



ABSTUDY Fares Allowance for expelled students (SY117)

When to use this form

Use this form if you are an education or board provider and you wish to claim ABSTUDY Fares Allowance for an eligible ABSTUDY secondary school student who is expelled from school. ABSTUDY Fares Allowance helps with the cost of approved travel.

Receiving ABSTUDY

Your answers will determine if a student can receive ABSTUDY and if an education institution can receive ABSTUDY on the student's behalf (for example, ABSTUDY Boarding payments). Excluded ABSTUDY students who are expelled before the end of the term will have their away from home entitlements reassessed. Eligibility for the 'away from home' rate will cease from the date they discontinue study.

Eligibility for Fares Allowance

A secondary school student who has been expelled from school may be approved to access ABSTUDY Fares Allowance under their Compassionate travel entitlement only in exceptional circumstances.

Compassionate travel approved for a secondary student expelled from school does not count towards the limits of compassionate travel for the year.

Suspended secondary school students do not have access to ABSTUDY Fares Allowance to travel from the school to their permanent home for the period of suspension from school.

For more information

Go to servicesaustralia.gov.au/abstudy

Call us on **131 158**.

Information in your language

We can translate documents you need for your claim for free.

To speak to us in your language, call **131 202**.

Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to servicesaustralia.gov.au and search 'other support and advice'.

Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, or you can print it.

For help on how to fill in our forms, go to servicesaustralia.gov.au/formhelp

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.

- 1** Are you providing details for an ABSTUDY secondary student who is boarding away from home?

No ☐

Student is not eligible for ABSTUDY Fares Allowance.

Call us on **131 158**.

Yes ☐ *Go to next question*

- 2** Organisation or third party

Customer Reference Number (if known)

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Name of organisation or third party

Contact person's full name

Position or title (if applicable)

Contact phone number (including area code)

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Email

Student's details

- 3** Student's Customer Reference Number

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- 4** Student's full name



CLK0SY117 2606

5 Student's date of birth (DD MM YYYY)

1

2

3

4

5

6 Date of expulsion (DD MM YYYY)

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7 Last day of attendance (if ceasing study) date (DD MM YYYY)

8 Reason for expulsion

Give details below

[illegible]

If you need more space, provide a separate sheet with details.

Eligibility

Education and boarding institutions need to make sure all of the following criteria are met before the agency will consider ABSTUDY Fares Allowance for an expelled secondary student.

9 Is the ABSTUDY student considered to be at harm to themselves or others as defined in the respective state or territory requirements?

No *Go to next question*

Yes ☒ Give details below

This image shows a blank sheet of handwriting practice paper. It features a solid vertical line on the left side, creating a margin. The rest of the page is filled with horizontal dashed lines, providing a guide for letter height and placement. There are no pre-written words or numbers on the page.

If you need more space, provide a separate sheet with details.

10 Have the necessary steps been followed as outlined in the state or territory legislation requirements?

Including contacting parent(s) or guardian(s) and the respective authorities, such as the police or the state or territory department of child safety.

No  *Go to next question*

Yes ☒ Give details below

[illegible]

If you need more space, provide a separate sheet with details.

11 Have alternative local solutions been discussed with the parent(s) or guardian(s)?

For example, relocating the student to family in the local area who can accommodate and enrol the student in another school.

No  *Go to next question*

Yes ☐ Give details below

[illegible]

If you need more space, provide a separate sheet with details.

12 Is there no other source of funding available?

Including parent or guardian, school or community to help the student get home.

No ☐  Go to next question

Yes ☐ Give details below

[illegible]

If you need more space, provide a separate sheet with details.

Privacy notice

13 You must read this

Privacy and your personal information

The privacy and security of your personal information is important to Services Australia, and is protected by law. Services Australia collects this information so we can process and manage your applications and payments, and provide services to you. Services Australia only shares your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy

Declaration – Education or board provider

14 I declare that:

- I have read the **Privacy notice** at question 13
- the information I have provided in this form is complete and correct.

I understand that:

- Services Australia can make relevant enquiries to make sure the student gets the correct entitlement
- giving false or misleading information is a serious offence.

☐ I have read, understood and agree to the above.

Date (DD MM YYYY)

Returning this form

Return this form, and supporting documents by email to **abstudy.travel@servicesaustralia.gov.au**

There may be risks with sending personal information through unsecured networks or email channels.