



- This form is part of your partner's claim or ongoing entitlement for payment. The information requested on this form is needed so the Australian Government Department of Human Services can decide whether to pay your partner a pension/benefit/allowance.
- The authority to request this information is contained in the Australian Social Security (*Administration*) Act 1999.
- This form is not a claim for payment.
- All questions must be answered.

Definition of a partner

For the Department of Human Services purposes a person is considered to be **your partner** if you and the person are living together, or usually live together, and are:

- married, **or**
- in a registered relationship **or**
- in a de facto relationship.

We recognise different-sex and same-sex couples.

A registered relationship is one that is registered under certain prescribed Australian state and territory laws that provide for registration of relationships.

A de facto relationship is where two people who are not married are living together – or usually live together – and are members of a couple. We consider a couple to be in a de facto relationship from the time they commence living together as a member of a couple.

If you identify yourself as a member of a couple we will not generally undertake an assessment of your relationship. Where an assessment is required, establishing whether two people are members of a couple involves consideration of the financial and social aspects of the relationship, nature of the household, presence or absence of a sexual relationship, and nature of the commitment. Evidence relating to these factors is considered, although not all factors need to be present for a decision that a person is in a de facto relationship to be made.

You can get more information by going to our website humanservices.gov.au/moc

This form is to be completed by

Partner of

Payment type

Centrelink Reference Number - - -

Please return this form: to **Department of Human Services
International Services
PO Box 7809
Canberra BC ACT 2610
AUSTRALIA**

by Day / Month / Year



CLK0AUS174 1802

Personal details

1 Your details

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="text"/>	
Family name	<input type="text"/>					
Given name(s)	<input type="text"/>					
Date of birth	<input type="text" value="Day"/> / <input type="text" value="Month"/> / <input type="text" value="Year"/>			Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Country of birth	<input type="text"/>					
Country of citizenship	<input type="text"/>					
Home Address	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
How long have you lived at this address?	<input type="text" value="Years"/>		<input type="text" value="Months"/>			

2 Do you have, or have you ever had, any other names?

(e.g. maiden name, previous married name or clan/tribal name.)

No

Yes List the other names

Describe the type of name(s)

Relationship status

3 What is your CURRENT relationship status?

Select **ONE** option that best describes your current relationship status.

Married

Date of marriage

 / /

If you are living apart indefinitely because of illness or infirmity, tick this box

Registered relationship

Date of registration

 / /

If you are living apart indefinitely because of illness or infirmity, tick this box

Partnered

(living together in a relationship, including de facto)

Date you started living together as a couple

 / /

If you are living apart indefinitely because of illness or infirmity, tick this box

Dependent children

4 Please supply details of all children under the age of 16 who have been to Australia.

Name	Date of birth
<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>
<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>
<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>

If you have more than 3 children, please provide details on a separate sheet.

Australian residence

5 List details of all countries (including Australia) where you have lived since birth.

'Lived' means you lived permanently or long term in that country (do not include holidays or short trips).

Country of residence	I lived there from	To	Time worked in the country
	Day / Month / Year	Day / Month / Year	Year / Month
	Day / Month / Year	Day / Month / Year	Year / Month
	Day / Month / Year	Day / Month / Year	Year / Month
	Day / Month / Year	Day / Month / Year	Year / Month
	Day / Month / Year	Day / Month / Year	Year / Month
	Day / Month / Year	Day / Month / Year	Year / Month

If you need more space please provide details on a separate sheet.

Income and assets details

6 What is your estimate of the net value of your normal household contents and personal effects?

Net value is what you would get if you sold your household contents and personal effects. It is not the replacement or insured value.

Household contents include all normal furniture such as soft furnishing (e.g. curtains), electrical appliances (other than fixtures such as stoves and built-in items), antiques and works of art. Personal effects include jewellery for personal use and hobby collections (e.g. stamps, coins).

Total net value

Your share of total value

Your partner's share of total value

Currency (if NOT in Australian dollars)

7 Do you have any life insurance policies that can be cashed in?

Do NOT include details of life office or friendly society insurance bonds in this question. You will be asked about this in a later question.

No

Yes Give details below

AND



Please attach the policy document and the latest statement for each policy listed below.

Name of insurance company	Policy number	Surrender value	Currency

If you need more space, please attach a separate sheet with details.

8 Do you own any motor vehicles, boats, caravans or trailers? No
 Yes Give details below

Do NOT include a motor vehicle, boat, caravan or trailer in which you live.

Make (e.g. Fiat)	Model (e.g. Uno)	Year	Market value	Amount owing	Currency	Percentage owned by:	
						You	Partner
						%	%
						%	%
						%	%
						%	%

If you need more space, please attach a separate sheet with details.

9 Do you have any other assets? No
 Yes Give details below

e.g. timeshare, taxi plates, race horses, gold bullion, investment collections (e.g. wine, art, books, coins, jewellery). Please provide estimated value and currency.

Asset	Value	Currency

If you need more space, please attach a separate sheet with details.

10 Do you have money deposited in bank accounts or other similar organisations? No
 Yes Give details below

This includes money held in term deposits or joint accounts, and accounts you hold in any other name.

AND



Please attach the latest statement for each account.

Name of institution	Type of account (e.g. savings, cheque)	Account number	Name of account holder(s)	Account balance	Currency

If you need more space, please attach a separate sheet with details.

11 Do you receive money from:

- employment? No Yes
- boarders and lodgers? No Yes
- other government payments? No Yes
- pensions/superannuation or retirement benefits? No Yes



If you answered yes, please provide details of the payments on a separate sheet, including amounts and how often received. Attach pay slips, statements etc.

12 Do you have money invested in:

- bonds/debentures/loans? No Yes
- shares? No Yes
- superannuation? No Yes
- employer pensions? No Yes
- approved deposit funds? No Yes
- investment trusts? No Yes



If you answered yes, please provide details of the payments on a separate sheet, including amounts and how often received. Attach pay slips, statements etc.

13 Prior to the commencement of your current relationship, what was your main source of income?

Main source of income

If you need more space, please attach a separate sheet with details.

Will this income continue?

No

Please explain why this income will not continue

Yes

14 Do you own or partly own any property or real estate, apart from the home in which you live?

No

Yes
R



You will need to complete and attach a **Real estate details** form (Mod R). A separate form must be used for each property. If you do not have this form, go to our website humanservices.gov.au or contact us.

15 Have you received or are you receiving or able to claim compensation or damages as a result of injury, illness or accident?

No

Yes
C



You will need to complete and attach a **Compensation and damages** form (Mod C). If you do not have this form, go to our website humanservices.gov.au or contact us.

e.g. accident at work, work related illness, motor vehicle accident or public liability claim.

16 Are you, or have you been, involved in a private trust?

No

Yes
PT



You will need to complete and attach a **Private Trust** form (Mod PT). If you do not have this form, go to our website humanservices.gov.au or contact us.

You may be, or have been:

- a trustee
- an appointor
- a beneficiary

or have

- made a loan to a private trust
- made a gift of cash, assets, or private property to a private trust in the last 5 years
- relinquished control of a private trust since 1 January 2002
- a private annuity
- a life interest
- an interest in a deceased estate.

17 Are you, or have you been, involved in a private company?

You may be, or have been:

- a director
 - a shareholder
- or have
- made a loan to a private company
 - transferred shares in a private company since 1 January 2002
 - made a gift of cash, assets, or property to a private company in the last 5 years.

No

Yes PC



You will need to complete and attach a **Private Company form (Mod PC)**. If you do not have this form, go to our website humanservices.gov.au or contact us.

18 Are you involved in any other type of business (this includes a farm) as:

- a sole trader?

No

Yes R, F



You will need to complete and attach a **Business details form (Mod F)** and a **Real estate details form (Mod R)**. If you do not have these forms, go to our website humanservices.gov.au or contact us.

- a partnership?

No

Yes R, F



You will need to complete and attach a **Business details form (Mod F)** and a **Real estate details form (Mod R)**. If you do not have these forms, go to our website humanservices.gov.au or contact us.

- a sub-contractor?

No

Yes R, F



You will need to complete and attach a **Business details form (Mod F)** and a **Real estate details form (Mod R)**. If you do not have these forms, go to our website humanservices.gov.au or contact us.

19 IMPORTANT INFORMATION

Privacy and your personal information

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services.

This information is required to process your application or claim.

Your information may be used by the department, or given to other parties where you have agreed to that, or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the department will manage your personal information, including our privacy policy, at humanservices.gov.au/privacy

Statement

20 Your statement

I declare that:

- the information I have given is correct.

I understand that:

- giving false or misleading information is a serious offence.
- the Australian Government Department of Human Services can make any enquiries necessary to help work out how much should be paid to my partner.
- the Australian Government Department of Human Services can make relevant enquiries to make sure I receive the correct entitlement.

Your signature

Date

Day	/	Month	/	Year
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