

Application to add a child to an existing child support assessment (CS065)

child support

When to use this form



Use this form to add another child to an existing child support assessment where all the children have the same biological or adoptive parents and you are one of those parents.

Online services



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at my.gov.au and link it to your Child Support online account.

Filling in this form

You can complete this form on your computer, print and sign it.

If you have a printed form:

Step 1 Use black or blue pen.

Print in BLOCK LETTERS.

Where you see a box like this **Go to 1** skip to the question number shown.

Step 2 Sign and date the Declaration on page 6.

Step 3 Return this form. If this form is not signed, is incomplete or missing information, it could result in delays or it may be returned to you.

For more information



Go to servicesaustralia.gov.au/childsupport or call us on **131 272**.

We can translate documents you need for this assessment for free.

To speak to us in your language, call **131 450**.

Call charges may apply.



If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Your details

1 Your Customer Reference Number

- - -

2 Your name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

3 Your gender

Male

Female

4 Your date of birth

/ /

5 Your permanent address

Postcode

6 Your postal address (if different to above)

Postcode

7 Your contact details

Home phone number ()

Mobile phone number

Work phone number ()

Email

8 **Read** this before answering the following question.

This question is voluntary and will not affect your assessment. If you do answer, the information will help us to continue to improve services to Aboriginal and Torres Strait Islander Australians.

Are you of Aboriginal or Torres Strait Islander Australian descent? If you are of both Aboriginal and Torres Strait Islander Australian descent, tick both 'Yes' boxes.

No

Yes – Aboriginal Australian

Yes – Torres Strait Islander Australian

9 **Read** this before answering the following question.

This question is voluntary and will not affect your assessment. If you do answer, the information will help us to continue to improve services to people of Australian South Sea Islander descent.

Australian South Sea Islanders are the descendants of Pacific Islander labourers brought from the Western Pacific in the 19th Century.

Are you of Australian South Sea Islander descent?

No

Yes

Other parent's details

10 What are the other parent's personal details

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

11 Other parent's date of birth

12 Other parent's permanent address

Postcode

13 Other parent's postal address (if different to above)

Postcode

14 Other parent's contact details

Home phone number

Mobile phone number

Work phone number

Email

Child(ren)'s details

15 Give details of the child(ren) you are seeking to add to the existing child support assessment

1 Family name

First given name

Second given name

Gender

Male

Female

Date of birth

Are you named as a parent in a register of births in Australia, or in a reciprocating jurisdiction?

No

Yes

State or territory where birth is registered

How much care do you have for this child?

Specify either percentage **or** the number of nights

 % **or** nights per Week Fortnight Year

Do you expect this care to be ongoing?

No **Give details**

Yes

2 Family name

First given name

Second given name

Gender Male Female

Date of birth / /

Are you named as a parent in a register of births in Australia, or in a reciprocating jurisdiction?

No

Yes

State or territory where birth is registered

How much care do you have for this child?
Specify either percentage **or** the number of nights

% **or**

nights per Week Fortnight Year

Do you expect this care to be ongoing?

No Give details

.....

.....

.....

Yes

3 Family name

First given name

Second given name

Gender Male Female

Date of birth / /

Are you named as a parent in a register of births in Australia, or in a reciprocating jurisdiction?

No

Yes

State or territory where birth is registered

How much care do you have for this child?
Specify either percentage **or** the number of nights

% **or**

nights per Week Fortnight Year

Do you expect this care to be ongoing?

No Give details

.....

.....

.....

Yes

If you need more space, provide a separate sheet with details.

Other details

16 Do you receive Family Tax Benefit?

No **Go to 18**

Yes **Go to next question**

17 Have you already given information about the current care of the child(ren) for Family Tax Benefit purposes?

No

Yes

If you receive Family Tax Benefit and child support for a child, the same rules are used to work out your percentage of care. This means one determination about care is used for family assistance and child support purposes.

18 Do you have a court order or a court registered agreement for child support payments?

No

Yes  Provide a copy of the court order or court registered agreement.

19 Do you have a parenting plan, court order or written agreement about the care of the child(ren)?

No

Yes  Provide a copy of the parenting plan, court order or written agreement.

Relationship status with the other parent

20 Were you and the other parent ever legally married?

No **Go to 22**

Yes Date of marriage

/ /

21 Have you and the other parent divorced?

No **Go to next question**

Yes Date of divorce

/ /

22 Are you and the other parent living together now?

No Date of separation

/ /

Yes **Go to 24**

23 Have you and the other parent ever lived together?

No **Go to next question**

Yes Show the periods of living together

/ / to / /

/ / to / /

/ / to / /

24 Were any of the children born while you and the other parent were not married or in a relationship?

No

Yes

25 Do you live with and care for any children under the age of 18 who are from another relationship?

This includes your natural or adopted children or step-children that you have a legal duty to maintain under a Court Order.

No **Go to next question**

Yes Give details

1 Family name

First given name

Second given name

Gender

Male

Female

Date of birth

/ /

State or territory where birth is registered

How much care do you have for this child?

Specify either percentage **or** the number of nights

%

or

nights per Week Fortnight Year

2 Family name

First given name

Second given name

Gender Male Female

Date of birth / /

State or territory where birth is registered

How much care do you have for this child?
 Specify either percentage **or** the number of nights

% **or**

nights per Week Fortnight Year

3 Family name

First given name

Second given name

Gender Male Female

Date of birth / /

State or territory where birth is registered

How much care do you have for this child?
 Specify either percentage **or** the number of nights

% **or**

nights per Week Fortnight Year

If you need more space, provide a separate sheet with details.

Privacy notice

26 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

27 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- Child Support can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence.

Your signature

Date

 / /

Returning this form

Return this form and a copy of any supporting documents:

- online** – sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents.
- by fax to: **1300 309 949**
- by post to: Services Australia
 Child Support
 GPO Box 9815
 MELBOURNE VIC 3001

You should keep a copy of this form for your records.