

## When to use this form



Use this form to apply to have additional income excluded from your child support assessment.

Additional income you have earned after you separated from the child(ren)'s other parent may be excluded from your adjusted taxable income.

This must be income you have earned in addition to income you earned before your separation (for example it does not include income from a second job you had before separation, overtime if you were already doing overtime before separation, or standard pay rises).

Your adjusted taxable income can only be reduced by a maximum of 30% and is limited to 3 years after your separation. You must also have lived with your child(ren)'s other parent for at least 6 months before you separated.

We will contact the other parent to discuss your application. You may be required to provide evidence to support this application.

## Online account



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at [my.gov.au](https://my.gov.au) and link your Child Support online account to it.

## Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, and some browsers, or you can print it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  **Go to 1** skip to the question number shown.

## For more information



Go to [servicesaustralia.gov.au/childsupport](https://servicesaustralia.gov.au/childsupport) or call us on **131 272**.

### Information in your language

For Child Support, call **131 272** (call charges may apply). Let us know if you need an interpreter and we will arrange one for free.

Go to [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) to read, listen to or watch information in your language.



### Hearing and speech assistance


If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more help with communication, go to [servicesaustralia.gov.au](https://servicesaustralia.gov.au) and search 'other support and advice'.

## Separation details

1 Did you separate from the other parent within the last 3 years?

No   **You are not eligible to apply.  
Call us to discuss your options.**

Yes  Date of separation (DD MM YYYY)

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2 Did you live with the other parent for at least 6 months before the date of separation?

No   **You are not eligible to apply.  
Call us to discuss your options.**

Yes  *Go to next question*

## Your details

3 Your Customer Reference Number (if known)

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4 Your name

Family name

First given name

Second given name

5 Your date of birth (DD MM YYYY)

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6 Your permanent address

		Postcode
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7 Your postal address (if different to above)

		Postcode
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8 Your contact details

Your contact phone number (including area code)

Email

## Other parent's details

9 Other parent's name

Family name

First given name

Second given name

10 Other parent's date of birth (DD MM YYYY)

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11 Other parent's permanent address (if known)

		Postcode
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12 Other parent's postal address (if different to above)

		Postcode
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## Privacy notice

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### 24 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacypolicy](https://servicesaustralia.gov.au/privacypolicy)

## Declaration

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### 25 I declare that:

- the information I have provided in this form is complete and correct.

#### I understand that:

- Services Australia can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence.

Your signature



Date (DD MM YYYY)

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### Returning this form

Return this form and a copy of any supporting documents:

- **online**, sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents. Select document type 'Income evidence'.
- by post to  
Services Australia  
Child Support  
GPO Box 9815  
MELBOURNE VIC 3001
- by fax to 1300 309 949

You should keep a copy of this form for your records.