

centrelink

Purpose of this form

Use this form to authorise the Australian Government Department of Human Services to deduct tax from your payment.

If you think you will have to pay tax this year, you can ask us to deduct tax instalments from your taxable payment. You can change or cancel this tax deduction at any time. If you are not sure of how much tax to have taken out of your taxable payment, contact the Australian Taxation Office.

The quickest way to authorise the Australian Government Department of Human Services to deduct, change or cancel tax deductions from your payment is through your Centrelink online account. If you cannot access your account, you can use this form.

A payment summary showing the amount of taxable and tax-related payments and the amount of tax deducted will be available at the end of the financial year. To find out more information about payment summaries go to humanservices.gov.au/paymentsummary

Any tax deducted from your payments can only be recovered through lodgement of a tax return. If you lodge your income tax return electronically through the Australian Taxation Office's myTax system, your payment summary information should be automatically pre-filled in the Australian Taxation Office's myTax lodgement service. Copies of your payment summary should be retained by you for your tax records.

1 Your name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

2 Your date of birth

/ /

3 Your Centrelink Reference Number (if known)

- - -

4 Your contact phone number

()

5 What deduction action are you authorising on this form?

Tick ONE only

Start a new deduction **Go to next question**

Change a current deduction **Go to next question**

Cancel my current deduction **Cancellations of current deductions will occur from your next available payment date.**

Go to 7

6 Enter the amount **OR** percentage of tax you want taken out per fortnight.

The deduction will start from your next available payment date.

Amount
(must be in whole dollars)

\$.00 per fortnight

Percentage (%)
of taxable payment

OR % per fortnight

7 IMPORTANT INFORMATION

Privacy and your personal information

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department, or given to other parties where you have agreed to that, or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the department will manage your personal information, including our privacy policy, at humanservices.gov.au/privacy

8 Authorisation

I authorise the Australian Government Department of Human Services to make the nominated changes to my payment.

Your signature

Date

/ /



CLK0SU066 1709