

## When to use this form



Use this form to extend child support until the last day of the secondary school year in which the child, or relevant dependent child turns 18 years of age.

## Important information

You can only apply if:

- you already have a child support assessment or child support agreement in place
- you are the person entitled to receive child support at the time you make the application and/or you are the parent where it is an application for a relevant dependent child
- your child will turn 18 years of age on or before the last day of the secondary school year
- your child is at least 17 years of age now, and
- your child will be in full-time secondary education when they turn 18 years of age.

If your child is already 18 years of age, **do not** complete this form. In some circumstances, we can still accept an application after your child has turned 18. The circumstances must be exceptional, outside of your control and have prevented you from applying before your child turned 18.

If you think you meet this criteria, call us on **131 272**. We will then determine if we can accept a late application.

Your Family Tax Benefit payments may be affected if you do not apply for an extension for the child who is turning 18 years of age and in full-time secondary education. For more information, go to [servicesaustralia.gov.au/csandftba](https://servicesaustralia.gov.au/csandftba)

## Online account



You can apply to extend child support for your child using your [servicesaustralia.gov.au/childsupportonline](https://servicesaustralia.gov.au/childsupportonline) account.

You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at [my.gov.au](https://my.gov.au) and link your Child Support online account to it.

If you have a child support agreement, you **cannot** apply to extend your child support online. You must use this form.

## Where you have a child support agreement in place

An agreement is a written document, signed by both parents, setting out how much child support should be paid. If you are applying for continuation of your agreement, the other parent may also need to sign this form.

If your child support assessment started with a child support agreement and the agreement states that child support is to end when the child turns 18 years of age, the child support assessment **cannot be extended**. You can still make a new agreement to continue child support before your child turns 18 years of age. You can then apply to extend the new agreement using this form if both parents sign the form.

If you are not sure how your agreement might affect this application, go to [servicesaustralia.gov.au/csturning18](https://servicesaustralia.gov.au/csturning18) or call us on 131 272.

## Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, or you can print it.

For help on how to fill in this form, go to [servicesaustralia.gov.au/formhelp](https://servicesaustralia.gov.au/formhelp)

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this ☐ ► **Go to 1** skip to the question number shown.

If this form is not signed, is incomplete or missing information, it could result in delays or it may be returned to you.

## For more information



Go to [servicesaustralia.gov.au/csturning18](https://servicesaustralia.gov.au/csturning18) or call us on 131 272.

### Information in your language

We can translate documents you need to support this request for free.

To speak to us in your language, call **131 272**.

### Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to [servicesaustralia.gov.au](https://servicesaustralia.gov.au) and search 'other support and advice'.

## Your details

1 Your Customer Reference Number (if known)

2 Your name

Family name

First given name

Second given name

3 Your date of birth (DD MM YYYY)

4 Your permanent address

  
  
  

5 Your postal address (if different to above)

  
  
  

6 Read this before answering the following question.

Providing a mobile phone number or an email address means you may receive SMS or emails from us. To read the terms and conditions, go to [servicessaustralia.gov.au/em](https://servicessaustralia.gov.au/em)

Your contact details

Home phone number (including area code)

Mobile phone number

Work phone number (including area code)

Email

## Child's details

7 Child's name

Family name

First given name

Second given name

8 Child's date of birth (DD MM YYYY)

9 Read this before answering the following question.

A relevant dependent child can be your:

- biological child
- adopted child
- stepchild - if a court order states that you have a duty to maintain them
- child from artificial conception - you and the other parent were married or in a de facto relationship at the time of conception and you consented to the artificial conception procedure or a child from a surrogacy arrangement.

The child must be in your care for at least 128 nights a year.

Tick the box if this child is:

a child for whom you pay or receive child support ☐

a relevant dependent child to be considered in the calculation of your child support assessment ☐

10 Name of their school

11 Address of their school

  
  
  

12 School contact phone number (including area code)



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13 Name of the course being completed, for example, Year 12.

In some circumstances, we may need to check with the school that the course being completed is full-time secondary education.

14 What is the last day of the school year for your child?

The last day of school means the later of:

- the day determined by the secondary school to be the last day of the period of exams for the child's year level, or
- the day determined by the secondary school to be the last day of classes for the school year.

You may be asked to provide evidence if the other party disputes this date.

(DD MM YYYY)

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## Privacy notice

15 You need to read this

### Privacy and your personal information

The privacy and security of your personal information is important to Services Australia, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacypolicy](https://servicesaustralia.gov.au/privacypolicy)

## Declaration

16 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- Services Australia can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence.

Your signature



Date (DD MM YYYY) (you **must** date this declaration)

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Read this before answering the following question.

The other parent must sign the form if:

- You have always used a child support agreement to determine your child support arrangements and your agreement does **not** state that child support is to end when the child turns 18.

17 Other parent's declaration

Make sure you read the **Privacy and your personal information** at question 15 before you complete this declaration.

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- Services Australia can make relevant enquiries to make sure that the Child Support entitlement is correct.
- giving false or misleading information is a serious offence.

Other parent's signature



Date (DD MM YYYY) (you **must** date this declaration)

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## Returning this form

Return this form and a copy of any supporting documents:

- **online**, sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents. Select document type 'care evidence'.
- by post to  
Services Australia  
Child Support  
GPO Box 9815  
MELBOURNE VIC 3001
- by fax to 1300 309 949

You should keep a copy of this form for your records.