



Australian Government



Services
Australia

Start your career with Services Australia

Entry level pathways



Services Australia

We touch the lives of almost every Australian.

We make government services simple so people can get on with their lives. Our work spans social security and healthcare, in addition to disaster relief, assistance to farmers and specialised services for vulnerable communities.

We rise to challenges fuelled by the knowledge that what we do matters. Our work is rewarding, and suits people who are resilient and embrace innovation and change.

We help customers at key moments in their lives. Whether it's supporting strategic policy, leading whole-of-government initiatives or excelling in various roles, everyone in the agency makes a real difference to Australians.

Join us in making government services simple so people can get on with their lives.

For more information,
scan the QR code or go to
**[servicesaustralia.gov.au/
entrylevelpathways](https://servicesaustralia.gov.au/entrylevelpathways)**



Workplace inclusion and diversity

Services Australia supports you to bring your whole self to work. We're at our best when we reflect the communities we serve.

We celebrate people with different cultural backgrounds and disabilities. We're also a leading employer of First Nations Australians and an LGBTQIA+ platinum employer.

We strive to have a culture where you'll be supported, respected and valued by your colleagues and leaders.

You'll work in an environment that's safe and secure and where you're encouraged to participate, collaborate, share ideas and grow to reach your full potential.

Our entry level pathways are open to Australian citizens. Our pathways are a great start to your career with us and the Australian Public Service (APS).



Australian Government Digital Traineeship Program

The program focuses on attracting participants from groups under-represented in the digital field, such as:

- Aboriginal and Torres Strait Islander peoples
- women
- older Australians
- veterans transitioning to civilian roles and their spouses.

Trainees receive a salary at the APS1 to APS6 levels, based on skills and experience.

While working full-time with us, you'll complete a Certificate IV in a digital or ICT-related discipline.

Read more on the APS Jobs website at
content.apsjobs.gov.au/career-pathways

Australian Government Indigenous Apprenticeships Program

The Australian Government Indigenous Apprenticeships Program is a pathway for Aboriginal and Torres Strait Islander peoples to start their career in the APS.

The 12-month program offers:

- a permanent, full-time, entry-level job in government
- job security with a competitive salary
- opportunities to progress your career, including a nationally recognised certificate or diploma qualification.

It also offers a range of roles across a number of departments and agencies. You could work in:

- administration
- policy and program development
- service delivery
- finance
- human resources
- information technology.

We recruit at the APS2 and APS3 levels. You'll be considered for both levels in our recruitment process.

The level you're eligible for depends on your skills, abilities and experience. When you successfully complete the program, you'll advance to the next higher APS level.

For more information, go to
servicesaustralia.gov.au/IAP

Data and Digital Cadet Program

The Data and Digital Cadet Program is open to Australian citizens who've completed one year of an undergraduate bachelor's degree or equivalent.

As a data or digital cadet, you'll earn an attractive and competitive salary package, including leave and superannuation. You'll also receive a generous study allowance each semester or trimester to help with your university costs.

You'll work a minimum of 2 days per week around your university classes while you complete your degree. You have the flexibility of altering your work schedule to accommodate your studies.

Read more on the APS Jobs website at
content.apsjobs.gov.au/career-pathways



National Graduate Program

Our National Graduate Program is an opportunity for recent university graduates to start their career in the APS.

We're looking for forward thinking graduates who have fresh, innovative and customer-centric ideas to help transform the way we work.

We'll give you a range of training and development opportunities to help you grow and shape your career. During our 10-month program, we offer on-the-job learning, formal training and a range of specialist events.

We offer generalist and specialist streams to suit every degree. The generalist stream is open to all degrees. The specialist streams let you focus your career in a particular area.

We'll partner with you to make sure you have all the support you need to complete the program. We'll match you with a buddy before you start. This will be a graduate from a previous year. They'll help you settle into our agency and the APS. We'll also team you up with a Senior Executive Service mentor. They'll support and guide you with your career and personal objectives.

You'll experience our service delivery environment firsthand. This experience is unique to our graduate program and you'll get insight into how Australians access government services.

You need to be an Australian citizen to apply. You'll also need to have recently completed a recognised university degree.

We recruit at the APS3 and APS4 levels. The pay point you're eligible for depends on your qualification level. When you successfully complete the program, you'll move up to an APS5 level.

For more information, go to
servicessaustralia.gov.au/graduates

University paid internships

Our internships are open to university students in their final or second-last year of study.

You'll get hands-on experience in a government agency while working on real projects that support Australians.

To apply for our internship, you must:

- be an Australian citizen
- be able to get and keep an Australian Government security clearance if required
- complete any required police, health or other checks.

For more information, go to
servicesaustralia.gov.au/university-paid-internships

University student placements

You can apply to complete a placement at Services Australia.

During your placement, you'll get a chance to develop your skills while working on a variety of tasks.

You'll get:

- real workplace experience
- to see how we deliver vital services to Australians
- to work in one of our many offices, service centres or smart centres across Australia
- a greater understanding of the wide range of roles we have.

For more information, go to **servicesaustralia.gov.au/university-student-placements**

servicesaustralia.gov.au