正确申报的首要建议

如果您目前在领取 Centrelink 收入支持补贴并且还在工作，则需每两周申报就业收入。 我们使用您所申报的收入来计算向您支付的补贴金额。

您可通过 myGov 使用 Centrelink online account 进行操作。

以下是我们关于正确申报的首要建议。

报告当前申报期内所赚取的收入总额。 总额是指雇主支付给您的总收入，即在扣除税款或其他扣除项之前的收入。这通常与您银行账户中收到的金额不同。 工资单上可以找到总金额。

申报伴侣的就业总收入。 您领取的津贴金额也基于您伴侣赚取的收入。

这就是为什么我们需要知道您伴侣的总收入，即使他们没有领取津贴，也要申报。

不要在就业收入中申报自营收入。

经营收入通常每年评估一次。 如果已经申报了，则无需每两周申报一次。 但如果经营收入有重大变化，包括经营新的生意，则必须在 14 天内向我们发送一份最新的损益表。

在申报日期的当地时间下午 5 点前提交申报。 如果不及时申报，津贴发放可能会推迟。

不要上传或寄工资单给我们。 如有需要，我们会通知您提交。

您或您的指定授权人可以通过 myGov 的 Centrelink online account、Express Plus Centrelink mobile app 或通过电话 **133 276** 在线提交您的就业收入报告。

更多信息，请浏览 **servicesaustralia.gov.au/incomereporting**

Top tips for getting your reporting right

If you get a Centrelink income support payment and work, you need to report your employment income every fortnight. We use this to work out how much to pay you.

You can do this using your Centrelink online account through myGov.

Here's our top tips for getting your reporting right.

Report the gross amount of income you were paid during your current reporting period. The gross amount is the total income your employer pays, *before* tax or other deductions are taken out. It's usually different to what you get in your bank account. You'll find the gross amount on your payslips.

Report your partner's gross employment income. Your payment amount is *also* based on what your partner gets paid. That's why we need to know about their gross income even if they're not getting a payment from us.

Don't report self-employment income in your employment income report.

Business income is usually assessed once each year. If you've already declared it, you don't need to tell us about it every fortnight. But if there are major changes to your business income, including starting a new business, you must send us an updated profit and loss statement within 14 days.

Report before 5pm local time on your reporting date. Your payment may be late if you don't report on time.

Don't upload or send us your payslips. We'll let you know if we need them.

You or your nominee can lodge your employment income report online, using your Centrelink online account through myGov, the Express Plus Centrelink mobile app or by phone on **133 276**.

For more information go to **servicesaustralia.gov.au/incomereporting**