

## child support

### When to use this form



Use this form to provide a statement of your financial details so that Services Australia can determine a payment arrangement for you to pay your overdue child support as soon as possible. It is important that you provide full details of your income, expenses, assets and liabilities to help us determine the most appropriate debt repayment amount. We may request evidence to support the information you have provided.

At the end of this form you will be asked to offer a debt repayment amount. We will determine if this is suitable based on your circumstances.

### Online account



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at [my.gov.au](https://my.gov.au) and link your Child Support online account to it.

### Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, and some browsers, or you can print it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  **Go to 1** skip to the question number shown.

### For more information



Go to [servicesaustralia.gov.au/childsupport](https://servicesaustralia.gov.au/childsupport) or call us on **131 272**.

#### Information in your language

For Child Support, call **131 272** (call charges may apply). Let us know if you need an interpreter and we will arrange one for free.

Go to [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) to read, listen to or watch information in your language.



#### Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more help with communication, go to [servicesaustralia.gov.au](https://servicesaustralia.gov.au) and search 'other support and advice'.



**3** Who did you approach?

Financial institution  Name of financial institution

Bank  Name of bank

Friend   
 Relative   
 Other

Date approached (DD MM YYYY)

Outcome

If you need more space, provide a separate sheet with details.

## Your employment details

**10** Are you employed?  
 No  **Go to 12**  
 Yes  Give details below  
 Full time   
 Part time   
 Casual

**11** Are you employed on salary or wages, or for labour hire?  
 No  **Go to next question**  
 Yes  Give details below

Your occupation or trade

Name of employer

Address of employer  
  
 .....  
 .....  
 Postcode

Employers phone number (including area code)

Employers Australian Business Number (ABN) (if known)

Employers business/trading name

If you need more space, provide a separate sheet with details.

**12** Are you a sole trader?  
 No  **Go to next question**  
 Yes  Give details below

Australian Business Number (ABN)

Trading name  
  
 .....

Industry type

If you are a sole trader of multiple businesses, provide a separate sheet with details.

**13** Are you a director to a company?

No  Go to next question

Yes  Give details below

Australian Business Number (ABN)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Trading name

<input type="text"/>
<hr/>

Other directors name(s)

<input type="text"/>
<hr/>

Industry type

<input type="text"/>
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If you are a director of multiple companies, provide a separate sheet with details.

**14** Are you a shareholder to a private company?

No  Go to next question

Yes  Give details below

Australian Business Number (ABN)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Trading name

<input type="text"/>
<hr/>

Industry type

<input type="text"/>
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Number of shareholders

<input type="text"/>
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Number of shares held by you

<input type="text"/>
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Total available shares in company

<input type="text"/>
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If you are a shareholder to multiple private companies, provide a separate sheet with details.

**15** Are you a trustee to a trust?

No  Go to next question

Yes  Give details below

Australian Business Number (ABN)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Trust name(s)

<input type="text"/>
<hr/>

Beneficiaries to the trust

<input type="text"/>
<hr/>

If you are a trustee to multiple trusts, provide a separate sheet with details.

**16** Are you a partner to a partnership?

No  Go to next question

Yes  Give details below

Australian Business Number (ABN)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Partner's name(s)

<input type="text"/>
<hr/>

Industry type

<input type="text"/>
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Trading name

<input type="text"/>
<hr/>

Do you have a partnership agreement?

No

Yes

If you are a partner of multiple businesses, provide a separate sheet with details.

## Your income details

**17** Do you receive **income** from any of the following?

Complete the **gross income** amount (income you earned before tax) for each item that applies to you.

Show the total amount per week, fortnight, month or year.

Tax payable will be considered separately.

**Salary or wage**  
(including allowances) \$ per

**Salary sacrifice/Salary packaging** \$ per

**Commissions** \$ per

**Government payments** \$ per

**Superannuation pension** \$ per

**Rental income** \$ per

**Interest and dividends** \$ per

**Trust distribution** \$ per

**Director's fees** \$ per

**Foreign income** \$ per

**Partnership distribution** \$ per

**Any other income** \$ per

**18** Have you received any **lump sum payment** (including an inheritance, lump sum gift, windfall) in the last 12 months?

No  Go to next question

Yes  Give details below

### Termination payments

Gross (before tax) Payment date (DD MM YYYY)  
\$

### Redundancy payments

Gross (before tax) Payment date (DD MM YYYY)  
\$

### Capital gains

Gross (before tax) Payment date (DD MM YYYY)  
\$

### Lump sum superannuation payments

Gross (before tax) Payment date (DD MM YYYY)  
\$

### Compensation or rehabilitation payments

Gross (before tax) Payment date (DD MM YYYY)  
\$

### Other lump sum payments

Gross (before tax) Payment date (DD MM YYYY)  
\$

## Your expenses

### 19 What are your current **necessary personal expenses**?

**Do not include** expenses that are related to the operation of a business.

If your expenses are shared, only provide the portion of those expenses that are incurred by you (for example you contribute 50 per cent towards the cost of electricity). The electricity bill averages \$100 per month, so your share will be \$50 per month.

Complete the amount for each item that applies to you. Show the total amount per week, fortnight, month or year.

#### Household expenses

Rent \$  per

Gas \$  per

Electricity \$  per

Water \$  per

Phone \$  per

Rates \$  per

Body corporate fees \$  per

Groceries \$  per

Other \$  per

#### Essential medical expenses

Doctor \$  per

Medicines \$  per

Dentist \$  per

Other \$  per

#### Education and care expenses

School fees \$  per

University/TAFE fees \$  per

Books and uniforms \$  per

Child care \$  per

Other \$  per

#### Transport expenses

Car registration \$  per

Fuel \$  per

Repairs/maintenance \$  per

Public transport \$  per

Other \$  per

#### Insurance

Home and contents \$  per

Car \$  per

Health \$  per

Other \$  per

## Your assets and liabilities

**20** Do you own, partly own or have a financial interest in any property assets?

No  Go to next question

Yes  Give details below

**1** Type of property (for example family home)

Address of property

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Postcode

Joint ownership?

No

Yes  Your share

 %

Is the property mortgaged?

No

Yes  Provide the name of the financial institution/bank

Is this asset for sale?

No

Yes  Give details below

Name of agent

Name of solicitor

Name of solicitors business

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Solicitors postal address

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Postcode

Solicitors phone number (including area code)

**2** Type of property (for example rental property)

Address of property

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Postcode

Joint ownership?

No

Yes  Your share

 %

Is the property mortgaged?

No

Yes  Provide the name of the financial institution/bank

Is this asset for sale?

No

Yes  Give details below

Name of agent

Name of solicitor

Name of solicitors business

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Solicitors postal address

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Postcode

Solicitors phone number (including area code)

If you need more space, provide a separate sheet with details.

**21** Do you own, partly own or have a financial interest in any motor vehicles, motorcycles, boats, trailers, caravans, or motor homes?

No  Go to next question

Yes  Give details below

**1** Type of asset (for example car)

Current market value

Amount owed

\$

\$

Minimum monthly repayment

\$

Joint ownership?

No

Yes  Your share

%

Is there a loan attached to this asset?

No

Yes  Provide the name of the financial institution/bank

Is this asset for sale?

No

Yes

**2** Type of asset (for example car)

Current market value

Amount owed

\$

\$

Minimum monthly repayment

\$

Joint ownership?

No

Yes  Your share

%

Is there a loan attached to this asset?

No

Yes  Provide the name of the financial institution/bank

Is this asset for sale?

No

Yes

If you need more space, provide a separate sheet with details.

**22** Do you have any cash assets?

**Do not include** an account used exclusively for funding from the National Disability Insurance Scheme.

No  Go to next question

Yes  Give details below

**1** Type of account (for example savings account)

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be the card number)

Balance

\$

Joint ownership?

No

Yes  Your share

%

**2** Type of account (for example savings account)

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be the card number)

Balance

\$

Joint ownership?

No

Yes  Your share

%

If you need more space, provide a separate sheet with details.



**23** Do you own, partly own or have a financial interest in any shares, bonds or other investments?

No  Go to next question

Yes  Give details below

**1** Type of investment

  
 Name of company  
  
 Current amount invested      Currency if not AUD  
 \$         
 Joint ownership?  
 No   
 Yes  Your share  
 %

**2** Type of investment

  
 Name of company  
  
 Current amount invested      Currency if not AUD  
 \$         
 Joint ownership?  
 No   
 Yes  Your share  
 %

If you need more space, provide a separate sheet with details.

**24** Do you have a life insurance policy that includes a savings or investment component?

No  Go to next question

Yes  Give details below

Name of insurance company  
  
 Policy number  
  
 Surrender value  
 \$

**25** Do you have any superannuation that you can access now?

No  Go to next question

Yes  Give details below

**1** Name of institution/company  
  
 Policy number  
  
 Non-preserved amount  
 \$

**2** Name of institution/company  
  
 Policy number  
  
 Non-preserved amount  
 \$

If you need more space, provide a separate sheet with details.

**26** What are your current **debt repayments**?

Complete the amount for each item that applies to you. Show the total amount per week, fortnight, month or year.

Mortgage (family home) minimum repayment	\$	per
Rental property loan(s)	\$	per
Car lease/loan(s)	\$	per
Personal loan(s)	\$	per
Investment loan(s)	\$	per
HECS/HELP payments	\$	per
Credit card(s)	\$	per
Taxation debt	\$	per
Centrelink debt	\$	per
Other	\$	per

## Your payment offer

### 27 Read this before making your payment offer.

Your payment offer must be an amount that your 'capacity to pay' allows for the debt to be repaid in the shortest possible time.

Your payment offer will be considered to determine if the amount is suitable. In the meantime, you should commence paying what you can immediately to reduce your debt.

Do you agree to make a lump sum payment?

No  Go to next question

Yes  Give details below

Payment amount

\$

Date payment will be made (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### 28 Do you agree to make a regular payment amount?

No  Go to next question

Yes  Give details below

Payment amount per week, fortnight or month

\$  per

Date your regular payment will start from (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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## Privacy notice

### 29 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicessaustralia.gov.au/privacypolicy](https://servicessaustralia.gov.au/privacypolicy)

## Declaration


### 30 I declare that:

- the information I have provided in this form is complete and correct.

#### I understand that:

- the payment amount I am offering will be in addition to paying my ongoing child support amount.
- giving false or misleading information is a serious offence.

Your signature


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Date (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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## Returning this form

Return this form and a copy of any supporting documents:

- online**, sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents. Select document type 'Birth certificate or parentage form'.
- by post to  
Services Australia  
Child Support  
GPO Box 9815  
MELBOURNE VIC 3001
- by fax to 1300 309 949

You should keep a copy of this form for your records.