

Midwife Professional Indemnity Scheme Online claim

When to use this form

The statutory declaration attached to this form, must be completed and signed by a person authorised to represent your organisation and must accompany the supporting documentation provided for a Midwife Professional Indemnity Scheme (MPIS) online claim application. If the statutory declaration is not provided with each new online claim application, a Commonwealth Contribution Indemnity Scheme payment cannot be made.

For more information

For more information, email mpis.program.support@servicesaustralia.gov.au or call **1800 813 167** Monday to Friday, 8:30 am to 5 pm, Australian Eastern Standard Time.

Note: There may be risks with sending personal information through unsecured networks or email channels. Call charges may apply.

Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Sign this statutory declaration before an authorised person (see page 3 for a list of authorised persons).

Returning your form

Check that all required questions are answered and the statutory declaration has been signed and dated.

This statutory declaration must be completed and submitted with the supporting documentation required for claim assessment and payment. Return this statutory declaration and any supporting documents:

- **by post to:**
Services Australia
Midwife Professional Indemnity
PO Box 1001
TUGGERANONG ACT 2901
- **scan and email to:**
mpis.program.support@servicesaustralia.gov.au
Note: There may be risks with sending personal information through unsecured networks or email channels.

Privacy notice

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Commonwealth of Australia
STATUTORY DECLARATION
Statutory Declarations Act 1959

1 Full name I, ¹

2 Registered business name 2

3 Business address of, ³

4 Occupation 4

make the following declaration under the *Statutory Declarations Act 1959*:

- the supporting evidence submitted with this statutory declaration is for,
Claim Number*
Insurance Claim Number**
Qualifying Claim Certificate Number***
- the answers to the questions in the submitted online Midwife Professional Indemnity application are complete and correct.
- the requested documents are attached and are true copies of the original documents.
- all payments claimed in this online application which were made or are liable to be made in relation to the claim against the person nominated in the application form were or will be made consistently with the terms of the insurance contract between the insurer and the midwife.
- I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

5 Signature of person making the declaration 5

6 Place Declared at ⁶ on ⁷ of ⁸

7 Day

8 Month and year Before me,

9 Signature of person before whom the declaration is made (see page 3) 9

10 10

10 Full name, qualification and address of person before whom the declaration is made (in printed letters)

* The Claim Number allocated to the claim by the Australian Government agency, Services Australia when submitted via the Midwife Professional Indemnity Scheme (MPIS) online claiming system. This number will be in the format NNNNNNNNN or NNNNNNNNNA

** The Insurance Claim Number is the unique identification number allocated to the claim by the professional indemnity insurer to the claim against the midwife.

*** The Qualifying Claim Certificate (QCC) number allocated to the claim when submitted via the Midwife Professional Indemnity Scheme (MPIS) online claiming system. A claim cannot proceed without a valid QCC. This number will be the same as the claim number allocated by Medicare.

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

Regulation 7 of the *Statutory Declarations Regulations 2018* provides that only the following persons may witness this statutory declaration:

- (1) a person who is enrolled on the roll of the Supreme Court of a state or territory, or the High Court of Australia, as a legal practitioner (however described).
- (2) a person who, under a law of the Commonwealth, a state or territory, is currently licensed or registered to practice in Australia in an occupation listed below:
 - Architect
 - Chiropractor
 - Dentist
 - Financial adviser or financial planner
 - Legal practitioner
 - Medical practitioner
 - Midwife
 - Migration agent registered under Division 3 of Part 3 of the *Migration Act 1958*
 - Nurse
 - Occupational therapist
 - Optometrist
 - Patent attorney
 - Pharmacist
 - Physiotherapist
 - Psychologist
 - Trade marks attorney
 - Veterinary surgeon.
- (3) a person who is listed below:
 - Accountant who is:
 - (a) a fellow of the National Tax Accountants' Association, or
 - (b) a member of any of the following:
 - i. Chartered Accountants Australia and New Zealand
 - ii. the Association of Taxation and Management Accountants
 - iii. CPA Australia
 - iv. the Institute of Public Accountants
 - Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
 - APS employee engaged on an ongoing basis with 5 or more years of continuous service
 - Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 - Bailiff
 - Bank officer with 5 or more years of continuous service
 - Building society officer with 5 or more years of continuous service
 - Chief executive officer of a Commonwealth court
 - Clerk of a court
 - Commissioner for affidavits
 - Commissioner for declarations
 - Credit union officer with 5 or more years of continuous service
 - Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service
 - Employee of the Australian Trade and Investment Commission who is:
 - (a) in a country or place outside Australia, and
 - (b) authorised under paragraph 3(d) of the *Consular Fees Act 1955*, and
 - (c) exercising the employee's function at that place
 - Employee of the Commonwealth who is:
 - (a) at a place outside Australia, and
 - (b) authorised under paragraph 3(c) of the *Consular Fees Act 1955*, and
 - (c) exercising the employee's function at that place
 - Engineer who is:
 - (a) a member of Engineers Australia, other than at the grade of student, or
 - (b) a Registered Professional Engineer of Professionals Australia
 - (c) registered as an engineer under a law of the Commonwealth, a state or territory, or
 - (d) registered on the National Engineering Register by Engineers Australia
 - Finance company officer with 5 or more years of continuous service
 - Holder of a statutory office
 - Judge
 - Justice of the peace
 - Magistrate
 - Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
 - Master of a court
 - Member of the Australian Defence Force who is:
 - (a) an officer, or
 - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service, or
 - (c) a warrant officer within the meaning of that Act
 - Member of Australasian Institute of Mining and Metallurgy
 - Member of the Governance Institute of Australia Ltd
 - Member of:
 - (a) the Parliament of the Commonwealth, or
 - (b) the Parliament of a state, or
 - (c) a territory legislature, or
 - (d) a local government authority
 - Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
 - Notary public, including a notary public (however described) exercising functions at a place outside:
 - (a) the Commonwealth, and
 - (b) the external territories of the Commonwealth
 - Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
 - Permanent employee of:
 - (a) a state or territory or a state or territory authority, or
 - (b) a local government authoritywith 5 or more years of continuous service
 - Person before whom a statutory declaration may be made under the law of the state or territory in which the declaration is made
 - Police officer
 - Registrar, or Deputy Registrar, of a court
 - Senior executive service employee of a Commonwealth authority
 - Senior executive employee of a state or territory
 - SES employee of the Commonwealth
 - Sheriff
 - Sheriff's officer
 - Teacher employed on a permanent full-time basis or a part-time basis at a school or tertiary education institution.