other person ➜ Go to 16
   I solely own the home ➜ Go to 20
   Home is jointly owned with a third party ➜ Go to 20
   Home is owned by the other person ➜ Go to 19

16 Who pays for the following?
   The council rates
   The water authority

17 Is your home still being paid off?
   No ➜ Go to next question
   Yes ➜ What are the total mortgage repayments?
   $ per month
   How much of this do YOU pay?
   $ per month

   Provide your latest loan account statement.
18. Have the home been listed for sale?
- No
- Not yet but plan to list
- Yes

19. Have property settlement proceedings commenced?
- No Go to next question
- Yes Give details of progress

20. Since your separation have there been any structural alterations to the home?
- No Go to 25
- Yes Give details of the alterations

21. Were the alterations jointly financed?
- No Go to 25
- Yes Who financed them?

22. Do you pay rent at the place where you currently live?
- No Go to 24
- Yes Give details below

23. Is there a tenancy agreement (lease) for the rent at this address?
- No Go to 25
- Yes Provide a full copy of your signed lease or tenancy agreement. Go to 25

24. Do you pay board and/or lodgings at your current address?
- No Go to next question
- Yes Give details below

25. Do you share any other real estate assets jointly with the other person, such as investment properties, business properties, caravan sites or moorings?
- No Go to next question
- Yes Give details below

26. Does anyone else, including the other person, pay for accommodation at your current address?
- No Go to next question
- Yes Give details below

27. Have you indicated that you own, or pay rent or board/lodgings for the place where you currently live?
- No Go to next question
- Yes Go to 29
28 Give details about why you do not pay for your accommodation.

30 Does the place where you live have more than one living area such as a granny flat, caravan or converted garage?

No  Go to 32
Yes  What type of living area?
    Tick ALL that apply
    Granny flat
    Caravan
    Converted garage
    Other  Give details below

31 Give details of who lives in the additional living area(s).

32 Do you and the other person eat together at meal times?

No  Go to next question
Yes  How often?

33 Do you and the other person prepare meals for each other?

No  Go to next question
Yes  Give details below
    How often and why?

34 Do you and the other person use the same kitchen?

No  Give details on how you and the other person access a kitchen
Yes  Give details on your sharing arrangements

35 Do you and the other person use the same laundry?

No  Give details on how you and the other person access a laundry
Yes  Give details on your sharing arrangements

36 Do you and the other person use the same bathroom?

No  Give details on how you and the other person access a bathroom
Yes  Give details on your sharing arrangements
37 Do you and the other person use the same bedroom?
No □ Go to next question
Yes □ Give details on your sharing arrangements

38 Are there any other rooms or areas of the home that are for your sole use and not shared with the other person?
No □ Go to next question
Yes □ Describe the areas

39 Read this before answering the following questions.
Under social security law, we need to ask the following questions as one of the considerations for assessing your relationship status.

Do you have a sexual relationship with the other person?
No
Yes

40 Are you and the other person free to form a sexual relationship with other people?
No
Yes

41 Do you and the other person provide care or practical support/help to each other in any of the following circumstances?
Illness
No
Yes □ Give details below

Personal crisis
No
Yes □ Give details below

42 Since separating, do you and the other person holiday together or plan to go on holiday together in the future?
No □ Go to next question
Yes □ Give details on how often or when

43 Do relatives, friends or regular associates (including social media contacts) consider you and the other person to be partnered?
No □ Go to next question
Yes □ Why? Give details below

44 Are you and the other person invited out as a couple?
No □ Go to next question
Yes □ Give details of the events or occasions

45 Do you share social and leisure activities with the other person (for example, sporting events, family occasions, movies)?
No □ Go to next question
Yes □ What sort of activity and how often?
46 Is the other person employed?
   No [ ] Go to next question
   Yes [ ] Give details of the other person’s employer
     Employer’s name:
     Address:
     Postcode:
     Phone number:
     Who is listed as the other person’s emergency contact at work?

47 Do you currently claim the other person as a dependent for taxation purposes?
   No [ ] Go to next question
   Yes [ ] Is this as a dependent spouse or as a housekeeper?
     Tick ALL that apply
     Dependent spouse [ ]
     Housekeeper [ ]

48 What names appear on your Medicare card?
   Name 1
   Name 2
   Name 3

50 Do you have access to any of the other person’s accounts (including bank, credit and store cards)?
   No [ ] Go to next question
   Yes [ ] Give details below

49 Do you and the other person have any joint accounts (including bank, credit and store cards)?
   No [ ] Go to next question
   Yes [ ] Give details below
     Provide a copy of your Medicare card.

If you have more than 3 current joint accounts, provide a separate sheet with details.

If you have access to more than 1 account, provide a separate sheet with details.
51 Does the other person have access to any of your accounts (including bank, credit and store cards)?

No  Go to next question
Yes  Give details below

1 Name of financial institution the account is held with

Type of account

Name(s) account is held in

…………………………………………………………………………………………………………………………

Why does the other person have access to this account?

…………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………

If the other person has access to more than 1 account, provide a separate sheet with details.

52 Do you and the other person have any outstanding joint debts on credit cards, hire purchase, store accounts or personal loans?

No  Go to next question
Yes  Give details below

1 Describe the debt type

Date when debt occurred

/  /

Arrangement(s) for repaying this debt

…………………………………………………………………………………………………………………………

What are the arrangements for separating the debt?

…………………………………………………………………………………………………………………………

2 Describe the debt type

Date when debt occurred

/  /

Arrangement(s) for repaying this debt

…………………………………………………………………………………………………………………………

What are the arrangements for separating the debt?

…………………………………………………………………………………………………………………………

If you have more than 2 debts, provide a separate sheet with details.

53 Since separating, have you and the other person been guarantor for one another?

No  Go to next question
Yes  Give details below

Who was the guarantor?

Date of the guarantee

/  /

54 Give information about the payment of the following household bills.

Phone/Internet:

Do you share the payment of either a land line, internet or mobile phone with the other person?

No  Who pays it?
Yes  What is the arrangement for sharing the payment?

…………………………………………………………………………………………………………………………

Electricity:

Do you share the payment with the other person?

No  Who pays it?
Yes  What is the arrangement for sharing the payment?

…………………………………………………………………………………………………………………………

Gas:

Do you share the payment with the other person?

No  Who pays it?
Yes  What is the arrangement for sharing the payment?

…………………………………………………………………………………………………………………………

Provide a copy of each of the most recent bills.


55 Do you or the other person own a vehicle (for example, car)?

No □ Go to next question
Yes □ Give details below

Vehicle 1
Is the vehicle jointly owned?
No □ Who owns the vehicle?

Yes □ When was the vehicle purchased?

/ / Registration number

Do you share the use of the vehicle?
No
Yes □ Provide details of the sharing arrangements

Who is responsible for the running costs?
I am □
The other person is □
We both are □
Third party is □ Who?

Vehicle 2
Is the vehicle jointly owned?
No □ Who owns the vehicle?

Yes □ When was the vehicle purchased?

Registration number

Do you share the use of the vehicle?
No
Yes □ Provide details of the sharing arrangements

Who is responsible for the running costs?
I am □
The other person is □
We both are □
Third party is □ Who?

56 What are the arrangements for paying for food and housekeeping items for this household?

Who pays?

Who does the shopping?

57 What are the arrangements for doing the following household tasks?

Cleaning

Washing

Gardening

General maintenance

58 Do you and the other person have any jointly owned household goods?

No □ Go to 60
Yes □ Give details below

59 Have you and the other person made arrangements for the jointly owned household goods should either of you move out?

No □ Go to next question
Yes □ Give details below
60. **Do you and the other person share joint private medical insurance?**
   - No [Go to next question]
   - Yes [Give details below]

   **Who pays for the medical insurance?**

   [Blank space]

   **What are your plans for this policy since separating?**

   [Blank space]

61. **Do you and the other person hold any other joint insurance policies together?**
   - No [Go to 64]
   - Yes [Give details below]

   **What type of policy is it (for example, house and/or contents insurance, life insurance, vehicle insurance)?**

   [Blank space]

62. **Do you plan to cancel or alter this/these joint insurance policies?**
   - No [Go to next question]
   - Yes [Go to 64]

63. **Give details on why you do not plan to cancel or alter the joint insurance policies**

   [Blank space]

64. **Is the other person nominated as a beneficiary under your will, superannuation or life insurance?**
   - Will
     - Do not have [ ]
     - No [ ]
     - Yes [ ]
   - Superannuation
     - Do not have [ ]
     - No [ ]
     - Yes [ ]
   - Life Insurance
     - Do not have [ ]
     - No [ ]
     - Yes [ ]

65. **Are there children regularly living or staying at your address?**
   - No [Go not answer questions 66 to 74. Go to 75.]
   - Yes [Go to next question]

66. **Give details of those children.**

   **Child 1**
   - Family name
   - First and second given name(s)
   - Date of birth
     - / / 
   - Parent’s/adoptive parent’s full name

   **Child 2**
   - Family name
   - First and second given name(s)
   - Date of birth
     - / / 
   - Parent’s/adoptive parent’s full name

   **Child 3**
   - Family name
   - First and second given name(s)
   - Date of birth
     - / / 
   - Parent’s/adoptive parent’s full name

   If there are more than 3 children who regularly live or stay at your address, provide a separate sheet with details.
Do you and the other person both look after the children?
No ➔ Go to next question
Yes ➔ What are the current care arrangements for the children?

Who is the primary carer?

How often does the other person visit the school/sporting/leisure outings with, or on behalf of the children?

Do you both help decide matters about the education and development of the children?
No
Yes

Are the children aware of your separation?
No ➔ Give details below
Yes ➔ Go to next question
Explain why the children are not aware

Has the children's school been made aware of the separation?
No ➔ Give details below
Yes ➔ Go to next question
Explain why they have not been made aware

Have you and the other person discussed or made any child support arrangements?
No ➔ Go to next question
Yes ➔ What are the arrangements?
Private Collect ➔ Go to 75
Child Support Collect ➔ Go to 75

Why have you not made any child support arrangements?

Do any additional people live or regularly stay with you, or use your accommodation as a base away from home?
No ➔ Go to next question
Yes ➔ Give details of each person below

Full Name

Date of birth

What is your relationship to this person?

How often and when do they stay?

Are the children aware of your separation?

Has the children's school been made aware of the separation?

Is there anything else you would like to tell us about your current circumstances that has not already been covered?
No ➔ Go to next question
Yes ➔ Give details below

If there are more than 2 people who live or regularly stay at your address, provide a separate sheet with details.
77 Are there any other things that you are not able to write down that you would like to talk about in a phone interview?

No  [Go to next question]
Yes  [Go details below]

What is the best phone number to call you on?

What is the best time to call you?

78 Did someone help you complete this form?

No  [Go to next question]
Yes  [Go details below]

Name of the person who gave you help

Provide details on why you needed help to complete this form

We may contact you for clarification on any of the information you have provided in this form.

79 Which of the following documents are you providing with this form?

- Your latest loan account statement  (if you answered Yes at question 17)
- Proof of structural changes  (if you answered Yes at question 20)
- Copy of signed current lease or tenancy agreement  (if you answered Yes at question 23)
- Copy of Medicare card  (see question 48)
- Copy of latest statement(s) of your current joint account(s)  (if you answered Yes at question 49)
- Copy of most recent bills  (if you answered Yes at question 54)

79 Your latest loan account statement  (if you answered Yes at question 17)

79 Proof of structural changes  (if you answered Yes at question 20)

79 Copy of signed current lease or tenancy agreement  (if you answered Yes at question 23)

79 Copy of Medicare card  (see question 48)

79 Copy of latest statement(s) of your current joint account(s)  (if you answered Yes at question 49)

79 Copy of most recent bills  (if you answered Yes at question 54)

80 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

81 I declare that:

- the information I have provided in this form is complete and correct.
- I understand that:
  - if submitting this document as part of a claim, the claim may not be accepted unless supporting documents are lodged at the same time as the claim. The only exception will be if I am waiting for medical evidence or other documents from a third party.
  - Centrelink can make relevant enquiries to make sure that correct entitlements are received.
  - if I am receiving a payment or benefit from Centrelink, I must notify Centrelink of any change(s) to this information within 14 days of the change(s) occurring.
  - giving false or misleading information is a serious offence.

Your signature

Date

Returning this form

Return this form and any supporting documents:

- online using your Centrelink online account. For more information, go to servicesaustralia.gov.au/submitdocumentsonline
- by post to Centrelink PO Box 7802 CANBERRA BC ACT 2610
- in person at one of our service centres, if you are not able to use your Centrelink online account.