

Objecting to a child support decision (CS1893)

When to use this form



Use this form to object to a child support decision Services Australia has made. An objection is a request to formally review a decision.

All objections (excluding care percentage decisions) must be made in writing or by completing this form. Objections to care percentage decisions may also be made over the phone by calling us on **131 272**. You will need to include details of the decision that you are objecting to and evidence to support your objection.

Online account



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at **my.gov.au** and link your Child Support online account to it.

Important information

You must lodge your objection with us **within 28 days** from the date you received the decision letter. If you live outside Australia in a reciprocating jurisdiction, you have 90 days to lodge your objection. Objections to decisions received outside these timeframes (other than care percentage decisions) cannot be considered unless you make a request for an extension of time to object and your request is granted.

An objection to a care percentage decision may be lodged any time after the original decision is made. However, if you do not lodge your objection **within 28 days** (90 days if you live outside Australia in a reciprocating jurisdiction) and your objection is successful, the objection decision will only take effect from the day your objection was lodged. The decision may be backdated further if you have special circumstances that prevented you from lodging your objection earlier. You must make a request for the special circumstances to be considered. You can tell us about your special circumstances on this form.

All parties to the child support case are parties to your objection. The term 'other party' includes non-parent carers where applicable. A copy of your objection and supporting documents will be given to the other party who can respond.

If the other party responds to your objection, you will be given a copy of the information provided by them. An open exchange of information means all parties have the opportunity to respond and comment on the information used by the decision maker.

Evidence

You may provide appropriate evidence that supports the reason(s) why you have lodged an objection. Providing an objection with missing information or incomplete answers could result in delays. If your objection contains obscene or offensive material, we **will not** proceed with the objection.

Evidence we won't accept

We won't accept:

- anything offensive, abusive or derogatory or that is intended to abuse or degrade the other parent or children.
- statements from children including voice recordings, text messages and social media posts.
- information that might contribute to family and domestic violence.
- anything obtained illegally.

Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, and some browsers, or you can print it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this **Go to 1** skip to the question number shown.

For more information



Go to servicesaustralia.gov.au/childsupport or call us on **131 272**.

Information in your language

For Child Support, call **131 272** (call charges may apply). Let us know if you need an interpreter and we will arrange one for free.

Go to servicesaustralia.gov.au/yourlanguage to read, listen to or watch information in your language.

Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more help with communication, go to servicesaustralia.gov.au and search 'other support and advice'.



Objecting to a child support decision (CS1893)

Your details

1 Your Customer Reference Number (if known)

2 Your name

Family name

First given name

Second given name

3 Your date of birth (DD MM YYYY)

4 Your permanent address

Postcode

5 Your postal address (if different to above)

Postcode

6 Your contact details

Home phone number (including area code)

Mobile phone number

Work phone number (including area code)

Email

7 Do you have a restraining, intervention or other protection order involving the other party?

No

Yes

8 Read this before answering the following question.

Services Australia will exchange your correspondence through the most effective means available. This may include by electronic means. See Important information on page 1 for more detailed open exchange of information advice.

Would you like to receive your correspondence for this process electronically?

No

Yes Email address

9 Read this before answering the following questions.

Only complete questions 9 to 12 if you are objecting to a Change of assessment in special circumstances decision.

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be the card number)

Account held in the name(s) of

10 Are you employed?

No **Go to 12**

Yes *Go to next question*

11 Your employer's name

Your employer's address

Postcode

12 Do you own, or are you involved in a business, partnership, company or trust?

No

Yes **Give details below**

Business, partnership, company or trust name

Name of directors/partners/owners

Australian Business Number (ABN)

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|----------------------|

If you need more space, provide a separate sheet with details.

Important: A copy of this page and any supporting evidence **will** be given to the other party. Remove any personal details you do not want the other party to see from the evidence you send us. You must seek permission from any third party before giving us their information.

We won't accept objections that contain information which might contribute to family and domestic violence. This includes documents or images which offend, degrade or abuse the other parent or child.

1 Your name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

2 What is the date of the decision you are objecting to?
(DD MM YYYY)

| | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

This date is written on the letter we sent you informing you of our decision. Call us on **131 272** if you no longer have the letter to refer to.

3 Is a copy of the letter provided?

No

Yes

If supporting documents show information you do not want exchanged, for example reference number and address, it is **your** responsibility to black it out or remove it before sending it to us.

4 I object to the Child Support decision regarding:

A change of assessment in special circumstances decision. If you have been a party to a Change of Assessment process and have received your written Notice of Decision but feel that decision is incorrect, you may lodge an objection. You may need to supply evidence to support your objection.

The percentage of care for the children in the assessment. If you believe the percentage of care in the assessment you have is incorrect, you may object. You may need to show evidence, such as a parenting plan.

The income used in my assessment. If you believe we have used the wrong income for you or the other party, you may object. You may need to show evidence of income, such as bank statements or pay slips.

This applies to any aspect of the adjusted taxable income including the taxable income, reportable fringe benefits, total net investment losses, reportable superannuation contributions, tax free pensions and benefits or target foreign income.

The estimate of income. If you disagree with the 'estimate of income' decision you may object. You may need to supply evidence to support your objection.

A non-agency payment. If you do not agree with a decision to either credit or refuse to credit a non-agency payment or prescribed non-agency payment, you may object. You may need to supply evidence to support your objection.

The acceptance of an application for child support. If we have accepted an application for an assessment of child support, except for a dispute over parentage, you may object.

For a dispute over parentage, you will need to apply to a court with child support jurisdiction for a determination of parentage.

The refusal of an application for child support. If we have refused your application for an assessment of child support for any reason other than parentage, you may object. You may need to show evidence of care levels, dates of birth of the children or separation.

The suspension of child support payments due to an administrative review. If you disagree with us suspending the payment of child support when an administrative review (such as an objection or administrative tribunal review) is taking place, you may object. You may need to show evidence of financial hardship.

Other. If you do not agree with any other decision we have notified you of, you may be able to object. You will need to explain what you disagree with, why you believe the decision is incorrect. You may need to supply evidence to support your objection.

Important: A copy of this page and any supporting evidence **will** be given to the other party. Remove any personal details you do not want the other party to see from the evidence you send us. You must seek permission from any third party before giving us their information.

We won't accept objections that contain information which might contribute to family and domestic violence. This includes documents or images which offend, degrade or abuse the other parent or child.

5 Reasons for your objection

Provide relevant information that will help us consider your case.

Dotted lines for writing reasons for objection.

If you need more space, provide a separate sheet with details.

6 Is your objection being made **more than 28 days** (90 days if you live outside Australia in a reciprocating jurisdiction) after the date shown on the letter?

No **Go to 8**

Yes **Go to next question**

7 Provide your reasons and any special circumstances for not lodging your objection **within 28 days** (90 days if you live outside Australia in a reciprocating jurisdiction) of receiving the original decision.

Dotted lines for writing reasons for not lodging objection within 28 days.

If you need more space, provide a separate sheet with details.

Privacy notice

8 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy

Declaration

9 I declare that:

- any personal information about a third party is provided with the knowledge of that third party.
- I have explained to the third party that:
 - Services Australia may use their personal information for the purposes of my child support assessment
 - the personal information contained in this form or any attachments will be sent to both Services Australia and the other party (parent and/or non-parent carer) to my child support case.
- the information I have provided in this form is complete and correct.

I understand that:

- Services Australia can make relevant enquiries to make sure I receive the correct entitlement.
 - giving false or misleading information is a serious offence.
- I have read, understood and agree to the above.

Your signature

Handwritten signature box with a pen icon.

Date (DD MM YYYY)

Three boxes for entering date: DD, MM, and YYYY.

Returning this form

Return this form and a copy of any supporting documents:

- online**, sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents. Select document type 'Objections form/evidence'.
- by post to
Services Australia
Child Support
GPO Box 9815
MELBOURNE VIC 3001
- by fax to 1300 309 949

You should keep a copy of this form for your records.