

Name

Date of birth

Day - Month - Year

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Centrelink Customer
Reference Number

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Return this form to Services Australia
International Services by

Day - Month - Year

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How do we assess your relationship

Services Australia will assess your relationship based on the following 5 factors:

- financial arrangements
- nature of the household
- social aspects of the relationship
- presence or absence of sexual relationship
- nature of commitment.

We collect information on this form to decide if you can receive payment as a single person.

If you cannot answer the questions

It is important that you answer all the questions and give as much detail as you can. If you are unable to give any of the information asked for, say so on the form. There are penalties for giving false or misleading information.

Having a partner

You have a partner if we consider you a member of a couple. We consider you a member of a couple if you are:

- married
- in a registered relationship, or
- in a de facto relationship.

A registered relationship is where your relationship is registered under a law of an Australian state or territory.

If your relationship is registered outside Australia, we do not recognise it as a registered relationship. You can use it as evidence for a de facto relationship. A de facto relationship is where you and your partner are in a relationship similar to a married couple but are not married or in a registered relationship.

For more information

If you need advice call us on **+61 3 6222 3455** between 8.00 am and 5.00 pm (Hobart Time), Monday to Friday.

Information online – If you would like further information on Centrelink services and payments, you can go to our website **servicesaustralia.gov.au**

What else you will need to provide

This form tells you which **other documents** you need to provide.

Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS
- Where you see a box like this ► **Go to 1** skip to the question number shown.

Returning this form

Check that all required questions are answered and that the form is signed and dated.

Return this form and any supporting documents:

- **online** (excluding identity documents) using your Centrelink online account. For more information, go to **servicesaustralia.gov.au/centrelinkuploaddocs**
- by post to:
 - Services Australia
 - International Services
 - PO Box 7809
 - CANBERRA BC ACT 2610
 - AUSTRALIA

If you send original documents to us, we will make copies and return the original documents to you.

The authority to collect this information is contained in Australian social security law. Under Section 192 of the *Social Security Administration Act 1999*, you are required to complete this form and return it to Services Australia **within 28 days** from the day this form was given to you.

1 Your CURRENT home address

Country
Postal code

2 Your CURRENT phone number

Country ()	Area code ()
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3 At what address were you and your partner living, prior to your separation?

Country
Postal code

4 Details of the person from whom you have separated
Name of the person

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Date of birth	Gender	Male <input type="checkbox"/>
Day - Month - Year		Female <input type="checkbox"/>
<input type="text"/>		Other <input type="checkbox"/>

Address

Country
Postal code

Phone number

Country ()	Area code ()
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5 Date of separation

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

6 Is there any chance of a reconciliation?

No

Not sure

Yes

7 Is the home you most recently shared with the other person (i.e. the address you wrote at question 3) **owned or partly owned by you?**

No **Go to 11**

Yes **Go to next question**


8 Who did (or do) you own this property with?

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9 Have you sold or are you planning to sell?

No **Go to next question**

Yes

 Provide evidence (for example, legal papers or real estate contract).
▶ **Go to 13**

10 Give details why you have not sold or are not planning to sell.

▶ **Go to 13**

11 Is the home you most recently shared with the other person (i.e. the address you wrote at question 3) **rented?**

No **Go to 13**

Yes Give details below

How much rent was paid? Currency

\$ <input type="text"/>	<input type="text"/>
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How often?

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12 Are you still contributing to the rent on this property?

No **Go to next question**

Yes Give details below

How much? Currency

\$ <input type="text"/>	<input type="text"/>
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How often?

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Why?

Until when?

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13 Are there any assets that are still owned by you and the other person together (for example, motor vehicles, bank accounts, furniture other houses, caravans)?

No Go to next question

Yes Give details below of the assets that are still owned by you and the other person together.

1 What is the asset?

Why is it still shared?

What do you plan to do with this asset?

2 What is the asset?

Why is it still shared?

What do you plan to do with this asset?

3 What is the asset?

Why is it still shared?

What do you plan to do with this asset?

If you need more space, provide a separate sheet with details.

14 Are there any household expenses that are still shared by you and the other person together (for example, electricity, rates, telephone, groceries)?

No Go to next question

Yes Give details below of the expenses that you still share with the other person together.

1 What is the expense?

Why is it still shared?

What steps have been taken to ensure responsibility for the account is changed?

2 What is the expense?

Why is it still shared?

What steps have been taken to ensure responsibility for the account is changed?

3 What is the expense?

Why is it still shared?

What steps have been taken to ensure responsibility for the account is changed?

4 What is the expense?

Why is it still shared?

What steps have been taken to ensure responsibility for the account is changed?

5 What is the expense?

Why is it still shared?

What steps have been taken to ensure responsibility for the account is changed?

If you need more space, provide a separate sheet with details.

22 Are you still living at the same address as the other person?

No Go to next question

Yes Go to 26

23 This question relates to the place where you are now living (i.e. the address you wrote at question 1).

Is your new home:

Owned by you Provide evidence (for example, title documents, purchase contract).

Rented Provide evidence (for example, lease agreement or signed statement from your landlord).

Other Provide details and evidence (for example, a signed statement from the person allowing you free accommodation).

24 Have you moved your household and personal effects to your new address?

No Go to next question

Yes Go to 29

25 Give details why you have not moved your household and personal effects to your new address.

Form with four horizontal lines for text entry.

Go to 29

26 Are you still sleeping in the same room as the other person?

No Go to next question

Yes Why?

Form with four horizontal lines for text entry.

27 Is any part of the house allocated as belonging to you, or to the other person, for private use?

No Go to next question

Yes Give details below

Form with four horizontal lines for text entry.

28 What ongoing social contact do you have with the other person:

Do you eat meals together? No Yes

Do you go shopping together? No Yes

Do you visit friends or go on outings together? No Yes

Do you invite visitors to your home together? No Yes

29 Give the names and contact details of 2 people who can confirm your separation.

These people should not be close relatives.

1 Name of person who can confirm your separation

Text input field for name.

Address

Form with three horizontal lines for address.

Country

Postal code

Phone number

Country () Area code ()

Relationship to you

Text input field for relationship.

How long have you known this person?

Text input field for duration.

2 Name of person who can confirm your separation

Text input field for name.

Address

Form with three horizontal lines for address.

Country

Postal code

Phone number

Country () Area code ()

Relationship to you

Text input field for relationship.

How long have you known this person?

Text input field for duration.

30 Are you caring for dependent children?

No Go to next question

Yes Give details below

1 Child's name

Child's date of birth Day - Month - Year

2 Child's name

Child's date of birth Day - Month - Year

3 Child's name

Child's date of birth Day - Month - Year

4 Child's name

Child's date of birth Day - Month - Year

If you need more space, provide a separate sheet with details.

31 Have you received or will you receive any money or property as a result of the separation?

No Go to next question

Yes



You will need to complete and attach an **Income and assets (AUS220)** form. If you do not have this form, go to our website servicesaustralia.gov.au or contact Services Australia, International Services.

32 Has there been any change in your income?

No Go to next question

Yes



You will need to complete and attach an **Income and assets (AUS220)** form. If you do not have this form, go to our website servicesaustralia.gov.au or contact Services Australia, International Services.

Privacy notice

33 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

34 Your declaration

I declare that:

- the information I have provided on this form is complete and correct.

I understand that:

- I must return all supporting documents at the same time as I lodge my claim form. If I do not return all documents, my claim may not be accepted. The only exceptions will be if I am waiting for medical evidence or statements and other forms from a third party.
- Centrelink can make relevant enquiries necessary to make sure I receive my correct entitlement.
- giving false or misleading information is a serious offence.

Your signature

Date Day - Month - Year