

# Income declaration – for financial years starting from 2009-2010

## child support

### When to use this form



Use this form to provide an income declaration (**only** for the 2009-2010 financial year onwards) if your taxable income has not yet been assessed by the Australian Taxation Office (ATO).

A financial year begins on 1 July and ends on 30 June the following year.  
For example, 1 July 2009 to 30 June 2010.

The Australian Government Department of Human Services uses your adjusted taxable income to calculate your child support assessment. Adjusted taxable income is the total of your taxable income, plus other income components such as reportable fringe benefits, target foreign income, total net investment losses, some tax free pensions or benefits and reportable superannuation contributions.

**IMPORTANT:** When you lodge your tax return, we **may** replace your income declaration with your taxable income and amend your child support. The best way to ensure your child support is correct is to lodge your tax return on time every year. If you lodge your tax return late, we may not be able to backdate any changes to your child support assessment.

**If you are not required** to lodge a tax return, ensure this form is completed and lodged with us as soon as possible.

### Online services



You can access your Child Support online account through myGov. myGov is a fast and secure way to access a range of government services online with one username and password. You can create a myGov account at [my.gov.au](http://my.gov.au) and link it to your Child Support online account.

### Filling in this form

**Step 1 Please use black or blue pen.**

Print in BLOCK LETTERS.

Where you see a box like this  **Go to 5** skip to the question number shown. You do not need to answer the questions in between.

**Step 2** Sign and date the Statement on page 3.

**Step 3** Return this form. If this form is not signed, is incomplete or missing information, it could result in delays to your assessment, or it may be returned to you.

### For more information



Go to [humanservices.gov.au/childsupport](http://humanservices.gov.au/childsupport) or call us on **131 272**.

We can translate documents you need for this assessment for free.

To speak to us in other languages, call **131 450**.

**Note:** Call charges may apply.



If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

**Your details**

1 Your Child Support Reference Number

       -          -        -     

2 Your name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

3 Your date of birth

/  /

4 Your permanent address

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-----  
 Postcode

5 Your postal address (if different to above)

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-----  
 Postcode

6 Your contact details

Home phone number  (  )

Mobile phone number

Work phone number  (  )

Email

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@

**Income details**

7 Which tax year are you supplying income details for?

Financial year (e.g. 2009-2010)

20  - 20

8 Have you lodged a tax return for the financial year stated at question 7?

No  **Go to next question**

Yes  **Go to 10**

9 Are you required to lodge a tax return for the financial year stated at question 7?

No  **Go to 12**

Yes  When will you lodge this tax return?

**Go to 12**

10 What date did you lodge this tax return?

/  /

11 What name and address did you provide on this tax return?

-----  
 Postcode

**12** What are your income details for the financial year provided at question 7?

**Gross income** includes gross income from wages before tax, taxable pension/benefits, business income, rental income, investment income, net capital gains and eligible terminations payments. Include any other assessable income that would be included in your tax return.

**Allowable tax deductions** must be recognised by the ATO (e.g. work related expenses, business expenses, rental property expenses, financial investment expenses).

**Total net investment losses** are the amount by which the expenses for your investments, (e.g. from rental property, shares, managed investments and forestry managed investment schemes), exceed the gross income from those investments.

**Reportable fringe benefits** includes benefits received as part of earned income but not as a wage or salary (e.g. novated lease, use of a car as part of a salary package).

**Target foreign income** includes any foreign income exempt from tax, less any losses or outgoings incurred in deriving that income.

**Total tax free pensions and benefits** – Not all tax free pensions and benefits need to be included as adjusted taxable income. The following examples are to be included as they may be considered for child support purposes: disability support pensions, Wife Pension, Carer Payment, invalidity service pensions, partner service pensions, income support supplements and Defence Force Income Support Allowances.

**Reportable superannuation contributions** are when you choose to salary sacrifice some of your wages into a superannuation fund. These are in addition to the compulsory contributions paid by your employer. If you are self-employed, these are the superannuation payments you make that you claim as a tax deduction.

<b>a</b> Gross income (Do <b>NOT</b> include amounts released as part of the First Home Super Saver Scheme)	\$ <input type="text"/>
<b>b</b> Allowable tax deductions	\$ <input type="text"/>
<b>c</b> Net taxable income (a minus b)	\$ <input type="text"/>
<b>d</b> Total net investment losses	\$ <input type="text"/>
<b>e</b> Reportable fringe benefits	\$ <input type="text"/>
<b>f</b> Target foreign income	\$ <input type="text"/>
<b>g</b> Total tax free pensions and benefits	\$ <input type="text"/>
<b>h</b> Reportable superannuation contributions	\$ <input type="text"/>
<b>i</b> <b>Total adjusted taxable income</b> (c + d + e + f + g + h)	\$ <input type="text"/>

## Obligations

### You must read this

#### 13 Privacy and your personal information

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department, or given to other parties where you have agreed to that, or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the department will manage your personal information, including our privacy policy, at [humanservices.gov.au/privacy](http://humanservices.gov.au/privacy)

### Statement


#### 14 I declare that:

- the information I have provided in this form is complete and correct.

#### I understand that:

- giving false or misleading information is a serious offence.

Your signature



Date

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#### Returning your form

Check that all required questions are answered and that the form is signed and dated.

Send this form and a copy of any supporting documents:

- online** – scan this form and all documents.  
Go to [humanservices.gov.au](http://humanservices.gov.au) and search for 'Submit your Child Support documents online'.
- by fax **1300 309 949**
- by post **Department of Human Services  
Child Support  
GPO Box 9815  
MELBOURNE VIC 3001**

You should keep a copy of this form for your records.