

When to use this form



Use this form to provide income details of parent(s)/guardian(s) if you are a dependent claiming or receiving Youth Allowance or ABSTUDY.

People who are younger than 22 are considered dependent for Youth Allowance and ABSTUDY purposes, unless they meet one of the independence criteria.

Where a person is considered a dependant, the income of their parent(s)/guardian(s) is taken into account when determining their eligibility and rate of payment. The Parental Means Test is made up of the:

- Parental Income Test, and
- Maintenance Income Test.

Important: The information to be provided in this form is for the BASE tax year and/or the CURRENT tax year.

Read the **Notes** on page 2 for an explanation of the BASE tax year and the CURRENT tax year.

Who should fill in this form

Parent(s)/guardian(s) of the person claiming, or receiving, Youth Allowance or ABSTUDY must complete this form when requested. You need to complete all required questions in this form so that we can make a correct Youth Allowance or ABSTUDY assessment. If you have difficulty completing this form, another person can help you, but **you** (parent/guardian) must sign the declaration at the end of this form.

A **parent/guardian** is:

- the natural or adoptive parent with whom the Youth Allowance or ABSTUDY customer lives – if the parent is a member of a couple, also include their partner
- any other person on whom the Youth Allowance or ABSTUDY customer is wholly or substantially dependent.

If neither of the above applies, the parent/guardian is the natural or adoptive parent with whom the Youth Allowance or ABSTUDY customer last lived with.

Step parent

A step parent's income is included if:

- the step parent is the parent's partner
- the step parent lives with the parent, and
- the Youth Allowance or ABSTUDY customer's permanent home is the same as the home of the parent and step parent.

The Youth Allowance or ABSTUDY customer may occasionally live away from that home for temporary absences and still be assessed on their parent/step parent's income.

Definition of a partner

You have a partner if we consider you a member of a couple. Under social security law, family assistance law and ABSTUDY policy, we consider you a member of a couple if you are either:

- married
- in a registered relationship
- in a de facto relationship.

A registered relationship is where your relationship is registered under a law of a state or territory. A de facto relationship is where you and your partner are in a relationship similar to a married couple but are not married or in a registered relationship.

We may still consider you a member of a couple if you are not physically living with your partner. For example, your partner may fly-in fly-out or live away for work, like military or oil rig workers.

For more information, go to servicessaustralia.gov.au/moc

Keep these Notes (pages 1 to 4) for your information.

For more information



Go to servicesaustralia.gov.au or visit one of our service centres.
Call us on **132 490** for Youth Allowance or **1800 132 317** for ABSTUDY.

Help in your language

We can translate documents you need for this claim for free.

To speak to us in your language, call **131 202**.

Call charges may apply.

Telephone Typewriter

If you have a hearing or speech impairment, you can call the **TTY service** on **1800 810 586**.
A TTY phone is required to use this service.



Parental Income Test

The Parental Income Test includes:

- taxable income plus fringe benefits received from employers
- income from outside Australia
- net investment losses, including negative gearing from property and shares
- reportable superannuation contributions
- tax free pensions and benefits.

Exemption from the Parental Income Test

Dependent Youth Allowance or ABSTUDY claimants and recipients may be exempt from the Parental Income Test if at least one of their parent(s)/guardian(s) is in receipt of:

- a pension, benefit, allowance or ABSTUDY Living Allowance (excluding Family Tax Benefit, Child Care Benefit, Child Care Rebate, Child Care Subsidy, Carer Allowance or Mobility Allowance)
- certain payments paid by the Department of Veterans' Affairs
- for ABSTUDY claimants only – a Health Care Card issued due to receiving a maximum rate of Family Tax Benefit Part A.

The BASE tax year

An assessment is normally based on the parental income for the BASE tax year.

The BASE tax year is the financial year ending before 1 January of the year of payment.

A CURRENT tax year assessment

If you are completing this form between September and December, you will need to provide information for both the BASE tax year and the CURRENT tax year.

An assessment can be based on the CURRENT tax year where there has been a substantial decrease in parental income that is likely to continue for at least 2 years. You will need to apply for a CURRENT tax year assessment for this reason, and documentation which explains the drop in income, is usually required. Estimates of income may be acceptable until a Notice of Assessment is available.

A CURRENT tax year assessment may also be applied where parental income for the financial year immediately following the BASE tax year exceeds the BASE tax year income by more than 25%. This assessment applies from 1 October.

Refer to the appropriate year of payment listed below to work out the appropriate tax year:

The year of payment (calendar year)	The appropriate BASE tax year (1 July to 30 June)	The appropriate CURRENT tax year (1 July to 30 June)
2022	2020–21	2021–22
2023	2021–22	2022–23
2024	2022–23	2023–24
2025	2023–24	2024–25

IMPORTANT: If you are applying for a CURRENT tax year assessment, you need to complete the details on this form for BOTH the BASE tax year and the CURRENT tax year.

Continued

Proof of income

If you have a Notice of Assessment issued by the Australian Taxation Office (ATO), a copy of this must be provided as proof of income for you and/or your partner. However, if it has not been issued or is not available, or you have additional income, you need to verify your income by providing documents, for example:

- a full income tax return and income statements from the ATO or payment summaries from your employer
- a letter from your employer(s) which must have the employer's name, address, gross income and any additional allowances paid for the required BASE or CURRENT tax year
- if you earned income from overseas, a letter from your employer confirming the employer's name, address, gross income (in foreign currency) and any additional allowances paid for the required BASE or CURRENT tax year. The income must be provided in the currency it was received. Documents provided in a language other than English will be translated by Services Australia.

Reportable fringe benefits

Employer provided benefits (**fringe benefits**) received from an employer are counted as income under the Parental Income Test.

You must tell us the amount of any exempt fringe benefits received from an employer who is a not for profit organisation and any other reportable fringe benefits.

Examples of reportable fringe benefits provided by employers:

- helping pay your rent or home loan
- providing a home phone
- providing a car
- paying child(ren)'s school fees
- paying health insurance premiums
- paying child care expenses.

An employer's contribution to a complying superannuation fund is not a fringe benefit.

The value of any reportable fringe benefits will be recorded on your income statement or payment summary for the financial year ending 30 June. You can ask your employer to tell you the amount that is expected to be shown on your income statement or payment summary.

Exempt reportable fringe benefits

Exempt reportable fringe benefits are any reportable fringe benefits received from not for profit organisations eligible for a fringe benefits tax exemption under section 57A of the *Fringe Benefits Tax Assessment Act 1986*. You should check with your employer's payroll area if you are not sure if you receive exempt reportable fringe benefits.

Other reportable fringe benefits

Any reportable fringe benefits received from all other employers that are not eligible for a fringe benefits tax exemption.

Net investment losses

Net investment losses include net losses from rental property (negative gearing) and non-property income investments such as shares. Investment earnings include taxable and tax-exempt interest, dividends and rental income. The value of such losses is added back to parental income for the Parental Income Test.

Reportable superannuation contributions

Reportable superannuation contributions are counted as part of parental income and include discretionary employer superannuation contributions (such as voluntary salary sacrificed amounts) paid by you (or your partner) or on your behalf and, for the self-employed, total superannuation contributions that will be claimed as a tax deduction.

Tax free pensions and benefits

Tax free pensions and benefits are certain non-taxable pensions or benefits received in the relevant tax year from us, the Department of Veterans' Affairs or the Military Rehabilitation and Compensation Commission. It includes Disability Support Pension, Carer Payment and similar pensions or benefits. It does not include Family Tax Benefit, Child Care Benefit, Child Care Rebate, Child Care Subsidy, Carer Allowance or Mobility Allowance.

Maintenance income (including child support)

Maintenance or child support, paid to another parent, guardian or third party, is deducted from the combined parental income for the Parental Income Test.

Maintenance income for the upkeep of a child or partner maintenance can include any of the following:

- cash
- lump sum payments and non-cash amounts
- utilities charges
- school fees
- other payments made on behalf, or for the benefit, of the child.

The Maintenance Income Test

The Maintenance Income Test includes maintenance income received by you.

Your children may be exempt from the Maintenance Income Test if you (and/or your partner) are permanently blind and receive:

- an Age Pension
- a Disability Support Pension
- a service pension, income support supplement or Veteran Payment from the Department of Veterans' Affairs.

Other dependent children

Other dependent children who are in your care may be taken into account for the Parental Income Test, to make sure the effect of the test is divided across all children in the family. These children are included in what is called the Youth Allowance or ABSTUDY customer's family pool if:

- the child is being paid one of the following payments as a dependant, that is, their payment is also subject to the Parental Income Test:
 - Youth Allowance (YA)
 - ABSTUDY Living Allowance or School Fees Allowance
 - Assistance for Isolated Children (AIC) Additional Boarding Allowance, or
- the child meets the definition of a Family Tax Benefit (FTB) child, that is, they are 0 to 19 years and if 16 to 19 years, they are studying at secondary school. If there is a shared care arrangement in place for the child, this may also be taken into account.

Rent Assistance

Rent paid by you may be included in the family pool that forms part of the Parental Income Test. It may affect the rate of payment the Youth Allowance or ABSTUDY customer receives.

If you are paying rent but not receiving Rent Assistance from us, your rental details will need to be verified.

PART A – About the person claiming Youth Allowance or ABSTUDY

Filling in this form

You can fill this form digitally in some browsers, or you can open it in Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader, you can print this form and complete it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this Go to 1 skip to the question number shown.

About the Youth Allowance or ABSTUDY customer – NOT the parent/guardian

1 Youth Allowance or ABSTUDY customer's Centrelink Reference Number (if known)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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2 Youth Allowance or ABSTUDY customer's name
Family name

First given name

Second given name

3 Youth Allowance or ABSTUDY customer's date of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

4 Has the Youth Allowance or ABSTUDY customer been known by any other name?

Include:

- name at birth
- name before marriage
- previous married name
- Aboriginal, tribal or skin name
- alias
- adoptive name
- foster name.

No Go to next question

Yes Give details below

1 Other name

Type of name (for example, name at birth)

2 Other name

Type of name (for example, name before marriage)

If you need more space, provide a separate sheet with details.

5 Did the Youth Allowance or ABSTUDY customer come into your care in the last 12 months?

No Go to next question

Yes Date customer came into your care

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

The rest of the questions in this form are about the parent(s)/guardian(s) — Go to next page



PART B – About the parent(s)/guardian(s) of the person claiming Youth Allowance or ABSTUDY

The **parent/guardian** is the person with primary care and responsibility for the Youth Allowance or ABSTUDY customer.
The **parent/guardian partner** is the partner of the parent/guardian.

Parent/Guardian

- 6 Tick **one** of the boxes below to tell us about your relationship status right now.

For more information about relationship status, read 'Definition of a partner' on page 1 of the **Notes**.

If you have ever been separated from your current partner, give the date that you most recently got back together (reconciled) with your partner.

Married

- Date married or last reconciled with your partner (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Registered relationship

- Date registered or last reconciled with your partner (DD MM YYYY)
(your relationship is registered under Australian state or territory law)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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De facto

- Date you started your relationship or last reconciled with your partner (DD MM YYYY)
(your relationship is similar to a married couple but you are not married or in a registered relationship)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Separated

- Date of last separation (DD MM YYYY)
(previously in a marriage, registered or de facto relationship)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Divorced

- Date of divorce (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Widowed

- Date of partner's death (DD MM YYYY)
(previously in a marriage, registered or de facto relationship)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Never married or lived with a partner

- 7 Are you a **step parent** of the Youth Allowance or ABSTUDY customer?

No **Go to 9**

Yes **Go to next question**

Parent/Guardian Partner

- 7 Are you a **step parent** of the Youth Allowance or ABSTUDY customer?

No **Go to 9**

Yes **Go to next question**

Parent/Guardian

8 Does the Youth Allowance or ABSTUDY customer 'normally' live with you?

Your child would be regarded as normally living with you unless they have established a separate and permanent home away from the family home, and they have no intention to return permanently to the family home.

Students who are away from the family home during the school term/semester only, and return home during breaks, would be treated as normally living with you.

No You do **not** need to provide more personal details. You need to sign the declaration on page 17.
▶ **Go to 50**

Yes Go to next question

9 Your name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

10 Your gender

Male

Female

Non-binary

11 Your date of birth (DD MM YYYY)

12 Your permanent address (if different to the Youth Allowance or ABSTUDY customer's address)

Postcode

13 Your postal address (if different to above)

Postcode

14 Your contact phone number (including area code)

Parent/Guardian partner

8 Does the Youth Allowance or ABSTUDY customer 'normally' live with you?

Your child would be regarded as normally living with you unless they have established a separate and permanent home, and they have no intention to return permanently to the family home.

Students who are away from the family home during the school term/semester only, and return home during breaks, would be treated as normally living with you.

No You do **not** need to provide more personal details. You need to sign the declaration on page 17.
▶ **Go to 50**

Yes Go to next question

9 Your name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

10 Your gender

Male

Female

Non-binary

11 Your date of birth (DD MM YYYY)

12 Your permanent address (if different to the Youth Allowance or ABSTUDY customer's address)

Postcode

13 Your postal address (if different to above)

Postcode

14 Your contact phone number (including area code)

Parent/Guardian

15 Do you receive any payments paid by the Department of Veterans' Affairs?

No Go to next question

Yes Name of payment(s)

Text input field for payment details

You will need to provide your most recent statement or certificate that gives details for each of your payment(s).

16 Read this before answering the following question.

For more information about BASE tax year and CURRENT tax year, read the Notes.

Are you (and/or your partner) completing this form between September and December?

No

Yes

17 Has your (and/or your partner's) income decreased since the BASE tax year?

No Go to 19

Yes Go to next question

18 Is this decrease expected to continue for at least 2 years?

No Go to next question

Yes Give details below

Provide documents to support this decrease (or estimated decrease) in income. If evidence is not provided, Services Australia will use the BASE tax year to assess your child's rate of payment.

Date decrease occurred (DD MM YYYY)

Date input fields (DD MM YYYY)

Estimate the time the decrease will last

Text input field for duration of decrease

19 Did you answer 'Yes' at question 16 or question 18?

No Only fill in details for the BASE tax year. You do not need to fill in details for the CURRENT tax year. Go to next question

Yes You must fill in details for both the BASE tax year and the CURRENT tax year. Go to next question

Parent/Guardian partner

15 Do you receive any payments paid by the Department of Veterans' Affairs?

No Go to 16

Yes Name of payment(s)

Text input field for payment details

You will need to provide your most recent statement or certificate that gives details for each of your payment(s).

Go to 16

Parent/Guardian

20 What was/is your taxable income for the tax year?

BASE tax year

\$

CURRENT tax year

\$

21 Have you received your Notice of Assessment (NOA) for the relevant tax year from the Australian Taxation Office?

No What is the approximate date your NOA will be available for the BASE tax year?

(DD MM YYYY)

No What is the approximate date your NOA will be available for the CURRENT tax year?

(DD MM YYYY)

Yes  Provide your NOA

Yes  Provide your NOA

I am not required to lodge an income tax return for the BASE tax year.


I am not required to lodge an income tax return for the CURRENT tax year.


Give a reason why.

Give a reason why.

.....

.....

 If you received any income in the BASE tax year, either above or below the tax free threshold that applies to your situation, you will need to provide evidence.

 If you received any income in the CURRENT tax year, either above or below the tax free threshold that applies to your situation, you will need to provide evidence.

Parent/Guardian Partner

20 What was/is your taxable income for the tax year?

BASE tax year

\$

CURRENT tax year

\$

21 Have you received your Notice of Assessment (NOA) for the relevant tax year from the Australian Taxation Office?

No What is the approximate date your NOA will be available for the BASE tax year?

(DD MM YYYY)

No What is the approximate date your NOA will be available for the CURRENT tax year?

(DD MM YYYY)

Yes  Provide your NOA

Yes  Provide your NOA

I am not required to lodge an income tax return for the BASE tax year.


I am not required to lodge an income tax return for the CURRENT tax year.


Give a reason why.

Give a reason why.

.....

.....

 If you received any income in the BASE tax year, either above or below the tax free threshold that applies to your situation, you will need to provide evidence.

 If you received any income in the CURRENT tax year, either above or below the tax free threshold that applies to your situation, you will need to provide evidence.

Parent/Guardian

22 Read this before answering the following questions.

For more information, read 'Parental Income Test' in the **Notes**.

During the relevant tax year, did you receive, or expect to receive, any income or make a loss in any of the areas listed below?

- No Go to next question
- Yes Give details below

BASE tax year

Exempt reportable fringe benefits

\$

Other reportable fringe benefits

\$

Foreign income not already included in question 20

\$

Net investment losses

\$

Reportable superannuation contributions paid by you or on your behalf

\$

Tax free pensions and benefits

\$

CURRENT tax year

Exempt reportable fringe benefits

\$

Other reportable fringe benefits

\$

Foreign income not already included in question 20

\$

Net investment losses


\$

Reportable superannuation contributions paid by you or on your behalf

\$

Tax free pensions and benefits

\$

 For any income received above you will need to provide appropriate evidence, which can include your ATO income statement, payment summary, personal income tax return or evidence of your income earned overseas for that year.

23 Read this before answering the following question.

For more information, read 'Parental Income Test' in the **Notes**.

During the relevant tax year, did you pay, or do you expect to pay, any maintenance (including child support)?

BASE tax year

- No
- Yes How much did you pay?

\$

CURRENT tax year

- No
- Yes How much did/do you expect to pay?

\$

Parent/Guardian partner

22 Read this before answering the following questions.

For more information, read 'Parental Income Test' in the **Notes**.

During the relevant tax year, did you receive, or expect to receive, any income or make a loss in any of the areas listed below?

- No Go to next question
- Yes Give details below

BASE tax year

Exempt reportable fringe benefits

\$

Other reportable fringe benefits

\$

Foreign income not already included in question 20

\$

Net investment losses

\$

Reportable superannuation contributions paid by you or on your behalf

\$

Tax free pensions and benefits

\$

CURRENT tax year

Exempt reportable fringe benefits

\$

Other reportable fringe benefits

\$

Foreign income not already included in question 20

\$

Net investment losses


\$

Reportable superannuation contributions paid by you or on your behalf

\$

Tax free pensions and benefits

\$

 For any income received above you will need to provide appropriate evidence, which can include your ATO income statement, payment summary, personal income tax return or evidence of your income earned overseas for that year.

23 Read this before answering the following question.

For more information, read 'Parental Income Test' in the **Notes**.

During the relevant tax year, did you pay, or do you expect to pay, any maintenance (including child support)?

BASE tax year

- No
- Yes How much did you pay?

\$

CURRENT tax year

- No
- Yes How much did/do you expect to pay?

\$

24 Do you have a child support assessment for the Youth Allowance or ABSTUDY customer?

No Go to next question

Yes **Go to 27**

25 Read this before answering the following question.

For more information about maintenance, read 'The Maintenance Income Test' in the **Notes**.

Do you (and/or your partner) receive any maintenance for the Youth Allowance or ABSTUDY customer?

No **Go to 27**

Yes Go to next question

26 What is the amount of maintenance you (and/or your partner) receive for this child per day, week, fortnight, month or calendar year?

\$ per

Date this started (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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27 Are there any **other dependent children** in your family?

Do not include:

- the customer named at question 2
- if the child does not meet one of the criteria of a dependent child.

For more information, read 'Other Dependent Children' in the **Notes**.

No **Go to 45 on page 16**

Yes Go to next question

28 Read this before answering the following questions.

Rent verification is needed to work out the correct rate of payment for the Youth Allowance or ABSTUDY customer. You may not be eligible to receive Rent Assistance from us, but we may need you to verify the amount of rent you pay. You will need to complete a Rent Certificate if one is sent to you.

Do you (and/or your partner) pay rent?

No **Go to 31**

Yes Go to next question

29 Do you (and/or your partner) receive Rent Assistance?

No Go to next question

Yes **Go to 31**

30 How much rent do you (and/or your partner) pay per day, week, fortnight or calendar month?

\$ per

► **Questions continue**

Child 1

31 Dependent child's details

Family name

First given name

Date of birth (DD MM YYYY)

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32 Receiving, eligible for, or recently claimed one of these payments:

YA / ABSTUDY / AIC **Go to 44**

Family Tax Benefit, as fortnightly payments **Go to 44**

None of these payments, or claiming Family Tax Benefit as a lump sum **Go to next question**

33 Is this child aged from 15 to 19 years?

No Do not answer any more questions for **this** child.
Go to 44

Yes **Go to next question**

34 Is this child studying by registered home schooling or study outside Australia?

No **Go to next question**

Yes Give details below

Registered home schooling

Study outside Australia

35 Has this child completed a Year 12 or equivalent qualification?

No **Go to 37**

Yes Date completed (DD MM YYYY)

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36 Is this child repeating Year 12?

No **Go to 39**

Yes **Go to next question**

37 Is this child currently in education or training (including school based apprenticeships or traineeships)?

No **Go to next question**

Yes Give details below

Name of School/College/Campus

(including Australian Technical College, or education provider outside Australia)

Course title

(for example, NSW Higher School Certificate or Certificate Level II in Hospitality or title of course outside Australia)

Date this child first enrolled or started studying towards Year 12 or equivalent qualification, whichever is earlier

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 (DD MM YYYY)

Date this child complete Year 12 or equivalent qualification

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 (DD MM YYYY)

Is this child enrolled:

Full-time **Go to 39**

Less than full-time **Go to next question**

38 Is there a reason this child is not in full-time education or training?

No **Go to next question**

Yes Give details below

Start date

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 (DD MM YYYY)

Date this circumstance will cease

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 (DD MM YYYY)

39 Is this child receiving either of the following payments or education allowances?

- Veterans' Children Education Scheme (VCES)
 - Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)
- paid by the Department of Veterans' Affairs (DVA).

No

Yes

Child 1

40 Does this child spend time with someone other than you (and/or your current partner) such as one of their parents (for example, weekends, school holidays)?

No **Go to 44**

Yes Who does this child spend time with?

Name

Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

Phone number (including area code)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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41 Are your care arrangements indefinite or ongoing?

No **Go to next question**

Yes For shared care purposes, your percentage of care will be assessed over a 12 month period from the date the care commenced. This is called a care period and the percentage will be maintained for subsequent years unless you advise us of a change.
Go to next question

42 Read this before answering the following question.

If you do not know what percentage of care you have, or if the information does not match our records, a shared care assessment may be required before we are able to include them in the calculation of the Youth Allowance or ABSTUDY customer's payment.

What is the percentage of your (and/or your partner's) care of this child?

<input type="text"/>	%
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43 Your care arrangement

Date the current care arrangement started

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date these arrangements are expected to end or change

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

You will need to **contact us** to update your care arrangements when these arrangements end or change.

44 Do you have another dependent child?

No **Go to 45 on page 16**

Yes **Go to next question**

Child 2

31 Dependent child's details

Family name

First given name

Date of birth (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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32 Receiving, eligible for, or recently claimed one of these payments:

YA / ABSTUDY / AIC **Go to 44**

Family Tax Benefit, as fortnightly payments **Go to 44**

None of these payments, or claiming Family Tax Benefit as a lump sum **Go to next question**

33 Is this child aged from 15 to 19 years?

No Do not answer any more questions for **this** child.
Go to 44

Yes **Go to next question**

34 Is this child studying by registered home schooling or study outside Australia?

No **Go to next question**

Yes Give details below

Registered home schooling

Study outside Australia

35 Has this child completed a Year 12 or equivalent qualification?

No **Go to 37**

Yes Date completed (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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36 Is this child repeating Year 12?

No **Go to 39**

Yes **Go to next question**

37 Is this child currently in education or training (including school based apprenticeships or traineeships)?

No **Go to next question**

Yes Give details below

Name of School/College/Campus

(including Australian Technical College, or education provider outside Australia)

Course title

(for example, NSW Higher School Certificate or Certificate Level II in Hospitality or title of course outside Australia)

Date this child first enrolled or started studying towards Year 12 or equivalent qualification, whichever is earlier

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date this child complete Year 12 or equivalent qualification

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Is this child enrolled:

Full-time **Go to 39**

Less than full-time **Go to next question**

38 Is there a reason this child is not in full-time education or training?

No **Go to next question**

Yes Give details below

Start date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date this circumstance will cease

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

39 Is this child receiving either of the following payments or education allowances?

- Veterans' Children Education Scheme (VCES)
 - Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)
- paid by the Department of Veterans' Affairs (DVA).

No

Yes

Child 2

40 Does this child spend time with someone other than you (and/or your current partner) such as one of their parents (for example, weekends, school holidays)?

No **Go to 44**

Yes Who does this child spend time with?

Name

Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

Phone number (including area code)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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41 Are your care arrangements indefinite or ongoing?

No *Go to next question*

Yes For shared care purposes, your percentage of care will be assessed over a 12 month period from the date the care commenced. This is called a care period and the percentage will be maintained for subsequent years unless you advise us of a change.
Go to next question

42 Read this before answering the following question.

If you do not know what percentage of care you have, or if the information does not match our records, a shared care assessment may be required before we are able to include them in the calculation of the Youth Allowance or ABSTUDY customer's payment.

What is the percentage of your (and/or your partner's) care of this child?

<input type="text"/>	%
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43 Your care arrangement

Date the current care arrangement started

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date these arrangements are expected to end or change

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

You will need to **contact us** to update your care arrangements when these arrangements end or change.

44 Do you have another dependent child?

No **Go to 45 on page 16**

Yes *Go to next question*

Child 3

31 Dependent child's details

Family name

First given name

Date of birth (DD MM YYYY)

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32 Receiving, eligible for, or recently claimed one of these payments:

YA / ABSTUDY / AIC **Go to 44**

Family Tax Benefit, as fortnightly payments **Go to 44**

None of these payments, or claiming Family Tax Benefit as a lump sum **Go to next question**

33 Is this child aged from 15 to 19 years?

No Do not answer any more questions for **this** child.
Go to 44

Yes **Go to next question**

34 Is this child studying by registered home schooling or study outside Australia?

No **Go to next question**

Yes Give details below

Registered home schooling

Study outside Australia

35 Has this child completed a Year 12 or equivalent qualification?

No **Go to 37**

Yes Date completed (DD MM YYYY)

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36 Is this child repeating Year 12?

No **Go to 39**

Yes **Go to next question**

37 Is this child currently in education or training (including school based apprenticeships or traineeships)?

No **Go to next question**

Yes Give details below

Name of School/College/Campus

(including Australian Technical College, or education provider outside Australia)

Course title

(for example, NSW Higher School Certificate or Certificate Level II in Hospitality or title of course outside Australia)

Date this child first enrolled or started studying towards Year 12 or equivalent qualification, whichever is earlier

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 (DD MM YYYY)

Date this child complete Year 12 or equivalent qualification

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 (DD MM YYYY)

Is this child enrolled:

Full-time **Go to 39**

Less than full-time **Go to next question**

38 Is there a reason this child is not in full-time education or training?

No **Go to next question**

Yes Give details below

Start date

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 (DD MM YYYY)

Date this circumstance will cease

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 (DD MM YYYY)

39 Is this child receiving either of the following payments or education allowances?

- Veterans' Children Education Scheme (VCES)
 - Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)
- paid by the Department of Veterans' Affairs (DVA).

No

Yes

Child 3

40 Does this child spend time with someone other than you (and/or your current partner) such as one of their parents (for example, weekends, school holidays)?

No **Go to 44**

Yes Who does this child spend time with?

Name

Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

Phone number (including area code)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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41 Are your care arrangements indefinite or ongoing?

No **Go to next question**

Yes For shared care purposes, your percentage of care will be assessed over a 12 month period from the date the care commenced. This is called a care period and the percentage will be maintained for subsequent years unless you advise us of a change.
Go to next question

42 Read this before answering the following question.

If you do not know what percentage of care you have, or if the information does not match our records, a shared care assessment may be required before we are able to include them in the calculation of the Youth Allowance or ABSTUDY customer's payment.

What is the percentage of your (and/or your partner's) care of this child?

<input type="text"/>	%
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43 Your care arrangement

Date the current care arrangement started

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date these arrangements are expected to end or change

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

You will need to **contact us** to update your care arrangements when these arrangements end or change.

44 Do you have another dependent child?

No **Go to 45 on page 16**

Yes **Go to next question**

Child 4

31 Dependent child's details

Family name

First given name

Date of birth (DD MM YYYY)

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32 Receiving, eligible for, or recently claimed one of these payments:

YA / ABSTUDY / AIC **Go to 44**

Family Tax Benefit, as fortnightly payments **Go to 44**

None of these payments, or claiming Family Tax Benefit as a lump sum **Go to next question**

33 Is this child aged from 15 to 19 years?

No Do not answer any more questions for **this** child.
Go to 44

Yes **Go to next question**

34 Is this child studying by registered home schooling or study outside Australia?

No **Go to next question**

Yes Give details below

Registered home schooling

Study outside Australia

35 Has this child completed a Year 12 or equivalent qualification?

No **Go to 37**

Yes Date completed (DD MM YYYY)

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36 Is this child repeating Year 12?

No **Go to 39**

Yes **Go to next question**

37 Is this child currently in education or training (including school based apprenticeships or traineeships)?

No **Go to next question**

Yes Give details below

Name of School/College/Campus

(including Australian Technical College, or education provider outside Australia)

Course title

(for example, NSW Higher School Certificate or Certificate Level II in Hospitality or title of course outside Australia)

Date this child first enrolled or started studying towards Year 12 or equivalent qualification, whichever is earlier

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 (DD MM YYYY)

Date this child complete Year 12 or equivalent qualification

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 (DD MM YYYY)

Is this child enrolled:

Full-time **Go to 39**

Less than full-time **Go to next question**

38 Is there a reason this child is not in full-time education or training?

No **Go to next question**

Yes Give details below

Start date

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 (DD MM YYYY)

Date this circumstance will cease

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 (DD MM YYYY)

39 Is this child receiving either of the following payments or education allowances?

- Veterans' Children Education Scheme (VCES)
 - Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS)
- paid by the Department of Veterans' Affairs (DVA).

No

Yes

Child 4

40 Does this child spend time with someone other than you (and/or your current partner) such as one of their parents (for example, weekends, school holidays)?

No **Go to 44**

Yes Who does this child spend time with?

Name

Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode

Phone number (including area code)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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41 Are your care arrangements indefinite or ongoing?

No **Go to next question**

Yes For shared care purposes, your percentage of care will be assessed over a 12 month period from the date the care commenced. This is called a care period and the percentage will be maintained for subsequent years unless you advise us of a change.
Go to next question

42 Read this before answering the following question.

If you do not know what percentage of care you have, or if the information does not match our records, a shared care assessment may be required before we are able to include them in the calculation of the Youth Allowance or ABSTUDY customer's payment.

What is the percentage of your (and/or your partner's) care of this child?

<input type="text"/>	%
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43 Your care arrangement

Date the current care arrangement started

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

Date these arrangements are expected to end or change

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 (DD MM YYYY)

You will need to **contact us** to update your care arrangements when these arrangements end or change.

44 Do you have another dependent child?

No **Go to next question**

Yes Provide a separate sheet with details.
Go to next question

45 Read this before answering the following question.

Payments are usually paid into your account if the Youth Allowance customer is younger than 18.
In the case of ABSTUDY, payments are usually paid into the parent/guardian's account unless the customer is:

- 18 years or older
- studying a tertiary or non-school course, or
- undertaking an Australian Apprenticeship.

Where do you want the Youth Allowance or ABSTUDY payment made?

I authorise payment to go into
my child's account

Payments are to go into
my account

The account must be in your name. A joint account is acceptable.
Payments cannot be made into an account used exclusively for funding from the National Disability Insurance Scheme.

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

46 Read this before answering the following questions.

Your child may not be paid if you do not give us your tax file number (TFN). If you have a partner, we will need their TFN too. If you or your partner do not have a TFN, or do not know what yours is, you can apply for one through the Australian Taxation Office.
In giving us your (and your partner's) TFN in relation to this claim you authorise us to use your (and your partner's) TFN for other social security payments and services in future where necessary.

Have you (and your partner) given us your tax file number(s) before?

No *Go to next question*

Not sure *Go to next question*

Yes **Go to 48**

47 Do you (and your partner) have a tax file number(s)?

Parent/Guardian

No Call us on **132 490** for Youth Allowance customers or **1800 132 317** for ABSTUDY customers.

Yes Your tax file number

Parent/Guardian Partner

No Call us on **132 490** for Youth Allowance customers or **1800 132 317** for ABSTUDY customers.

Yes Your partner's tax file number

Checklist

48 Which of the following documents are you (and/or your partner) providing with this form?

If you are not sure, check the question to see if you should provide documents.

Your most recent statement or certificate that gives details of your payment(s) (if you answered Yes at question 15)	<input type="checkbox"/>
Documents to support your decrease (or estimated decrease) in income (if you answered Yes at question 18)	<input type="checkbox"/>
Your Notice of Assessment issued by the ATO or other evidence of income (if required at question 21)	<input type="checkbox"/>
Your Australian Taxation Office income statement, payment summary, personal income tax return or evidence of your income earned overseas. (if required at question 22)	<input type="checkbox"/>
Dependent child details (if you have 5 or more other dependent children)	<input type="checkbox"/>

Privacy notice

49 You (and your partner) need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information to provide payments and services. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

50 Parent(s)/guardian(s) declaration

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- **Youth Allowance/ABSTUDY payments cannot start until this statement is signed by me/us as the parent(s)/guardian(s) and all information is provided.**
- Services Australia can make relevant enquiries to make sure the claimant receives the correct entitlement.
- giving false or misleading information is a serious offence.

Signature of Parent/Guardian



Date (DD MM YYYY)

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Signature of Parent/Guardian Partner



Date (DD MM YYYY)

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Returning this form

Return this form and any supporting documents:

- **online** – Youth Allowance or ABSTUDY customers can submit these documents online (excluding identity documents) through their Centrelink online account. For more information, go to servicesaustralia.gov.au/centrelinkuploaddocs
- by post to
Services Australia
Student Services,
PO Box 7804
CANBERRA BC ACT 2610
- in person at one of our service centres.