

This form lets us know you have separated from your partner.

When to use this form



Use this form if you currently receive a payment from us and have separated from your partner.

If your partner has passed away, you do **not** need to fill in this form. You can call us on **132 300** or fill in an **Advice of death (SA116A)** form.

Go to servicesaustralia.gov.au/bereavement

If you currently receive Parenting Payment or JobSeeker Payment and you have a dependent child or children, you are also required to complete the **Verification of Relationship Status (SC321)** form.

To obtain a copy of this form, go to servicesaustralia.gov.au/forms

Online services



You can complete this form on your computer, print and sign it, and upload it in your Centrelink online account.

Select Upload Documents, choose 'Centrelink form code' and type 'MOD S'. Go to servicesaustralia.gov.au/submitdocumentsonline

What else you may need to provide

Important Note: If you are making a claim, you must return this form and **all** other supporting documents at the same time you lodge your claim form. If you do not return all documents, your claim may not be accepted. The only exception will be if you are waiting for medical evidence or other documents from a third party.

For more information



To speak to us in other languages, call **131 202**.

Note: Call charges may apply.



If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Support for separated people

Separation is a time of change and it is important to get help if you need it. If you require support, there are a number of groups, websites, publications and support services available.

Our social workers can help with short term counselling and information and can tell you where you can get other support and services, if needed.

Go to **servicesaustralia.gov.au/separationsupport**

Family and domestic violence

If you are affected by family and domestic violence, call **132 850** Monday to Friday, 8 am to 5 pm, local time and ask to speak to a social worker.

For more information, go to **servicesaustralia.gov.au/domesticviolence** or call **000** if you are in immediate danger.

Your relationship status

For more information on how we assess your relationship status, go to **servicesaustralia.gov.au/moc**

Children from a previous relationship


To get more than the base rate of Family Tax Benefit Part A, you will need to take reasonable steps to obtain child support from the other parent.

If there is any reason that makes it difficult for you to apply for child support, it is important that you contact us to talk about your situation. There may be other options available to you.

Filling in this form


- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this Go to 1 skip to the question number shown. You do not need to answer the questions in between.

About you


- 1 Your Centrelink Reference Number (if known)
- - -
- 2 Your family name
-
- First given name
-
- Second given name
-
- 3 Your date of birth
- / /
- 4 Has your phone number changed since you last told us?
- No Go to next question
- Yes Phone number
-
- 5 Has your address or accommodation details changed since you last told us?
- No Go to next question
- Yes
-  You will need to complete and return an **Accommodation Details (Mod AC)** form. If you do not have this form, go to servicesaustralia.gov.au/forms

▶ Go to next question

About your ex-partner

- 6 Your ex-partner's family name
-
- First given name
-
- Second given name
-
- 7 Do you know if your ex-partner has been known by any other name(s)?
- For example:** Name at birth, name before marriage, previous married name, Aboriginal or skin name, alias, adoptive name, foster name.
- No Go to next question
- Yes Give details below
- Other name(s)
-
-
-
- If you need more space, provide a separate sheet with details.
- 8 Do you live in the same home as your ex-partner?
- No Go to 10
- Yes Go to next question
- 9 Are you concerned about your safety if forms are issued to your ex-partner?
- No
-  **Both you and your ex-partner** each need to complete and return a separate **Relationship Details – Separated under one roof (SS293)** form.

If you do not have this form, go to servicesaustralia.gov.au/forms

▶ Go to 11
- Yes
-  **Only you** need to complete and return a **Relationship Details – Separated under one roof (SS293)** form.

If you do not have this form, go to servicesaustralia.gov.au/forms

▶ Go to 11



About your payment

22 Where do you want your payment made?

Use the account details I have **Go to next question**
already given

A different account **Give details below**

The bank, building society or credit union account must be in **your** name. A joint account is acceptable.

Do not include an account used only for funding from the National Disability Insurance Scheme.

1 Which payment would you like us to update?

Tick this box if you would like all your payments to go into this account

OR

List the payment(s) to go into this account

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

2 Which payment would you like us to update?

List the payment(s) to go into this account

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

Privacy notice

23 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

24 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- if I get back together with my ex-partner, or become a member of a couple, I must tell Centrelink immediately.
- Centrelink can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence.

Your signature



Date

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Next steps

- Check that you have answered all the questions that you need to.
- Provide all requested information and any additional required forms.
- Check you have signed and dated this form.

Returning your form

Return this form and any supporting documents:

- online** using your Centrelink online account. For more information, go to servicesaustralia.gov.au/submitdocumentsonline
- in person** at one of our service centres, if you are unable to use your Centrelink online account.