



Approved Pathology Authority acquisition or merger advice

Purpose of this form

Use this form to notify the Australian Government Department of Human Services with the details of Accredited Pathology Laboratories (APLs) and/or Approved Collection Centres (ACCs) affected by an acquisition or merger of 2 Approved Pathology Authorities (APAs).

An APA that disposes of its business **must** terminate the undertaking they gave for the purposes of section 23DF of the *Health Insurance Act 1973* by giving, as prescribed, a notice of termination specifying a date of termination **not earlier than 30 days** after the day on which the notice is given.

Acquired or disposed ACCs must also submit an **Approval or cancellation of an Approved Collection Centre** form (HW035) for each ACC.

Copies of the lease documentation for the ACC premises in the name of the **acquiring** APA must be provided **within 30 days** after the new lease arrangement has been made.

Filling in this form

- Please use black or blue pen
- Print in BLOCK LETTERS
- Mark boxes like this with a ✓ or ✗

Returning your form

Check that all required questions are answered and that the form is signed and dated.

Upload this form and any support documentation through Health Professional Online Services (HPOS) at humanservices.gov.au/hpos

or

Send the completed form to:

**Department of Human Services
Pathology Registration
GPO Box 9822
MELBOURNE VIC 3001**

or

Fax: **03 9605 7984**

For more information

For more information, go to humanservices.gov.au/medicarepathology

If you need assistance completing this form, email provider.registration@humanservices.gov.au or call **1300 721 546** Monday to Friday, between 8.30 am and 5.00 pm, Australian Eastern Standard Time.

Note: Call charges may apply.

Approved Pathology Authority details

This completed form must be received at least **14 days before** the acquisition or merger date.

1 Acquiring APA

APA number

APA name

2 Disposing APA

APA number

APA name

3 Proposed date of acquisition or merger

4 If applicable, date disposing APA will cease to exist

Additional information may be required and requested before making a decision on an acquisition or merger proposal.

Acquisition or Merger details

5 Is this a **partial** acquisition or a **total** acquisition or merger?
Tick **ONE** only

Partial acquisition Details of acquired ACCs and APLs must be listed below.

Total acquisition or merger Details of all acquired ACCs and APLs must be listed below.
(where all ACCs and APLs have been acquired)

ACC Number	APL Number

 If you need more space, attach a separate sheet with details.

Privacy notice

6 Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services.

Your information may be used by the Department, or given to other parties: where you have agreed to that; or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the Department of Human Services will manage your personal information, including our privacy policy, at humanservices.gov.au/privacy

Declaration

7 Acquiring Approved Pathology Authority

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.

Authorised person's full name

Position held

Contact phone number on acquisition/merger date

 ()

Authorised person's signature

 

Date

 / /

8 Disposing Approved Pathology Authority

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.

Authorised person's full name

Position held

Contact phone number on acquisition/merger date

 ()

Authorised person's signature

 

Date

 / /