

When to use this form



Use this form to request your assessment be reduced to nil if:

- you are assessed to pay the minimum annual rate during all or part of a child support period, **and**
- your application applies to a minimum period of 2 months, **and**
- your total income for the period of your application will be less than the minimum assessment amount for that period, **and**
- the period is **later than 6 January 2009**, or **3 March 2011** for Western Australia ex-nuptial cases. For any period prior to these dates, contact the Australian Government Department of Human Services on **131 272**.



If your assessment is based on a court order or an agreement, you may not be able to apply. Call the Australian Government Department of Human Services on **131 272**.

We can discuss if this form is the right choice for you – there may be a quicker and simpler option.

Online services



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at **my.gov.au** and link it to your Child Support online account.

Filling in this form

Step 1 Please use black or blue pen.

Print in BLOCK LETTERS.

Step 2 Sign and date the Declaration on page 4.

Step 3 Make sure you provide appropriate evidence with your application. If this form is not signed, is incomplete or missing information, it could result in delays to your assessment, or it may be returned to you.

For more information



Go to **humanservices.gov.au/childsupport** or call us on **131 272**.

We can translate documents you need for this assessment for free.

To speak to us in other languages, call **131 450**.

Note: Call charges may apply.



If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Privacy notice

9 You need to read this**Privacy and your personal information**

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department, or given to other parties where you have agreed to that, or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the department will manage your personal information, including our privacy policy, at humanservices.gov.au/privacy

Declaration

10 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.

Your signature



Date

/ /

Returning your form

Check that all required questions are answered and that the form is signed and dated.

Send this form and a copy of all supporting documents:

- **online** – scan this form and all documents.
Go to humanservices.gov.au and search for 'Submit your Child Support documents online'.
- by fax **1300 309 949**
- by post **Department of Human Services
Child Support
GPO Box 9815
MELBOURNE VIC 3001**

You should keep a copy of this form for your records.