



Making it easier to report employment income

We have improved the way you report your employment income.

Our self service options are an easy and convenient way to report. You will get your reporting reminders by your choice of SMS, email or online letter.

We have made reporting simple. You need to report the gross employment income you have been paid in your reporting period. Your gross employment income is the amount your employer pays you before tax and other deductions. You can find this on your payslip.

You can report your income using any of the self service options below.

Reporting online

If you already have a Centrelink online account, you can log on and report through **my.gov.au**

If you do not have an account, you will need to register for one.

For help with registering an account or reporting online, go to **servicesaustralia.gov.au/centrelinkonline**

Reporting using the Express Plus Centrelink mobile app

You can report your income on the go by using our Express Plus Centrelink mobile app. You can download the app to your smart device from the App Store or Google Play.

For help with using the Express Plus Centrelink mobile app, go to **servicesaustralia.gov.au/centrelinkonline**

Reporting using your telephone

You can report using phone self service. You can call **133 276 (13 EARN)** between 8 am and 5 pm on your regular reporting day to report your income and changes to your circumstances. You will need to provide your Customer Access Number and Personal Identification Number (PIN) when you call. If you do not have a 6-digit PIN, you can call **136 240** to get one.

If we still send you a paper reporting form in the mail, you can choose to report using self service. You can report online at one of our service centres using our self service terminals, or speak with a Service Officer who can record your reporting information.

How will I get my reporting notifications and reminders?

You will get your reporting notifications and reminders through one of the options below.

Self service

- If you use self service, such as Centrelink online account, Express Plus Centrelink mobile app or phone self service, you will get your next reporting date when you report that way.

Online letters

- If you are registered to get your Centrelink letters online, you will get your reporting reminders and other notifications through this service. If you would like to get online letters, you can register by logging on to your Centrelink online account.

Electronic messaging

- If you are subscribed to electronic messaging, you will get your reporting notifications and reminders by email or SMS instead of letters.

Letter in the post

- You will get your reporting notifications and reminders by paper if you do not report through self service or are not subscribed to online letters or electronic messaging.

For more information

- Go to servicesaustralia.gov.au/incomereporting to learn more about reporting your employment income
- Call your regular payment line and let us know you need an interpreter. We will arrange one for free. For a list of our phone numbers, go to servicesaustralia.gov.au/phoneus
- Call **131 202** to speak with us in your language about Centrelink payments and services.
- Call the Translating and Interpreting Service (TIS National) on **131 450** to speak with us in your language about Medicare and Child Support payments and services.
- Go to servicesaustralia.gov.au/yourlanguage where you can read, listen to or watch videos with information in your language.
- Go to servicesaustralia.gov.au/centrelinkonline for more information in English.
- Visit a service centre.

Note: calls from your home phone to '13' numbers from anywhere in Australia are charged at a fixed rate. That rate may vary from the price of a local call and may also vary between telephone service providers. Calls to '1800' numbers from your home phone are free. Calls from public and mobile phones may be timed and charged at a higher rate.

Disclaimer

The information contained in this publication is intended only as a guide to payments and services. It's your responsibility to decide if you wish to apply for a payment and to make an application with regard to your particular circumstances.