



Qarauna mo kua ni dinau

Na cava e dodonu me'u cakava ke veisau na veika baleti au?

Ke o sa taura e dua na sausaumi mai na Centrelink sa gadrevi mo vakaraitaka mai vei keitou na levu ni kemu isau kei na veika tale e so sa veisau baleti iko. Oqo na neitou gadreva ga mo saumi e na isau e dodonu ka sega ni o saumi vakasivia.

Nanuma: O ira era nakita me ra solia na itukutuku lasu e rawa talega ni ra beitaki vakalawa ka okati me ra dau basulawa. Na tabana oqo e vakadinadinataka na isau vakacakacaka mai vua e veivakacakacakataki,ka sema vata nai tukutuku mai na Australian Taxation Office (Tabana ni Vakacavacava e Ositerelia), Department of Home Affairs (Tabana ni veika vakalomanivanua) kei na veitabana ni matanitu kei na tabana e qarava na veivakacakacakataki.

Nai sau vakacakacaka

Mo mai vakaraitaka vei keitou:

- kevaka o sa tekivu se cegu mai na cakacaka
- na levu ni auwa ni nomu cakacaka ka kevaka e dau veisau na veiauwa oqori
- kevaka e cakacaka tudei, vagauna se vakatikina
- na kemu isau ni bera ni musu na ivakacavacava kei na lavo musu tale e so
- dua tale nai vurevure ni nomu ilavo mai na taudaku kei Ositerelia se
- na kena isau na watimu ni bera ni musu nai vakacavacava (kevaka o vakawati).

Cakacaka saumi koya vakaikoya

Mo vakaraitaka vei keitou kevaka;

- e saumi iko ga na nomu cakacaka se o vakabisinisi se vakabani
- sa veisau na isau e dau rawata na nomu bisinisi se kabani mai na kenai tukutuku o a sa vakaraitaka oti mai vei keitou (dau kilai e na gauna sa vakacavari kina na ivakacavacava e dau musu vakayabaki)
- o vakaivotavota e na lavo dauvotai vei ira era gadreva(okati talega kina nai votavota nivuvale) se
- sa toso cake se lutu sobu na ilavo musu ni vakacavacava mai na yabaki sa oti.

E dodonu mo vakarautaka na Profit and Loss Statements (na itukutuku vakailavo ni nomu tubu se lusi)e na vei yatolu na vula (se ni o vakasalataki mai vei keitou) me yacova ni rawa ni o saumi vakacavacava

Nanuma: Me maroro vakavinaka na ilavelave kece ni nomu veisaumi me nomui vakadinadina ka vukea talega na neitou dikeva ka vakadinadinataka.

Kevaka o taura tiko na veisaumi ni yabaki vakacakacaka e tiko tale e dua na itotogi rauta ni 10%, e vakatokai me Recovery Fee (saumi ni kena Kunei mai), ena rawa ni lavaki vei iko ena gauna o saumi kina vakasivia ka e sega ni o tukuna vei keitou na veika baleta na kemu isau se ko sa kila tiko ni cala na itukutuku o solia mai seka veivakacalai tiko na nomu itukutuku.

Veisau ni veika me baleti iko

Vakaraitaka vei keitou kevaka:

- sa veisau na vanua o vakaitikotiko kina
- ko sa vakamau, tekivu bula e na bula ni vakawati, veibiu se veilesuvi tale
- sa veisau nai sau ni vale, itikotiko se vanua vakarautaki o vakaitikotiko kina
- ko sa na biuti Ositerelia vakalekaleka, vakadua se laki vuli ki vanua tani
- sa biuta na nomu vei qaravi na luvemu se o sa tekivu mai qarava
- sa veisau nai vakarau ni nomu qarava na luvemu
- sa sivia na iyalayala ni veika e rawata vakailavo na luvemu (taroga mai vei keitou na kena iyalayala)
- ko sa taura e dua na iuma ilavo levu
- e dua vei kemudrau, iko se watimu sa tauri ilavo ni vakacegu se pakete ni biu cakacaka
- rawa ka vakailavo mai na dua tale na kenai vurevure
- sa veisau na ituvaki ni nomu veika vakabisinisi
- sa veisau se sa mai cava na nomu vei qaravi (kevaka o saumi mai vei keitou me vaka e dua na dauvei qaravi), se
- sa mai cava na nona vuli na luvemu.

Veika tale e so e gadrevi mo kila

O iko e dua na gonevuli?

Kevaka o iko e dua na gonevuli, e dodonu mo vakaraitaka mai vei keitou kevaka ko sa:

- biu vuli
- veisautaka na levu ni auwa ni nomu vuli
- veisautaka na veika ko sa vulica tiko
- veisautaka na nomu koronivuli se
- veisautaka na veika matailalai ni veika o vulica tiko.

E dina ga ni keitou dau tauri tukutuku mai na veikoronivuli, oqo e sega ni dauyaco sara vakatotolo. Kevaka ko sa nanuma mo kakua ni tomana na nomu vuli e na gauna ni sereki (e na veimama ni yabaki se mua ni yabaki), e dodonu mo tukutuku sara mai vakatotolo vei keitou ka kakua ni waraka me tekivu na wasewase ni vuli ka tarava.

Kevaka ko sa vakacavara vakadua na nomu vuli, e na rawa ni saumi lesu vei iko e so na ilavo kevaka ko veitaratara vakatotolo mai vei keitou.

O taura tiko na Youth Allowance (ilavo votai vei ira na tabagone)?

Ke o taura tiko na Youth Allowance (ilavo votai vei ira na tabagone) e dodonu mo vakaraitaka mai vei keitou kevaka ko sa:

- biubiu mai vale
- lesu tale mai vale se
- tekivu mo tiko vata kei dua se ruarua na nomu itubutubu.

Kena ikuri, kevaka erau saumi tiko na nomu itubutubu e na vukumu,- me vaka, ko sega ni tu vakai iko- e dodonu mo vakaraitaka talega vei keitou ke:

- veisau na itukutuku matailalai ni veika vakailavo ni nomu itubutubu
- tiko e dua na tuakamu, tacimu se ganemu sa biubiu mai vale se lesu tale mai vale
- saumi vei iko na isau ni nomu tiko tani mai vale ka ko sa lesu tale mai (mo tiko vakalekaleka)
- erau sa veibiu, veilesuvi tale se tiko vata tale na nomu itubutubu
- sa tekivu cakacaka tudei e dua vei iratou na tacimu, ganemu se tuakamu
- iko sa veisautaka na itubutubu ko tiko vata kaya se
- taura e dua na sikolasivi (ka sega ni okati kina Student Start-up Scholarship kei na Relocation Scholarship) se dua tale na sausaumi ka veiwekani kei na nomu vuli.

O taura tiko na Family Tax Benefit (ilavo veivuke e votai ki na vuvale)?

E vakayagataki na veika e rawati vakailavo e na vuvale me cakacakataki kina na levu ni veivuke vakailavo me taura e dua na vuvale, me vaka, Family Tax Benefit (ilavo veivuke e votai ki na vuvale) kei na Child Care Subsidy (uma ilavo ni qaravi gone). E bibi na nomu solia na itukutuku dodonu baleta na veika e rawata vakailavo na nomu vuvale me rawa ni keitou vota kina na ivakarau dodonu ni veivuke vakailavo ki na nomu vuvale. E dodonu me vakaraitaki na nomu cakacakataki na veika vakailavo e rawati e na nomu vuvale e na veika vakailavo ni yabaki taucoko. E dodonu me okati na ivurevure kece ni rawa ilavo e na kena cakacakataki na veika vakailavo. E gadrevi talega mo vakaraitaka mai vei keitou kevaka sa veisau na veika baleta na vuvale, me vaka, na kena sa veisau na vanua ko sa vakaitikotiko kina, sa sega ni qaravi mai vale na luvemu se veisau na ivakarau ni nona qaravi, ko sa bula tiko vakawati se ko sa veibiu.

Nanuma; E dodonu mo vakaraitaka mai vei keitou kevaka e sega ni gadreva o iko se watimu me saumi lesu vei kemudrau na ivakacavacava.

Na gauna e gadrevi mo veitaratara mai kina vei keitou

E dodonu mo vakaraitaka mai vei keitou na veika ko rawata vakailavo kei na levu ni auwa ko cakacaka kina, e na veimacawa rua ni cakacaka (veitalia madaga ke ko se bera ni saumi), kevaka o dau:

- vakalewena vakamacawa –rua na fomu ni *Application for Payment*
- ripotetaka vakamacawa rua ka sega ni vakalewe fomu, se vakacuruma e dua na fomu e na vei rua, va, ono walu se 12 na macawa.

Kevaka ga o vakaraitaka mai vei keitou ni sa veisau na veika baleti iko, e dodonu mo vakayacora vakakina e na loma ni 14 na siga.

Na kena saumi lesu na dinau

Ke se tiko na nomu dinau vei keitou, ena rawa ni keitou kerei iko mo na sauma vakaoti na nomu dinau e na Centrelink e na dua ga na gauna sa rawa.

Me vukei iko e na kena saumi vakatotolo cake nomu dinau, keitou na kerea Australian Taxation Office me vakauta mai vei keitou na nomu ilavo ni refund me saumi kina na nomu dinau.

Vakayagataka na veiqaravi ni Money You Owe mo sauma kina vakaoti na nomu dinau, se mo vakaituvatuvataka kina na nomu sausaumi lesu.

Dolava na nomu **akaude ni Centrelink ena initaneti** mai na **myGov** ka digia na Money You Owe.

Ke o sa sega ni qai tauri lavo tiko mai na Centrelink ka tiko nomu dinau

E bibi mo na tukuna mai vei keitou kevaka e dua na e veisau vei iko. Kevaka o toki kina dua tale na vale ka se tikoga na nomu dinau, e dodonu mo na veitaratara mai ka tukuna mai vei keitou na nomu ivakatikotiko vou ena loma ni 14 na siga ni nomu toki yani kina.

Ke o sa sega ni veisaumi tiko ka tiko na nomu dinau e na Centrelink, e rawa ni lavaki mo sauma na kena tubu. Keitou na rawa talega ni:

- tarova talega na nomu curuvania ki na dua tale na matanitu;
- Kerea vei iratou na Australian Taxation Office (Tabana ni Vakacavacava e Ositerelia) me ratou sauma mai vei keitou na ivakacavacava e dodonu me suka lesu yani vei iko;
- Kerea vei na nomu vanua ni cakacaka me ratou na sauma vakadodonu mai na nomu isau ni cakacaka na ilavo o dinautaka vei keitou;
- Kerea vei na nomu baqe se valenivolavola ni maroroi lavo me ratou sauma mai na ilavo o dinautaka mai na nomu akaude;
- Kerea vua e dua na kabani ni soqoni dinau me ratou na lai kauta mai vei iko na ilavo me saumi kina na nomu dinau;
- Vakayagataka na Kaukauwa vakalawa me vakasaurarataka na kena sauma lesu mai na ilavo o dinautaka.

Kevaka o sa vakaituvatuvataka oti na nomu sausaumi lesu ni dinau ka sa saumi tiko me vaka na veidinadinati esa lokuci, ena sega ni na lavaki tale na tubu.

Mo veitaratara mai vakacava kei keitou

O rawa ni cakacakataka na veika matailalai baleti iko, vakaraitaka na veika ko rawata vakailavo, wilika ka tabaka na nomu ivola ka dau dikeva na matailalai ni nomu sausaumi e na nomu vakayagataka na neitou akaude ni veitaratara e na mona livaliva se mobile apps (veitaratara e na talevoni dauveikauyaki).

Mo vukei e na nomu vakacurumi ka vakayagataka na nomu kaude ni veitaratara e na **humanservices.gov.au/onlineguides**

Mo vakauta mai e so na nomu pepa e na akaude ni Centrelink ena initaneti se neitou naba ni talevoni dauveikauyaki, lako ki na **humanservices.gov.au/submitdocumentsonline**

Mo vakayagataka na neitou talevoni, vakacuruma na nomu kaude ni veitaratara ka lavetaka e dua na Express Plus talevoni dauveikauyaki mai na App Store se Google Play™*.

Mo veitaratara ki na nomu Centrelink, Medicare kei na Child Support e na kaude ni veitaratara myGov. myGov baleta e gaunisala totolo ka rawarawa ni kena vakayagataki na veitabacakacaka vakamatanitu e na mona livaliva ka dua ga na yaca ni kena kaude, dua ga na vosa mo dolava kina ka dua ga na vanua me maroroi kina. Dolava dua na kaude e na **my.gov.au**

Kevaka o gadreva tale e so na ivakamacala ena vosa vaka-Peretania vakayagataka na **humanservices.gov.au** se qiri ki na naba era toqai koto era:

Youth and Students	132 490
Australian Apprentices	133 633
ABSTUDY	Freecall™ 1800 132 317
Indigenous Call Centre	Freecall™ 1800 136 380
Employment Services	132 850
Older Australians	132 300
Disability, Sickness and Carers	132 717
Families and Parents	136 150
Centrelink Debt	Freecall™ 1800 076 072
Indigenous Centrelink Debt	Freecall™ 1800 138 193
TTY* ni taro	Freecall™ 1800 810 586
Mo vosa vei keitou e na vosa tale eso ka sega ni vakavalagi	131 202
National Business Gateway	131 158
Feedback and complaints	Freecall™ 1800 132 468
TTY* Customer Relations Line *TTY e yaga ga vei ira era didivara se vakaleqai na nodra irogorogo se ivosavosa. E gadrevi e dua na talevoni ni TTY me vakayagataki e na veiqaravi vakaoqo.	Freecall™ 1800 000 567
Department of Human Services Fraud Tip-off Line	131 524

Baleta na veitukutuku tale eso

- Lako ki na humanservices.gov.au ka vaqara na 'owing money' baleta na veitukutuku tale eso e na vosa vaka Peretania
- Lako ki na humanservices.gov.au/yourlanguage mo rawa ni wilika, rogoqa ka sarava kina na itukutuku e na nomu vosa
- Lako ki na humanservices.gov.au/forms ka tiko kina na ituvatuva ni neitou tikidua ena vosa vaka Peretania
- Qiri mai kina **131 202** mo veitalanoa kei keitou e na nomu vosa e na veika baleta na veisaumi kei na veiqaravi ni Centrelink
- Qiri mai ki na kena Translating and Interpreting Service (TIS National) (Tabana ni Veiqaravi ni Vakadewavosa Vakamatanitu) e na **131 450** mo veitalanoa kei keitou e na nomu vosa baleta na veisaumi kei na veiqaravi ni Medicare kei na Child Support.

Nanuma: Na qiri mai na talevoni mai na nomu vale ki na '13' na naba mai na dua ga na yasana mai Ositerelia e tautauvata kece na ka e lavaki kina. E rawa ni duidui na isau ni qiri vaka vanua ga ka rawa ni duidui talega mai vei ira na dauveiqaravi e na gaunisala ni veitaratara e na talevoni. Na nomu qiri ki na '1800' mai na nomu vale e sega ni saumi. Na qiri mai na talevoni ni lewenivanua kei na talevoni dauveikauyaki e rawa ni vagaunataki ka levu cake na isau e lavaki kina.

Tataqomaki

Na itukutuku ka lewe ni ivola itukutuku oqo e nakiti me idusidusi ni sausaumi kei na kena veiqaravi. E nomu itavi mo lewa kevaka o gadreva mo vakaivotavota kina ka vakalewena na kena tikidua ka me salavata kei na veika e yaco tiko vei iko.



Avoid a debt

What should I do if my circumstances change?

If you receive a Centrelink payment you need to tell us about your income and any changes in your circumstances. This is so we can make sure you get the correct payment amount and do not get overpaid.

Note: people who deliberately give false information also risk prosecution and a criminal record. The department verifies income with employers, and matches information with the Australian Taxation Office, the Department of Home Affairs and other government agencies and providers of employment services.

Income

Tell us:

- if you start or stop work
- the number of hours you work and if these hours change
- if the work is full-time, casual or part-time
- your earnings/income before tax and other deductions
- any income you get from outside of Australia, or
- your partner's earnings/income before tax (if you have a partner).

Self-employed

Tell us if:

- you are self-employed or involved in a business or company
- your business or company income changes from what you have previously advised us (usually known when you complete the annual income tax return)
- you are a beneficiary of a trust (including family trust), or
- there is an increase or decrease to your previous year's taxable income.

You need to provide ongoing Profit and Loss Statements every three months (or when otherwise advised by us) until you are able to provide a tax return.

Note: please keep all your payslips for your own reference and for our review and verification purposes.

If you are receiving a working age payment an additional 10% penalty, called Recovery Fee, may apply where you have been overpaid and you have not told us about your income or you have knowingly provided false or misleading information.

Changes in your circumstances

Tell us if:

- you change your address
- you get married, start to live in a marriage-like relationship, separate or reconcile



- there is a change in the amount of rent, board, or lodgings you pay
- you are leaving Australia temporarily, permanently or studying overseas
- children leave your care or come into your care
- your child care arrangements change
- your child earns income above the allowable limit (ask us what the limit is)
- you receive a lump sum payment
- you or your partner receive a payment for leave entitlements or a redundancy payment
- you receive income from any other source
- your assets change
- your caring arrangements change or cease (if you are paid by us as a carer), or
- your child stopped studying.

Other things you might need to know

Are you a student?

If you are a student, you need to tell us if you have:

- stopped studying
- changed the number of hours you are studying
- changed courses
- changed educational institutions, or
- changed your course details.

Although we obtain information from educational institutions, this may not happen immediately. If you decide in the semester break (either mid-year or end-of-year) not to return to your studies, you must tell us straight away and not wait until the start of the next semester.

If you stop studying full-time, you may still be eligible for some type of payment if you contact us straight away.

Do you receive Youth Allowance?

If you are paid Youth Allowance you need to tell us if you:

- leave home
- return home, or
- start living with one or both of your parents.

In addition, if you are paid subject to your parents' income—that is, you are not independent—you should also tell us if:

- your parents' income details change
- you have a brother or sister who leaves or returns home
- you are paid an away from home rate and you return home (even temporarily)
- your parent(s) separate, reconcile or become partnered
- one of your siblings start full time work
- you change the parent you are living with, or
- you receive a scholarship (excluding the Student Start-up Scholarship and the Relocation Scholarship) or any other payments relating to your studies.

Do you receive Family Tax Benefit?

Your family income estimate is used to work out how much family assistance you get, like Family Tax Benefit and Child Care Subsidy. It is important that you give us the most accurate family income estimate you can, so we can pay you the right amount of family assistance. Your estimate should reflect your family's financial circumstances for the whole financial year. The income estimate should include income from all sources. You also need to tell us if your family circumstances change, for example, you change address, your child leaves your care or care arrangements change, you become partnered or separate.

Note: you should tell us if you, or your partner, are not required to lodge a tax return.

When you need to notify us

You must tell us your income and your hours worked, in the fortnight in which you work (even if you have not been paid yet), if you usually:

- lodge a fortnightly Application for Payment form
- report fortnightly but without a form, or lodge a form every two, four, six, eight or 12 weeks.

If you only report when your circumstances change, you must do so within 14 days.

Paying back the money you owe

If you owe us money we can ask you to pay off your Centrelink debts at any time.

To help you pay off your debt faster, the Australian Taxation Office may send us your tax refund to pay your debt.

There are different ways you can repay the money you owe. Use the Money You Owe service to pay the amount owed in full, or to set up a payment arrangement.

Sign in to your **Centrelink online account** through **myGov** and select Money You Owe.

If you no longer receive a Centrelink payment but owe us money

It is still important to tell us when there's a change to your circumstances. If you move house and you still owe us money, you need to tell us your address within 14 days after you move.

If you no longer receive a payment and have a Centrelink debt you could be charged interest. We may also:

- stop you from travelling overseas;
- ask the Australian Taxation Office to give us your tax refund to repay the amount owed;
- ask your employer repay the amount you owe from your wage or salary;
- ask your bank or financial institution to repay the amount you owe from your account;
- ask an external collection agent to collect the amount you owe on our behalf;
- take legal action to enforce repayment of the money you owe.

If you have entered into a payment arrangement and you are making the payments as agreed, you will not be charged interest.

How to contact us

You can manage your details, report your income, view and print your letters, manage the repayments of the money you owe and check your payment details using our online accounts or mobile apps.

Get help with registering and using your online account at humanservices.gov.au/onlineguides

To submit most documents through a Centrelink online account or our mobile apps, go to humanservices.gov.au/submitdocumentsonline

To use our mobile apps, register your online accounts and then download an Express Plus mobile app from the App Store or Google Play™*.

Access your Centrelink, Medicare and Child Support online accounts through myGov. myGov is a fast simple way to use government services online with one username, one password and in one secure location. Create an account at my.gov.au

For more information in English go to humanservices.gov.au or call the relevant number below:

Youth and Students	132 490
Australian Apprentices	133 633
ABSTUDY	Freecall™ 1800 132 317
Indigenous Call Centre	Freecall™ 1800 136 380
Employment Services	132 850
Older Australians	132 300
Disability, Sickness and Carers	132 717
Families and Parents	136 150
Centrelink Debt	Freecall™ 1800 076 072
Indigenous Centrelink Debt	Freecall™ 1800 138 193
TTY* enquiries	Freecall™ 1800 810 586
To speak to us in languages other than English	131 202
National Business Gateway	131 158
Feedback and complaints	Freecall™ 1800 132 468
TTY* Customer Relations Line *TTY is only for people who are deaf or have a hearing or speech impairment. A TTY phone is required to use this service.	Freecall™ 1800 000 567
Department of Human Services Fraud Tip-off Line	131 524

For more information

- go to humanservices.gov.au and search 'owing money' for more information in English

- go to humanservices.gov.au/yourlanguage where you can read, listen to or watch information in your language
- go to humanservices.gov.au/forms for a list of our forms in English
- call **131 202** to speak with us in your language about Centrelink payments and services
- call the Translating and Interpreting Service (TIS National) on **131 450** to speak with us in your language about Medicare and Child Support payments and services

Note: calls from your home phone to '13' numbers from anywhere in Australia are charged at a fixed rate. That rate may vary from the price of a local call and may also vary between telephone service providers. Calls to '1800' numbers from your home phone are free. Calls from public and mobile phones may be timed and charged at a higher rate.

Disclaimer

The information contained in this publication is intended only as a guide to payments and services. It is your responsibility to decide if you wish to apply for a payment and to make an application, with regard to your particular circumstances.