



ዕዳ ምውጋድ

ናቱይ ኩነታ ክቕየር እንከሎ እንታይ ክገብር ኣለኒ?

ናይ Centrelink (ሴንተርሊንክ) ክፍሊት ትረኽብ እንተኾነካ ብዛዕባ ዘለኻ እቶትን ኣብ ናትኻ ኮንት ዘሎ ዝኾነ ለውጢ ክትሕብረና ይግባእ። እዚ እንተኾይኑ ትኽክለኛ ክፍሊት ከምዘረኽብካ ክነረጋግጽ ንክእል ስለዘይ ካብ መጠን ንላዕሊ ሕላፍ ክፍሊት ኣይትረኽብን። ዝኾነ ሕልፍ ዝተኸፈለ መጠን ተመሊሱ ክክፈል ከምዘለዎን ብሓደሓደ ኮንታት ተወሳኺ ናይ መምለሲ ክፍሊት ክትኸፍል ትክእል።

መተሓሳሰቢ: ሰባት እንዳፈለጡ ኾነ ኢሎም ናይ ሓሶት መረዳእታ ዝሃቡ ብናይ ክሲን ገበን መዝገብ ጸገም ውሽጢ ይኣትዉ። እቲ መምርሒ ነቲ እቶት መጠን ምስ ቆጻርቲ የረጋግጽ፤ ከምኡ'ውን ዘሎ መረዳእታ ምስ ናይ Australian Taxation Office (አውስትራልያ ግብር ሰብሳቢ ቢር)፣ ናይ Department of Home Affairs (የሆም ጉዳይ መምሪያ)፣ ከምኡ'ውን ካልኦት መንግሥታዊ ድርጅታትን ናይ ሥራሕን ሰራሕተኛ ኣገልግሎት ውሃብቲ ተመሳሳሊነት ኣጻርዩ የረጋግጽ።

እቶት

ሓብሩና:

- ሥራሕ ክትጅምር ወይኻዓ ጠጠው ክተብል
- ትሰርሓሉ ግዜ ቁፅሪ ሰዓታትን እዞም ሰዓታት ዝለወጡ እንተኾናም
- እቲ ሥራሕ ናይ ሙሉእ መዓልቲ፣ ግዚያዊ ዘይሰሩዕ ወይኻዓ ብትርፎ-ግዜ
- ቅድሚ ግብሪን ካልእ ተቆራጻይ ትረኽቦ መጠን እቶት
- ካብ ኣውስትራሊያ ትረኽቦ ዝኾነ እቶት፤ ወይኻዓ
- ቅድሚ ግብሪ ናይ በዓልቲገዛ/በዓልገዛ ዝ/ትረኽቦ መጠን እቶት (ሓዳር እንተሃልዩኻ)።

ናይ ባዕልኻ ሥራሕ

ሓብሩና:

- ናይ ባዕልኻ ሥራሕ ወይኻዓ ኣብ ንግዲ ሥራሕ ወይኻዓ ኩባንያ ውሽጢ ተሳትፎ እንተሃልዩኻ
- ናትኻ ንግዲ ሥራሕ ወይኻዓ ኩባንያ እቶት መጠን ቅድሚ ሕጂ ካብቲ ዝሓበርካና ለውጢ እንተሃልይዎ (መብዛሕትኡ ናይ ዓመታዊ እቶት ግብሪ መምለሲ ክትመልእ እንከሎ ይፍለጥ)
- ብሓደራ ንዝኻየድ ተጠቃሚ ንሰኻ እንተኾይንካ (ስድራቤት ዘጠቓለለ) ወይኻዓ
- ካብቲ ዝሓለፈ ዓመት ዝገበረሉ እቶት መጠን እንተወሲኹ ወይኻዓ እንተቀነሱ ይኸውን።

ክሳብ ናይ ግብሪ መምለሲ ምድላው ትክክለሉ ግዜ በብሰለስተ ኣዋርሒ (ወይኻዓ ብኣና ሓበሬታ እንተዘይተሃሂቡ) ቀጻይ ዝኾነ ናይ Profit and Loss Statements (ናይ ትርፍን ክሳራን መግለጺታት) ክትህቡ ይግባእ።

መተሓሳሰቢ: በጃኹም ንናትኹም መክፈሊ ወረቀቲ ኹሉ ንድሓር ክትርእይዎን ንናትና ገምጋምን መረጋገጺ ንክኸውን ኣቅምጥዎ።

አብ ሥራሕ ዕድመ ዘሎ ግዜ ክፍሊት ትረኽብ እንተኾይኑ እሞ ካብ መጠን ንላዕሊ ንዝተውሃበ ክፍሊትን ንዝረኽብካዮ ናይ እቶት መጠን እንተዘይፍሊጥካና ወይኻዓ ኾነ ኢልኻ ናይ ሓሶት ወይ ዘጋጊ መረዳኦታ እንተሃብካ ናይ Recovery Fee (መተኽኢ ክፍሊት) ተብዝብል ዝፍለጥ 10% ተወላኺ ናይ ገንዘብ መቐጻዕቲ ከክፍል ይኽእል።

ብናትኻ ከካይታት ዘሎ ለውጢታት

ሓብሩና:

- አድራሻ እንተለዊጥኻ
- ሓዳር እንተጌርካ፣ ከም ሰብዓይን ሰበይቲ ዚመስል ርክብ ናብራ እንተጀግርኻ፣ እንተተፈላሊኻ ወይኻዓ ዕርቂ እንተጌርካ
- ብናይ ገዛ ክራይ፣ ንመጽለሊ ትኸፍሎ መጠን ለውጢ እንተሃልዩ
- ንግዚኡ፣ ብቋምነት ወይኻዓ ናብ ወጻኝ ገትምርቲ ብዝብል ካብ ኣውስትራሊያ ትወጽእ እንተኾይንካ
- ሕጻውንቲ ናብ ናትኻ ሓልዩት ክመጹ ወይኻዓ ካብ ናትኻ ሓልዩት ክወጹ እንከሎ
- ናትኻ ሕጻን ሓልዩት ውደባ ለውጢ እንተሃልዩዎ
- ውላድኻ ዝረኽቢ እቶት ካብዝፍቀደሉ መጠን ንላዕሊ እንተኾይኑ (እቲ ምጣነ ክንደይ ከምዝኾነ ናኣና ምሕታት)
- ብከፊል መካሓሲ ክፍሊት ትረኽብ እንተኾይንካ
- ንሰኻ ወይኻዓ ሰበይትኻ ካብ ሥራሕ መልቀቂ ወይኻዓ ብዘይድሌት ካብ ሥራሕ ክሰጉግ እንከሎ ዚኽፈል እንተረኽብካ
- ካብ ካልእ ዝኾነ ምንጨሊ እቶት ትረኽብ እንተኾይንካ
- ብዘለኻ ንብረት ለውጢ እንተሃልዩ
- ሓልዩት ትህበሉ ምቅንጃው ለውጢ እንተሃልዩዎ ወይኻዓ ጠጠው ክብል (ከም ሓላይ ብናትና ትኽፈል እንተኾይንካ), ወይኻዓ
- ውላድካ ትምህርቲ ጠጠው እንተጌሩ ይኸውን።

ክትፈልጠ ዘድልዩኻ ካሎት ነገራት

ተማሃራይ ዲኻ?

ተማሃራይ እንተኾይንካ በዚ ዝሰዕብ እንተሃልዩኻ ክትነግረና ይግባእ:

- ትምህርቲ ጠጠው ምባል
- ትምሃረሉ ናይ ሰዓታት ቁጽሪ ለውጢ
- ናይ ኮርሲታት ለውጢ
- ናይ ትምህርቲ ትካላት ምልዋጥ፣ ወይኻዓ
- ዘለኻ ናይ ኮርሲታት ዝርዝር ለውጢ ይኸውን።

ዋላ'እኳዕ መረዳኦታ ካብ ትምህርታዊ ትካላት እንተረኽብና'እውን ቀልጢፉ ከይፍጸም ይኽእል። ድሕሪ ሰሚስተር እረፍቲ ግዜ (አብ ፈረቃ ዓመት ወይኻዓ መወዳኦታ ዓመት) ናብ ትምህርትኻ ዘይምምላስ እንተወሲንካ ቆልጢፍካ ክትሕብረና ኣለኻ እምበር ክላብ ቆጻላይ ሰሚስተር ዝጅመር ክትጸበይ የብልካን።

ናይ ሙሉእ መዓልቲ ትምህርቲ ጠጠው እንተቢልኻ እሞ ቆልጢፍካ ክተዘራርበና እንከሎ ንኻልእ ሓደሓደ ዓይነት ክፍሊት ይፍቐደልኻ ይኸውን።

ናይ Youth Allowance ትረኽብ'ዲኻ?

Youth Allowance ትረኽብ እንተኾንካ በዚ ዝሰዕብ ክትሕብረና ይግባእ:

- ካብ 17 ዓ.ም. ዓ.አ. እስኪህልዉ
- ናብ 17 ዓ.ም. ዓ.አ. ወይኻካ
- ምስ ሓደ ወይኻካ ክልቲኦም ወለዲ ምንባር ክትጅምር እንከሎ።

ብተወሳኺ'ድማ ብናይ ወለዲ እቶት መጠን ተበጊሱ ዝኸፈለካ እንተኾይኑ—እዚ ማለት ንሰኻ ጽግዕተኛ ምዃን—ከም ኡ'ውን ክትሕብረና ዘለካ:

- ናይ ወለድኻ ዝርዝር እቶት ለውጢ እንተሃልዶ
- ሓው ወይኻካ ሓፍትኻ ካብገዛ እንተወጺኦም ወይኻካ ናብ 17 እንተተመለሶም
- ካብ 17 ንዘወጸ ዝኸፈሎ ትረኽብ እንተኾንካ እሞ ናብ 17 ክትምለስ እንከሎ (ዋላ ንግዚኡ ምጽናሕ)
- ናይ ወለድኻ ምፍልላይ፣ ምትዕብብ ወይኻካ ብሓባር ምዃን
- ካብ ኣሕዋትኻ ሓዲኡ ናይ ሙሉ እ መዓልቲ ሥራሕ እንተጀገሩ
- ካብ ትነብረሉ ወለዲ ምልዋጥ፣ ወይኻካ
- ናይ ስኮላርሽፕ/ናጻ ትምህርቲ እንተረኺብካ (ንናይ Student Start-up Scholarship ከምኡ'ውን ናይ Relocation Scholarship ዘየጠቓለለ) ወይኻካ ምስ ትምህርትኻ ዚተዛመደ ዝኾነ ካልእ ክፍሊት እንተረኺብካ።

ናይ Family Tax Benefit (ናይ ስድራ ሓገዝ ክፍሊት) ትረኽብ'ዲኻ?

ክንደይ ናይ ስድራቤት ሓገዝ ከም Family Tax Benefit ከምኡ'ውን Child Care Subsidy (ንሕጻን ሓልዮት ክፍሊት) ዚኣመሰለ ከምትረኽብ ገምጋም ንምግባር ናይ ስድራቤትኻ እቶት መጠን ኣብ ግምት ውሽጢ ይኣትው። ብዘተኻኣለ መጠን ትኽክለኛ ዝኾነ ናይ ስድራቤትኻ እቶት መጠን ግምት ምንጋር ኣገዳሲ እዩ፤ ስለዙይ ትኽክለኛ ዝኾነ መጠን ናይ ስድራቤት ሓገዝ ክንኸፍልካ ንክእል። ትህቦ ግምት ከርእይ ዘለዎ ኣብ ሙልእ ባጀታዊ ዓመት ውሽጢ ንዘሎ ስድራቤትኻ ፋይናሽል ገንዘባዊ ኩነታ ክኸውን ኣለዎ። ብናይ እቶት መጠን ግምት ውሽጢ ክጠቓለል ዘለዎ ካብ ኩሉ ምንጨታት ዝርከቡ እቶት ይኸውን። ከምኡ'ውን ክትሕብረና ዘድሊ ናይ ስድራቤትኻ ኩነታ ለውጢ እንተሃልዩ፤ ንኣብነት፡ ኣድራሻ እንተለዊጥካ፣ ውላድኻ ካብናትኻ ሓልዮት ምውጻእ ወይኻ ናይ ሓልዮት ምቅንጃው ለውጢ፣ ሓዳር ክትገብር ወይኻካ ካብ ሓዳር ክትፈላለ።

መተሓሰቢ: ክትሕብረና ዘለኻ፤ ንሰኻ ወይኻካ በዓልቲ ገዛኻ ንናይ ግብረ መምለሲ ምእታው ከምዘደድሊ።

መዓዝ ክተፍልጠና ከምዘለኻ

ኣብ ሥራሕ ብክልተ ሰሙናት ትረኽቦ እቶት፣ ትሰርሖ ሰዓታት (ዋላ ክፍሊት እንተረኺብካ) ክትነግረና ኣለካ፤ እዚ'ውን:

- በብክልተ ሰሙን ናይ Application for Payment (ንክፍሊት መመልክቲ) ቅጥዒ ተእትው እንተኾይንካ
- በብክልተ ሰሙን ብዘይ ቅጥዒ ሪፖርቲ ትገብር እንተኾይንካ፣ ወይኻካ በብ ክልተ፣ ኣርባዕተ፣ ስድሹተ፣ ሸምንተ ወይኻካ 12 ሰሙናት ቅጥዒ ተእትው እንተኾንካ እዩ።

ብናትኻ ኩነታት ለውጢ ክሕልው እንከሎ ጥራይ ሪፖርቲ ትገብር እንተኾይንካ እሞ ብ14 መዓልታት ውሽጢ ክትገብር ኣለካ።

ንዘለካ ገንዘብ ዕዳ መልስካ ስለምክፋል

ካባና ዕዳ ገንዘብ እንተሃልዩኻ እምን ንዘለካ ናይ Centrelink (ሴንተርሊንክ) ዕዳታት ብዘኾነ ግዜ ንክትኸፍሎ ምሕታት ንክክል ኢና።

በቅልጢፍካ ንዘለካ ዕዳ ከፊልካ ንምውዳእ ንምሕጋዝ ናይ Australian Taxation Office (አውስትራሊያ ግብረ ኣካቢ ቢሮ) ዘለካ ግብረ ተመላሲ ገንዘብ ነቲ ዘለካ ዕዳ ይኸፍለልካ።

ነቲ ናይ ገንዘብ ዕዳካ መሊሰካ ምክፋል ትክክለሎ ዘተፈላለዩ መገዲታት ኣሉ። ንዘለካ ዕዳ መጠን ሙሉእ ወይኻዓ ንናይ ክፍሊት ምቅንጃው ንምድላው ንናይ Money You Owe (ንዘለካ ንዘብ ዕዳ) ኣገልግሎት ምሕታት።

ብናትካ ናይ **Centrelink (ሴንተርሊንክ)** መስመር ኣካውንቲ ምፍራም እዚኹን ብናይ **myGov** ኣቢሉ ናይ Money You Owe ዘብል ብምምራፅ ይኸውን።

ድሕሪ እዚ ናይ Centrelink (ሴንተርሊንክ) ክፍሊት ዘይትረኽብ እንተኾይኑ የግዳስ ናይ ገንዘብ ዕዳ እንተሃልዩኻ

ብናትካ ኩነታት ለውጢ እንተሃልዩ ንኣና ምዘራብ ኣገዳሲ እዩ። መንበሪ ገዛ ክትልውጥ እንከሎ እምን ካባና ናይ ንዘብ ዕዳ እንተሃልዩኻ፤ ካብቲ ገዛ ዘቐየርካሉ ብ14 መዓልታት ውሽጢ ንኣና ክተፍልጥ ኣለካ።

ድሕሪ ሕጂ ክፍሊት ዘይትረኽብ እንዮኾይንካ እምን ንዘለካ ናይ Centrelink (ሴንተርሊንክ) ዕዳ ገንዘብ ወለድ ክትኸፍል ትክክል። ከምኡኹን ክንገብር ንክክል።

- ናብ ወጻኝ ሃገር ንምጥጋዝ ጠጠው ምግባር;
- ዕዳካ ንምክፋል ንናትካ ግብረ ተመላሲ ገንዘብ Australian Taxation Office ንክህበና ምሕታት;
- ንዘለካ ዕዳ መጠን ካብናትካ ክፍሊት ወይኻዓ ደመወዝ እንዳተቐነሰ ም እንታን ክክፈል ነቲ ቆጻሪ ኣካል ምሕታት;
- ንዘለካ ዕዳ መጠን ካብናትካ ኣካውንቲ ምእንታን ክክፈል ንናትካ ባንኪ ወይኻዓ ፋይናሻል ትካል ምሕታት;
- ንዘለካ ዕዳ መጠን ንናትና ወኪሎ ንዘክፍል ናይ ወጻኝ ገንዘብ ኣካቢ ድርጅት ምሕታት;
- ንዘለካ ናይ ገንዘብ ዕዳ መሊሰካ ንክተክፍሎ ሕጋዊ ዘኾነ ሰጉምቲ ምውሳድ እዩ።

ንናይ ምክፋል ምቅንጃው ውዕሊ እንተጌርካ እምን ከምቲ ዘተገብረ ሰምምዕነት መሰረት ነቶም ክፍሊት እንተፈጸምኻ ናይ ወለድ ኣትኸፍልን ኢኻ።

ብኸመይ ክተዘራርብና ከምትክክል

ንናትካ ዝርዝር መረዳኣታ መምሕድዳር፣ ንገንዘብ እቶትካ ሪፖርቲ ምግባር፣ ደብዳቤታት ንምርእይን ምሕታምን ምድላው ይክክል፣ ከምኡኹን ብናትና ኣብ መስመር ኣካውንትስ ወይኻዓ ናይ ሞባይል መተግበሪታት ብምጥቓም ንናትካ ክፍሊት ዝርዝር መረዳኣታ ክትቆጻጸር ትክክል።

ብናይ መስመር ኣካውንቲ ንምምዘጋብን ንምጥቓም ኣብ ዌብሳይቲ፡ humanservices.gov.au/onlineguides ሓገዝ ምርካብ።

መብዛሕትኦ ደኩመንቲታት ብናይ Centrelink መስመር ኣካውንቲ ወይኻዓ ብናትና ሞባይል ኣቢልካ ንምእታው ናብ ዌብሳይቲ፡ humanservices.gov.au/submitdocumentsonline ምእታው።

ንናትና ሞባይል ንክትጥቀም፣ ንናትኻ ናይ መስመር አካውንቲ ክትምዘገብን ካብ App Store ወይኻ፣ Google Play™* Express Plus ሞባይል/mobile app ዝብል ምጽኣን እዩ።

ብናይ myGov ኣቢልኻ ናይ መስመር አካውንቲ ናትኻ Centrelink (ሴንተርሊንክ)፣ Medicare (ሜዲኬር) ከምኡ'ውን ናይ Child Support (ሕጻን ሓገዝ) ትረኽቦ ኢኻ። ንናይ መንግሥታዊ አገልግሎታት ኣብ መስመር ምስ ሓደ ተጠቓማይ ሰም፣ ሓደ መውጽኢ ቃል ከምኡ'ውን ብሓደ ድሕንነቱ ዝተሓለዎ ቦታ ንምጥቓም፤ myGov ፈጣንን ቀሊል መንገዲ ይኸውን። አካውንቲ ንምኽፋት ኣብ ዌብሳይቲ፣ my.gov.au

ብእንግሊዝኛ ዝበለጸ መረዳኢታ ንምርካብ ኣብ ዌብሳይቲ humanservices.gov.au ምርኣይ ወይኻ፣ በዚ ታሕቲ ብዘሎ ጠቓሚ ዝኾነ ቁፅሪ ስልኪ ምድዋል፡

Youth and Students (መናእሰይን ተማሃሮ)	132 490
Australian Apprentices (ናይ ኣውስትራሊያ ተማሃሪ ሞያ)	133 633
ABSTUDY	Freecall™ 1800 132 317
Indigenous Call Centre (ወደባት ንምድዋል)	Freecall™ 1800 136 380
Employment Services (ንሥራሕን ሰራሕተኛ አገልግሎት)	132 850
Older Australians (ብዕድመ ዓበይቲ ንዝኾነ ኣውስትራሊያዊ)	132 300
Disability, Sickness and Carers (አካለ ጉድዓተኛ፣ ሕሙምን ሓልዮት ውሃብቲ)	132 717
Families and Parents (ስድራቤትን ወለዲ)	136 150
Centrelink Debt (ንሴንተርሊንክ ዕዳ)	Freecall™ 1800 076 072
Indigenous Centrelink Debt (ንወደባት ሴንተርሊንክ ዕዳ)	Freecall™ 1800 138 193
TTY* ሕቶታት	Freecall™ 1800 810 586
ብጂኻ እንግሊዝኛ ብካልእ ቋንቋ ክተዘራርቡና	131 202
National Business Gateway (ንሃገራዊ ንግዲ ሥራሕ መስተዊ)	131 158
ርዕይቶ ንምሃብን ትሬታ	Freecall™ 1800 132 468
TTY* Customer Relations Line (ተጠቓማይ ርክብ መስመር) *TTY ዚጠቀም ንጸግም ናይ ምስማኽ ወይኻ፣ ናይ ምዘራብ ጸገም ንዘለዎም ሰባት ጥራይ እዩ። ነዚ ኣገልግሎት ንምጥቓም ናይ TTY ስልኪ የድሊ እዩ።	Freecall™ 1800 000 567
Department of Human Services Fraud Tip-off Line	131 524

ንዝበለጸ መረዳኢታ

- ናብ ዌብሳይቲ humanservices.gov.au ብምእታው ብእንግሊዝኛ ዝበለጸ ሓበሬታ ንምርካብ 'owing money' ንዝብል ምድላይ
- ናብ ዌብሳይቲ humanservices.gov.au/yourlanguage ምእታውን ብናትኻ ቋንቋ መረዳኢታ ንምንግብ፤ ንምስማኽ ወይኻ፣ ብዘትኽእለሉ ቋንቋ ምጽቓጥ
- ብእንግሊዝኛ ንናትና ዝርዝር ቅጥዒታት ናብ ዌብሳይቲ humanservices.gov.au/forms ምእታው
- ብዛዕባ Centrelink ክፍሊታትን ኣገልግሎታትን ብናትኻ ቋንቋ ንኣና ንክተዘራርብ ብስልኪ 131 202 ምድዋል

- ብዛዕባ Medicare (መዲኬር) እና Child Support (ሕጻን ሓገዝ) ክፍሊታትን ኣገልግሎታትን ብናትካ ቋንቋ Translating and Interpreting Service (TIS National) (ንኣና ንክተዘራርብ ንትርጉምን ኣስተርጓሚይ ኣገልግሎት) ብስልኪ 131 450 ምድዋል።

መተሓሰቢ: ብናትካ ገዛ ኣውስትራሊያ ውሽጢ ኣብዘኾነ ቦታ ኾይንካ ናብ '13' ቁፅራታት ዝድወል ሓደ ዓይነትን ውሱን ዘኾነ ክፍሊት እዩ። እዚ ናይ ክፍሊት ሒሳብ ናይ ከባቢ ስልኪ ጻውዒት ከምቲ ናይ ተለፎን ኣገልግሎት ውሃብቲ ክፈላለይ ይኽእል። ኣብ ገዛኻ ስልኪ ናብ '1800' ቁፅራታት ምድዋል ብናጻ እዩ። ካብ ሕዝባዊ ስልኪ መገልገሊን ብሞባይል ስልኪ ምድዋል በቲ ግዜ መጠንን ዓቢ ዋጋ ከኽፍለኻ ይኽእል።

ኣይናተይን ምባል

በዚ ጽሁፍ ውሽጢ ዘሎ መረዳኦታ ንክፍሊትን ኣገልግሎታትን መምርሒ ብዝብል ጥራይ ዚወጻ እዩ። ንክፍሊት ክተምልክት እንተደሊኻ እሞ እቲ ማመልከቻ ምስናትኻ ዘሎ ኩነታት እንተኾይኑ ንምውሳን ናትኻ ሓላፍነት እዩ።



Avoid a debt

What should I do if my circumstances change?

If you receive a Centrelink payment you need to tell us about your income and any changes in your circumstances. This is so we can make sure you get the correct payment amount and do not get overpaid.

Note: people who deliberately give false information also risk prosecution and a criminal record. The department verifies income with employers, and matches information with the Australian Taxation Office, the Department of Home Affairs and other government agencies and providers of employment services.

Income

Tell us:

- if you start or stop work
- the number of hours you work and if these hours change
- if the work is full-time, casual or part-time
- your earnings/income before tax and other deductions
- any income you get from outside of Australia, or
- your partner's earnings/income before tax (if you have a partner).

Self-employed

Tell us if:

- you are self-employed or involved in a business or company
- your business or company income changes from what you have previously advised us (usually known when you complete the annual income tax return)
- you are a beneficiary of a trust (including family trust), or
- there is an increase or decrease to your previous year's taxable income.

You need to provide ongoing Profit and Loss Statements every three months (or when otherwise advised by us) until you are able to provide a tax return.

Note: please keep all your payslips for your own reference and for our review and verification purposes.

If you are receiving a working age payment an additional 10% penalty, called Recovery Fee, may apply where you have been overpaid and you have not told us about your income or you have knowingly provided false or misleading information.

Changes in your circumstances

Tell us if:

- you change your address
- you get married, start to live in a marriage-like relationship, separate or reconcile



- there is a change in the amount of rent, board, or lodgings you pay
- you are leaving Australia temporarily, permanently or studying overseas
- children leave your care or come into your care
- your child care arrangements change
- your child earns income above the allowable limit (ask us what the limit is)
- you receive a lump sum payment
- you or your partner receive a payment for leave entitlements or a redundancy payment
- you receive income from any other source
- your assets change
- your caring arrangements change or cease (if you are paid by us as a carer), or
- your child stopped studying.

Other things you might need to know

Are you a student?

If you are a student, you need to tell us if you have:

- stopped studying
- changed the number of hours you are studying
- changed courses
- changed educational institutions, or
- changed your course details.

Although we obtain information from educational institutions, this may not happen immediately. If you decide in the semester break (either mid-year or end-of-year) not to return to your studies, you must tell us straight away and not wait until the start of the next semester.

If you stop studying full-time, you may still be eligible for some type of payment if you contact us straight away.

Do you receive Youth Allowance?

If you are paid Youth Allowance you need to tell us if you:

- leave home
- return home, or
- start living with one or both of your parents.

In addition, if you are paid subject to your parents' income—that is, you are not independent—you should also tell us if:

- your parents' income details change
- you have a brother or sister who leaves or returns home
- you are paid an away from home rate and you return home (even temporarily)
- your parent(s) separate, reconcile or become partnered
- one of your siblings start full time work
- you change the parent you are living with, or
- you receive a scholarship (excluding the Student Start-up Scholarship and the Relocation Scholarship) or any other payments relating to your studies.

Do you receive Family Tax Benefit?

Your family income estimate is used to work out how much family assistance you get, like Family Tax Benefit and Child Care Subsidy. It is important that you give us the most accurate family income estimate you can, so we can pay you the right amount of family assistance. Your estimate should reflect your family's financial circumstances for the whole financial year. The income estimate should include income from all sources. You also need to tell us if your family circumstances change, for example, you change address, your child leaves your care or care arrangements change, you become partnered or separate.

Note: you should tell us if you, or your partner, are not required to lodge a tax return.

When you need to notify us

You must tell us your income and your hours worked, in the fortnight in which you work (even if you have not been paid yet), if you usually:

- lodge a fortnightly Application for Payment form
- report fortnightly but without a form, or lodge a form every two, four, six, eight or 12 weeks.

If you only report when your circumstances change, you must do so within 14 days.

Paying back the money you owe

If you owe us money we can ask you to pay off your Centrelink debts at any time.

To help you pay off your debt faster, the Australian Taxation Office may send us your tax refund to pay your debt.

There are different ways you can repay the money you owe. Use the Money You Owe service to pay the amount owed in full, or to set up a payment arrangement.

Sign in to your **Centrelink online account** through **myGov** and select Money You Owe.

If you no longer receive a Centrelink payment but owe us money

It is still important to tell us when there's a change to your circumstances. If you move house and you still owe us money, you need to tell us your address within 14 days after you move.

If you no longer receive a payment and have a Centrelink debt you could be charged interest. We may also:

- stop you from travelling overseas;
- ask the Australian Taxation Office to give us your tax refund to repay the amount owed;
- ask your employer repay the amount you owe from your wage or salary;
- ask your bank or financial institution to repay the amount you owe from your account;
- ask an external collection agent to collect the amount you owe on our behalf;
- take legal action to enforce repayment of the money you owe.

If you have entered into a payment arrangement and you are making the payments as agreed, you will not be charged interest.

How to contact us

You can manage your details, report your income, view and print your letters, manage the repayments of the money you owe and check your payment details using our online accounts or mobile apps.

Get help with registering and using your online account at humanservices.gov.au/onlineguides

To submit most documents through a Centrelink online account or our mobile apps, go to humanservices.gov.au/submitdocumentsonline

To use our mobile apps, register your online accounts and then download an Express Plus mobile app from the App Store or Google Play™*.

Access your Centrelink, Medicare and Child Support online accounts through myGov. myGov is a fast simple way to use government services online with one username, one password and in one secure location. Create an account at my.gov.au

For more information in English go to humanservices.gov.au or call the relevant number below:

Youth and Students	132 490
Australian Apprentices	133 633
ABSTUDY	Freecall™ 1800 132 317
Indigenous Call Centre	Freecall™ 1800 136 380
Employment Services	132 850
Older Australians	132 300
Disability, Sickness and Carers	132 717
Families and Parents	136 150
Centrelink Debt	Freecall™ 1800 076 072
Indigenous Centrelink Debt	Freecall™ 1800 138 193
TTY* enquiries	Freecall™ 1800 810 586
To speak to us in languages other than English	131 202
National Business Gateway	131 158
Feedback and complaints	Freecall™ 1800 132 468
TTY* Customer Relations Line *TTY is only for people who are deaf or have a hearing or speech impairment. A TTY phone is required to use this service.	Freecall™ 1800 000 567
Department of Human Services Fraud Tip-off Line	131 524

For more information

- go to humanservices.gov.au and search 'owing money' for more information in English

- go to humanservices.gov.au/yourlanguage where you can read, listen to or watch information in your language
- go to humanservices.gov.au/forms for a list of our forms in English
- call **131 202** to speak with us in your language about Centrelink payments and services
- call the Translating and Interpreting Service (TIS National) on **131 450** to speak with us in your language about Medicare and Child Support payments and services

Note: calls from your home phone to '13' numbers from anywhere in Australia are charged at a fixed rate. That rate may vary from the price of a local call and may also vary between telephone service providers. Calls to '1800' numbers from your home phone are free. Calls from public and mobile phones may be timed and charged at a higher rate.

Disclaimer

The information contained in this publication is intended only as a guide to payments and services. It is your responsibility to decide if you wish to apply for a payment and to make an application, with regard to your particular circumstances.