







# What you need to do to keep getting your income support payment

Most job seekers have compulsory tasks and activities they must do to get their income support payment. Some examples of these payments are JobSeeker Payment, Youth Allowance for job seekers or Parenting Payment.

To keep getting your income support payment you need to do all of these:

- meet all of the requirements in your Job Plan or Participation Plan
- report your income to Centrelink every 2 weeks, even it is 0
- tell us when your circumstances change

These requirements are to help you find a job and improve your skills. We call these mutual obligation requirements if your employment services provider is one of the following:

- Workforce Australia
- Community Development Program
- in some cases, Centrelink.

We call these participation requirements if your employment services provider is either of these:

- Disability Employment Services
- ParentsNext.

As part of your requirements you must agree to a either Job Plan or Participation Plan. You will do this Plan with your provider.

When you have a Job Plan or Participation Plan and cannot attend an appointment or meet your requirements, you need to contact your provider ahead of time.

If your Job Plan is with Centrelink and you cannot attend an appointment or meet you requirements, you need to let us know ahead of time. You can do this by calling us on your regular payment line.

If you do not go to appointments or meet your requirements, your payment may stop and you may get a penalty. If this happens you must talk to your provider.

If you are referred to Workforce Australia, you must achieve a certain number of points each month to meet your requirements. You get points when you complete activities like applying for jobs, going to appointments or training.

If you do not reach the number of points you need each month, your payment may stop. Please call your Workforce Australia employment services provider if this happens.

If you are with Workforce Australia Online, you can call the Digital Services Contact Centre on **1800 314 677**. You can ask to speak to someone in your language.

You do not need to achieve a certain number of points each month if you are in the Community Development Program, Disability Employment Services or ParentsNext.

You can find more information at:

- **[servicesaustralia.gov.au](https://servicesaustralia.gov.au)**
- **[workforceaustralia.gov.au](https://workforceaustralia.gov.au)**

For information in your language you can call us on **131 202** or go to **[servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)**