

**centrelink**

## When to use this form



Use this form if you are eligible to apply for a child support assessment or if you receive or are eligible to receive any type of child support and/or spousal maintenance.

This form is part of your claim for Family Tax Benefit. You need to provide information about the child support you receive or are eligible to receive and/or any spousal maintenance you receive or are eligible to receive.

## Important information

- The information you provide is needed to calculate your rate of payment under family assistance law. If you do not return this form, we may not be able to pay you more than the base rate of Family Tax Benefit Part A. This is a notice under section 158 of the *A New Tax System (Family Assistance) (Administration) Act 1999*.
- Family Tax Benefit recipients may have their ongoing payments adjusted automatically to avoid or reduce a projected Family Tax Benefit overpayment. This may apply if your child support assessment changes.
- If you and/or your partner receive child support or spousal maintenance from more than one person, you will both need to complete separate **Details of your child support (FA003)** forms for each person you receive child support and/or spousal maintenance from.
- If you have children from a previous relationship in your care, you are required to apply for a child support assessment from the children's other parent to be eligible for more than the base rate of Family Tax Benefit Part A.
- If you have children in your care and you are a non-parent carer (for example, a grandparent), you may apply for child support if you are not living with a parent of the child.
- If there is any reason that makes it difficult for you to seek a child support assessment from the other parent, you should contact us and discuss your situation with one of our social workers. The social worker may determine that you are eligible for an exemption from seeking a child support assessment.
- If you are affected by family and domestic violence call us on **132 850** Monday to Friday between 8 am and 5 pm, local time and ask to speak to one of our social workers or go to **[servicessaustralia.gov.au/domesticviolence](https://servicessaustralia.gov.au/domesticviolence)**

Note: If your child support details change after you have lodged this form, you must notify us immediately as your payment may be affected. You can call us on **136 150**, let us know in writing or visit one of our service centres.

## For more information

Go to **[servicessaustralia.gov.au/childsupport](https://servicessaustralia.gov.au/childsupport)** or visit one of our service centres.

Call us on **136 150**.

We can translate documents you need for your claim or payments for free.

To speak to us in your language, call **131 202**.

Call charges may apply.

If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.



## Definition of a partner

If you have a partner, we generally consider you a member of a couple. Under social security and family assistance law, we consider you a member of a couple if you are either:

- married
- in a registered relationship
- in a de facto relationship.

We may still consider you a member of a couple if you are not physically living with your partner. For example, your partner may fly-in fly-out or live away for work, like military or oil rig workers.

For more information, go to [servicessaustralia.gov.au/moc](https://servicessaustralia.gov.au/moc)

### Filling in this form

You can complete this form on your computer, print and sign it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  ► **Go to 1** skip to the question number shown.

### Read before answering the following questions.

If **you** receive or are entitled to receive child support and/or spousal maintenance from more than one person, you will need to complete separate **Details of your child support (FA003)** forms for each person.

If you have a partner and they receive or are entitled to receive child support and/or spousal maintenance they will need to complete their own **Details of your child support (FA003)** form. If they receive or are entitled to receive child support and/or spousal maintenance from more than one person, they will need to complete separate **Details of your child support (FA003)** forms for each person.

**1** Your Centrelink Reference Number (if known)

 -  -  - 

**2** Your name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

**3** Your date of birth

 /  / 

**4** Your daytime contact number

**5** Tick **ONE** of the boxes below to tell us about your relationship status right now.

If you have **ever been separated**, give the date that you most recently reconciled with your partner.

**Married**

Date married/  
reconciled with your partner

 /  / 

► **Go to 6**

**Registered relationship**  
(registered under state  
or territory law)

Date registered/  
reconciled with your partner

 /  / 

► **Go to 6**

**De facto**

Date you started your  
relationship/reconciled with  
your partner

 /  / 

► **Go to 6**

**Separated**

(previously in a marriage,  
registered or de facto  
relationship)

Date of last separation

 /  / 

► **Go to 9**

**Divorced**

Date of divorce

 /  / 

► **Go to 9**

**Widowed**

(previously in a marriage,  
registered or de facto  
relationship)

Date of partner's death

 /  / 

► **Go to 9**

**Never married or lived with  
a partner**  **Go to 9**

If none of the above describes your current relationship status,  
call us on **136 150**.



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6 Your partner's name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

7 Your partner's date of birth

8 Your partner's daytime contact number

9 Do you receive or are you entitled to receive child support from more than one person?

No  *Go to next question*

Yes

If you receive or you are entitled to receive child support from more than one person, you will need to complete a separate **Details of your child support (FA003)** form for each person you receive or are entitled to receive from.

10 Full name of the other parent

The term 'parent' refers to a natural, adoptive or relationship parent (a person who is legally responsible for a child born through an assisted conception procedure or where a surrogacy court order is in place).

11 What was your relationship to the other parent?

Married

Registered

De facto

Never lived together  *Go to 13*

12 Date you separated from the other parent

13 Is the other parent of the children deceased?

No  *Go to next question*

Yes  Date of death

Name of children the deceased is a parent of

*Go to 33*

14 How many children do you have with the other parent (named at question 10)?

1 or 2  *Go to next question*

More than 2




There is only space on this form for 2 children. Photocopy page 5 for additional children before completing questions 15 to 22.

*Go to next question*



**23** Do you have a child support agreement, court order, court registered agreement or any other form of written agreement for child support?

No  **Go to next question**

Yes   Provide a copy if you have not already provided it.

**Go to next question**

**24 Read this before answering the following questions.**

Child support and/or spousal maintenance for yourself from a former partner can include cash, lump sum payments and non-cash amounts. Non-cash child support includes receiving food, clothes etc from the other parent, and also includes payment(s) made to another person or organisation on your behalf, such as loan repayments, rates, insurance, household expenses, child care fees, school fees or other expenses/purchases. Non-cash amounts must be reported as a dollar value.

If you collect more or less than your child support entitlement, or you receive arrears owing to you, you should contact us to discuss how this will affect your family assistance payments.

Do not include any child support or spousal maintenance that your current partner gets, or that you receive from a different payer. You and/or your partner must fill in a separate **Details of your child support (FA003)** form.

Do you receive any privately collected spousal maintenance?

No  **Go to 27**

Yes  Give details below

What is the amount of spousal maintenance you receive?

\$ \_\_\_\_\_ per

Date these payments started

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**25** Are you still receiving this amount?

No  **Go to next question**

Yes  You must tell us if you stop receiving this amount.  
**Go to 27**

**26** When did the payments stop?

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**27** Do you receive voluntary child support?

No  **Go to next question**

Yes  Give details below

**Child 1**  How much do you receive for this child?

\$ \_\_\_\_\_ per

Date this started \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Child 2**  How much do you receive for this child?

\$ \_\_\_\_\_ per

Date this started \_\_\_\_ / \_\_\_\_ / \_\_\_\_

 Provide details of each additional child.

**Go to next question**

**28 Read this before answering the following questions.**

If you change your method of collection from Child Support Collect to Private Collect, you may elect to discharge arrears owed to you from the Child Support Collect period. By doing so, you are taking responsibility for collecting these amounts yourself. You must tell us if, at any time, you discharge any outstanding amounts owed to you from a previous Child Support Collect period. The discharged amounts may need to be taken into account in addition to your ongoing child support assessment amount for your Family Tax Benefit Part A, from the date it was discharged until the end of the financial year.

Have you changed from Child Support Collect to Private Collect?

No  **Go to 30**

Yes  **Go to next question**

**29** Have you discharged any child support arrears?

No  **Go to next question**

Yes  Give details below

What was the total amount discharged

\$ \_\_\_\_\_

Date discharged

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**30 Read this before answering the following questions.**

**Capitalised maintenance** is maintenance that is not a regular or periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment (such as a cash amount), and/or a property settlement (such as your home, a car, a business, etc).

**Do not include** amounts, for yourself or your children, if you have already notified us.

**Do not include** amounts that have been received under a child support agreement, court registered agreement or any other form of written agreement for child support if the agreement has already been accepted by us. Amounts under \$1,500 should be included in previous questions.

If you are registered for child support collection, have you received any capitalised maintenance, (not already **notified to us**), from the other parent (named at question 10)?

No

Yes

**31** Do you receive any child support from the other parent (named at question 10) specifically in relation to the listed child having a disability or learning difficulty?

No  *Go to next question*

Yes  *Give details below*

**Child 1**

How much do you receive?

Privately

\$  per

Through Child Support Collect

\$  per

**Child 2**

How much do you receive?

Privately

\$  per

Through Child Support Collect

\$  per



Provide details of each additional child.

*Go to next question*

**32** Which of the following documents are you providing with this form?

Where you are asked to supply documents, provide copies.

If you are not sure, check the question to see if you should provide the documents.

Documentation of details of additional dependent children

(If you indicated at **question 14, 22, 27** and/or **31**)

Court order or agreement for child support

(If you answered 'Yes' at **question 23**)

**Questions continue** ▶

## Privacy notice

### 33 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicessaustralia.gov.au/privacy](https://servicessaustralia.gov.au/privacy)

#### ***A New Tax System (Family Assistance) (Administration) Act 1999***

You cannot refuse to give information, or produce a document, because it might incriminate you. However, section 159B of the *A New Tax System (Family Assistance) (Administration) Act 1999* (the Act) states that the information or document you give in response to this notice cannot be used in criminal proceedings against you, except if you are charged with an offence:

- for refusing or failing to comply with this notice
- for deliberately giving false or misleading information or documents when complying with this notice
- for forgery
- under the Act, for making a statement or giving a document to us when complying with this notice that is false or misleading, or obtaining payments or fee reductions through fraud.

## Declaration

### 34 I declare that:

- I have provided any documents requested in this form or will provide them **within 14 days**.
- the information I have provided in this form is complete and correct.

#### I understand that:

- Services Australia can make relevant enquiries to make sure I receive my correct entitlement.
- any money I owe will need to be paid back.
- if I owe money to Services Australia, some or all of the amount owed may be recovered from my tax refund and/or my Centrelink payments, including Family Tax Benefit arrears, lump sum, top up and end of year supplement payments even if I am making regular repayments.
- my Family Tax Benefit top up payments and end of year supplement payments can also be used to offset a tax debt.
- giving false or misleading information is a serious offence.

Your signature



Date

/ /

## Returning this form

Return this form and any supporting documents:

- **online** using your Centrelink online account. For more information, go to [servicessaustralia.gov.au/submitdocumentsonline](https://servicessaustralia.gov.au/submitdocumentsonline)
- by post to  
**Services Australia  
Families  
PO Box 7802  
CANBERRA BC ACT 2610**
- in person at one of our service centres, if you are unable to use your Centrelink online account.